

## **400.18 ROAD SIGNS**

It is the responsibility of the Road Crew to ensure the proper signage is maintained. While performing regular duties, equipment operators who notice missing or damaged signs are to notify the Superintendent, who shall ensure the sign is repaired or replaced at the earliest opportunity. Council shall ensure all signs are inspected on a regular basis; Council may perform the required inspection themselves.

When inspecting signs, the following items should be observed, noted and if necessary corrected: Missing Signs, Damaged signs (if damaged to the extent that they no longer serve their required purpose), Damaged sign posts (if damaged to the extent that they no longer serve their required purpose), Faded signs (ensure legibility and proper reflectivity exist). Sight triangles (ensure the appropriate sign is in place when considering the intersection and sight restrictions.)

Each Councillor for the applicable division is responsible to recommend a name to Council, at his/her discretion. The name is to be forwarded to Sask. Highways for their approval and processing.

Main roads: cost to be borne by Municipality, and/or cost shared with Sask. Highways.

Municipal farm access roads: cost to be borne by the person requesting to name the road.

### **Request to name a road:**

When receiving requests for naming of grid roads, the following items should be observed:

- A letter or email is required to be submitted to council outlining the location of the road and name requested; and
- Approval of all the ratepayers that have a home quarter on the said road

### **Request Signage on a road:**

When receiving requests for any type of road signs to be erected on a municipal road, the following items shall be observed:

- A letter or email is required to be submitted to council/Superintendent outlining the location of the road;
- Sign(s) that is being requested and why; and
- Approval of all the ratepayers that have a home quarter on the said section of the road (if applicable)

The council/Superintendent will then determine if the request will be approved or denied. If the request is approved all costs are to be borne by the person making the request.