

**VANSCOY RM POLICE COMMISSION
MEETING MINUTES FOR APPROVAL**

Friday, December 9, 2022 @ 9:00 a.m.
RM of Vanscoy Council Chambers

Present:

Chair: Jeff Kielo
Reeve: Leonard Junop
Councilor: Liana Larson
Member at Large: Terry Ardell
Dave Aspinall- via phone
Police Chief: Jason Mochoruk
Office Manager: Jenna Rolston

Call to Order

Chair Kielo called the meeting to order at 9:05 am

Agenda:

2022 Larson

That the agenda be accepted as presented.

Carried.

2022 Kielo

Additions to Agenda

-O'Malley Road – Installation of School Bus Loading Signs at each end
-Recommendation to have council approve another member at large for the Vanscoy RM Police Commission

2022 Junop

That another member at large is to be added to the Police Commission and ask for council approval.

Carried.

Minutes:

2022 Junop

That the minutes of the November 18, 2022 meeting be accepted as circulated.

Carried.

Business Arising from minutes:

- None

Police Service: **Police Chief Mochoruk**

November 2022 activity reports discussed. This was emailed out to all commission members.

2022 Larson

That the Police Service report be accepted as presented.

Carried.

Crime Watch:

357 households/ 683 members

Chief Mochoruk advised the police commission of an app for smart phones called "Crowd Control" This app could be used instead of a "text blast", that is currently being used, to get a lot of important information out to the rate payers in a very short time. The app would only be available to rate payers and could be controlled by the Crime Watch Group. Pricing is based on population. For our population in the RM, a rough estimate is \$5000 per year.

2022 Larson

That the Crime Watch report be accepted as presented.
Carried.

Financial Report:

The current 2022 budget is still under budget and will sit at approximately \$35,000 under budget by year end.

The new 2023 budget includes the new Axon body cameras and will be sent for Council approval for next week.

-Laptop, we are still waiting on a quote, hope to have the quote in the next few days.

-Pistols – the new Glock 9mm pistols have arrived with accessories

2022 Larson

That the financial report be accepted as presented.
Carried.

Incorporation Update:

The Order in Council is currently before the Saskatchewan Government waiting for approval from the Lieutenant Governor to sign the Order. This should be completed very soon. We need council to approve the Police Commission Bylaw, provided by Kim Anderson, to incorporate before December 31, 2022.

2023 Budget

The budget has been adjusted for banked/vacation time and includes body worn cameras. We are the last to second to last police service in the province to be upfitted with body worn cameras. We feel it is important to have body worn cameras for the police service. By having the backing of camera footage this can stop any issues when there are interactions or accidents where it is questioned. Axon offers the best option with a 5 year contract including all equipment, cloud storage and warranty. The cost is \$2800/year plus tax for two cameras.

Dash cams are also a possible option for \$180/mth per vehicle- Chief Mochoruk was tasked to look into this as a possible solution as well.

2022 Ardell

Motion to include 2 Axon body cameras in the 2023 budget at \$3500
Carried.

Expansion of the RM Police Commission

Chief Mochoruk has a call into the SK Police Commission looking for more information and a recommendation.

New RMS, E-ticketing System

Multiple agencies in the province are looking at purchasing a system from MRF Geosystems Corporation. The system allows for agencies to share information, cloud-based storage and have

the ability to use an e-ticketing solution. The cost is \$1800 per computer per year plus \$2500 (one time) fee to transfer all data from our current RMS system to the MRF system plus a \$3500 (one time) fee to set up e-ticketing with Saskatchewan Justice and their CJIMS system. A card reader and a printer need to be purchased and installed in the police vehicles, this cost is approximately \$1000 per vehicle. It will be approximate investment of \$12,000 for the first year then approximately \$4500 per year after that. Our current RMS is approximately \$3500 per year without and e-ticketing solution. We will look at the MRF system for the 2024 budget year.

New Chev Tahoe

An email was sent to the Vanscoy RM Police Service from the dealership updating us on the Tahoe that was ordered in July 2022. GM Canada has not accepted the order yet and the dealership has no idea when it will be accepted and has no estimated date of arrival.

O'Malley Road Signs

A letter was sent to the RM council stating concerns about motorists passing school buses while their lights and stop arms are activated. RM Council wants to erect "School Bus Stop Ahead" signs on each end of O'Malley Road, within the Vanscoy RM boundaries, to warn the public. Recommend more police presence during pickup and drop off times.

CP Police

Leonard called and put in a complaint on how the CP Police acted with the train vs car accident towards our Police officers. Would like them to come to one of our meetings.

