

**VANSCOY RM POLICE COMMISSION
MEETING MINUTES FOR APPROVAL**

Friday, November 18, 2022 @ 9:00 a.m.
RM of Vanscoy Council Chambers

Present:

Chair: Jeff Kielo
Reeve: Leonard Junop
Councilor: Liana Larson
Member at Large: Terry Ardell- via phone
Dave Aspinall
Police Chief: Jason Mochoruk
Office Manager: Jenna Rolston
Member of the Public: Dean Gregory

Call to Order

Chair Kielo called the meeting to order at 9:05 am

Agenda:

2022 Larson

That the agenda be accepted as presented.

Carried.

2022 Kielo

Additions to Agenda

-Would like to see the Police involved more in the community (Santa Clause Parade in Delisle, Wellness Walks at Vanscoy school, Delisle Community Christmas party)

-Would like notes on community involvement done by the Police so we can keep track

Minutes:

2022 Junop

That the minutes of the Oct 7, 2022 meeting be accepted as circulated.

Carried.

Business Arising from minutes:

- None

Murray McCracken will be attending the Christmas Party and presented with plaque on Dec 8, 2022.

Police Service: **Police Chief Mochoruk**

Oct activity reports discussed. This was emailed out to everyone.

CPIC Audit/Agreement: there is an audit each year, they want a policy done up on how we do it

Policy Manual: We need to have our own manual done as we will be our own entity. We will need it reviewed once completed by Jason

2022 Larson

**That the Police Service report be accepted as presented.
Carried.**

Crime Watch:

357 households/ 683 members

Mass text app is still being looked at. More information on this once the Fire Commission meeting is over.

2022 Larson

**That the Crime Watch report be accepted as presented.
Carried.**

Financial Report:

Current years budget is still below and would like to purchase 2 pistols including accessories in the current budget since we are so below budget.

2022 Junop **Motion** to purchase 2 pistols in the 2022 budget for approximately \$4010.00 including both pistols, holsters, range, and accessories.

2022 Aspinall

**That the financial report be accepted as presented.
Carried.**

Incorporation Update:

This is currently being reviewed by Police Council. We need council to move that we incorporate before Dec 31, 2022. We will need a bylaw to establish the signing authorities and we will need to setup the bank account.

New Phone/Fax Line System:

The new system is setup and working good. Fax machine died and had someone repair it.

ALPR Update:

This is included in the 2023 budget as it has not been purchased yet. Currently waiting on funding.

Joan Sparrow Retirement:

Spa gift card has been purchased and will be presented at the Christmas party.

Mandatory Police Commission Training 2023:

Training is in March or February 2023. This will also need to be included in the 2023 budget as well.

2023 Budget

Reviewed the 2023 Budget. A few adjustments to be made to remove pistol purchases, increase Police Commission Member Expense to allow for training expenses (2500), Take police fines off the budget completely, budget banked time pay out each year in the salary expenses.

Presented 2 Options:

Option 1- where we keep the Tahoe as a backup vehicle

Option 2- where we sell the Tahoe and re-use parts in the new vehicle

2022 Ardell Motion to present the Option 1 Budget to Council
Carried.

2022 Junop Motion to move "In Camera" at 10:07am
Carried.

2022 Junop Motion to move out of "In Camera" at 11:21am
Carried.

2022 Aspinall Motion to retro-pay Jason Mochoruk back to March 1, 2022 when he became Chief at the rate of \$100,500 per annum and 4 weeks of holidays per year and to offer Jason Mochoruk a 2 year contract at the Sergeant Rate (based off of the RM of Corman Park salary breakdown) of \$104,000 per annum starting Jan 1, 2023. Salary will increase Jan 1, 2024 to \$107,000 per annum.
Carried.

2022 Ardell Motion to Carry over half a year of vacation pay from 2022 into 2023 when we incorporate/separate and that all banked time is to be paid out by the end of 2022.
Carried.

2022 Junop Motion to pay out banked time for 2022 as per the current year pay scale for both Jason and Travis.
Carried.

2022 Junop Motion to create a Sick Time Policy that follows the RM Policy of 15 sick days per year and can carry over a maximum of 240hrs per year and will max out at 240hrs. This will accrue at 1.25 days or 10hrs per month, may require a doctors note after 3 days, will not be paid out if not used.
Carried.

2022 Aspinall Motion to amend the 2023 Budget to include banked time that will need to be paid out at the end of each Fiscal year.
Carried.

Adjournment

2022 Aspinall That the meeting adjourn at 11:29 am

Next meeting date: Friday, December 9, 2022 9:00 am

Chairperson

Secretary

Approved on this _____ day of December 2022.