Addition to Minutes:

2022 All board members were sent an email from Jenna Rolston on December 13, 2022 to approve signing authorities for the Vanscoy RM Police Service as the following people:

Jason Mochoruk	Jenna Rolston
Leonard Junop	Jeff Kielo

There will be four (4) people at this time authorized to sign for the account with a minimum of two (2) to sign at all times for every transaction.

All members emailed back approved, carried.

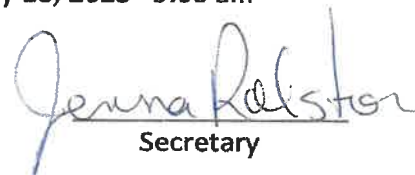
Adjournment

2022 *Aspinall*

That the meeting adjourn at 10:11 am

Next meeting date: Wednesday, January 18, 2023 9:00 am


Chairperson


Secretary

Approved on this 20th day of December 2022.

Vanscoy RM Police Service

Balance Sheet
As of January 17, 2023

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
Chequing	467,921.89
Undeposited Funds	0.00
Total Cash and Cash Equivalent	\$467,921.89
Accounts Receivable (A/R)	
Accounts Receivable (A/R)	0.00
Total Accounts Receivable (A/R)	\$0.00
Total Current Assets	\$467,921.89
Total Assets	\$467,921.89
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	17,351.84
Total Accounts Payable (A/P)	\$17,351.84
GST/HST Payable	-188.24
MEPP Payable	1,864.60
Vacation Accrued	513.52
Total Current Liabilities	\$19,541.72
Total Liabilities	\$19,541.72
Equity	
Retained Earnings	
Profit for the year	448,380.17
Total Equity	\$448,380.17
Total Liabilities and Equity	\$467,921.89

Vanscoy RM Police Service

Budget vs. Actuals: 2023 Budget - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Rm of Vanscoy Funding	476,200.00	476,200.00	0.00	100.00 %
Total Income	\$476,200.00	\$476,200.00	\$0.00	100.00 %
GROSS PROFIT	\$476,200.00	\$476,200.00	\$0.00	100.00 %
Expenses				
Accounting and Legal		6,000.00	-6,000.00	
Bank Charges	100.00	200.00	-100.00	50.00 %
Benefits Expense	13,615.63	15,000.00	-1,384.37	90.77 %
Bookkeeping/Steno Services	554.38	15,000.00	-14,445.62	3.70 %
Contracted Services		2,500.00	-2,500.00	
Dues and Subscriptions	650.00	6,500.00	-5,850.00	10.00 %
Equipment rental- Axon	2,946.11	3,500.00	-553.89	84.17 %
Insurance Expense		5,000.00	-5,000.00	
Materials and Supplies		2,500.00	-2,500.00	
Meals and Entertainment-Training		3,000.00	-3,000.00	
MEPP Expense	932.30	22,400.00	-21,467.70	4.16 %
Payroll Expenses	7,458.33	188,600.00	-181,141.67	3.95 %
Payroll Deductions	596.62	12,000.00	-11,403.38	4.97 %
Payroll Processing Fees	22.74		22.74	
Vacation Expense	513.52		513.52	
Total Payroll Expenses	8,591.21	200,600.00	-192,008.79	4.28 %
Police Commission Member Expenses		16,500.00	-16,500.00	
Small Tools & Equipment		5,000.00	-5,000.00	
Stationary & Postage Expense	216.03	2,500.00	-2,283.97	8.64 %
Telephone and Internet	214.17	4,000.00	-3,785.83	5.35 %
Uniforms		6,000.00	-6,000.00	
Vehicle Fuel		25,000.00	-25,000.00	
Vehicle Repairs and Maintenance		9,000.00	-9,000.00	
Total Expenses	\$27,819.83	\$350,200.00	\$ -322,380.17	7.94 %
NET INCOME	\$448,380.17	\$126,000.00	\$322,380.17	355.86 %

Vanscoy RM Police Service

Profit and Loss

January 1-17, 2023

	TOTAL
INCOME	
Rm of Vanscoy Funding	476,200.00
Total Income	\$476,200.00
GROSS PROFIT	\$476,200.00
EXPENSES	
Bank Charges	100.00
Benefits Expense	13,615.63
Bookkeeping/Steno Services	554.38
Dues and Subscriptions	650.00
Equipment rental- Axon	2,946.11
MEPP Expense	932.30
Payroll Expenses	7,458.33
Payroll Deductions	596.62
Payroll Processing Fees	22.74
Vacation Expense	513.52
Total Payroll Expenses	8,591.21
Stationary & Postage Expense	216.03
Telephone and Internet	214.17
Total Expenses	\$27,819.83
PROFIT	\$448,380.17