

**RURAL MUNICIPALITY OF VANSCOY NO. 345**

*Minutes of the Regular Meeting of Council for the Rural Municipality of Vanscoy No. 345 held in the RM of Vanscoy Council Chambers, #300 Main Street  
Vanscoy, Saskatchewan  
Thursday, April 13, 2023*

Reeve: Leonard Junop  
Councillors

Division 1: James Harvey  
Division 2: Jeff Colborn  
Division 3: Jeff Kielo -

Division 4: Brandon Little  
Division 5: Liana Larson  
Division 6: Dean Gregory

Administrator Leanne Mack  
Assistant Administrator Heather Fantie

Reeve Leonard Junop called the meeting to order at 9:05 am C.S.T.

**Conflict of Interest**

None

**Agenda**

01-04-2023 Larson: That the agenda be accepted as presented.

*Carried*

**Approval Regular Meeting Minutes**

02-04-2023 Kielo: That the minutes of the Regular Meeting of Council held on Thursday, March 9, 2023 be approved as presented.

*Carried*

**Approval Special Meeting Minutes**

03-04-2023 Little: That the minutes of the Special Meeting of Council held on Friday, March 17, 2023 be approved as presented.

*Carried*

**Statement of Financial Activities**

04-04-2023 Harvey: That the Statement of Financial Activities for the month of March 2023 be accepted as presented.

*Carried*

**List of Accounts for Approval**

05-04-2023 Kielo: That the accounts submitted for payment totaling \$205,963.33 as per attached listing of voucher Nos.10759-10814 and electronic transfer Nos. 472-510;  
AND FURTHER THAT the March 6-April 2, 2023 & March 1-31, 2023 payroll transferred by direct deposit through Paymate in the amount of \$47,014.80, as attached hereto and forming a part of these minutes, be approved for payment.

*Carried*

*Superintendent Loewen joined the meeting at 9:14 am  
To discuss general municipal maintenance operations*

**Gravel Tender**

06-04-2023 Harvey: The RM of Vanscoy is requesting tenders for a one (1) year contract (June 1, 2023 – March 1, 2024) to supply and possibly haul 25,000 tonne of 108 road gravel, the hauling rate should be a separate item on the quote. All gravel shall be on site by October 1, 2023 with the tender to be coordinated by the Superintendent, and that this tender be advertised on the Sasktenders website with a closing date of May 9, 2023 at 4:00 pm.

*Carried*

**Dust Control Policy**

07-04-2023 Little: That the Dust Control Policy 02-2023, be approved by Council with the addition of the list of approved dust control products that ratepayers are permitted to apply on the RM roads.

*Carried*

**Rescind Resolution**

08-04-2023 Harvey: That Council rescind resolution 50-02-2023.

*Carried*

*Chad Watson joined the meeting at 9:50 am  
To present the March Planning & Development Report*

*Superintendent Loewen exited the meeting at 10:09 am*

**Planning & Development Report**

09-04-2023 Colborn: That the Planning & Development Report be accepted as presented.

*Carried*

**Bylaw No. 05-2023 - Zoning Bylaw Amendment – 1<sup>st</sup> Reading**

10-04-2023 Kiello: That Bylaw No. 05-2023, being a Bylaw to amend the RM of Vanscoy Zoning Bylaw 3/18, by adding policy for the keeping of animals on Agricultural Residential parcels, be introduced and read a first time.

*Carried*

**Public Hearing - Bylaw No. 05-2023**

11-04-2023 Harvey: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on proposed Bylaw No. 05-2023, being a Bylaw to amend Bylaw No. 03/18 known as the Zoning Bylaw, on Thursday, May 11<sup>th</sup>, 2023 at 10:30 am CST.

*Carried*

**Amendment to the Agricultural Residential District**

12-04-2023 Kiello: That the Development Officer drafts an amendment to the Agricultural Residential District of the RM of Vanscoy Zoning Bylaw to allow for an additional dwelling unit as an accessory use in a yard site that is associated with the agricultural operation on the remainder of the quarter section.

*Carried*

**Discretionary Use Application – Parcel A SW 24-34-09 W3**

13-04-2023 Kielo: That council consider the application of the property owner’s to move a park model trailer onto Parcel A Plan 101835301 Ext 0 SW 24-34-09 W3 as an accessory to the agricultural operation on the remainder of the quarter section at the May 11<sup>th</sup>, 2023 meeting and that a copy of a notice of the application be mailed to each assessed owner of property within 75 metres of the subject property.

*Carried*

**Closed Session**

14-04-2023 Little: That this meeting be closed to the public as per *The Local Authority Freedom of Information and Protection of Privacy Act* Part III for discussion of Employee Matters at 10:16 am.

*Carried*

Names of parties present during closed session: Leonard Junop, James Harvey, Jeff Kielo, Brandon Little, Liana Larson, Dean Gregory, Jeff Colborn, Chad Watson, Heather Fantie & Leanne Mack.

**Closed Session Ends**

15-04-2023 Little: That Council move out of closed session and that the Public Meeting resume at 10:33 am.

*Carried*

**Suspend Meeting**

16-04-2023 Larson: That we suspend the regular council meeting for the purpose of opening the Public Hearing 10:35 am

*Carried*

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**Public Hearing for Proposed Bylaw No. 06-2023**

*Reeve Junop formally opened the Public Hearing at 10:35 am C.S.T. to receive any comments and submissions regarding Proposed Bylaw 06-2023, being a Bylaw to amend Bylaw No. 3/18, known as The Zoning Bylaw.*

**Attendees from the Public:** There were no attendees from the public.

**Intent of Application:** Proposed Bylaw No. 06-2023 will amend the Zoning Bylaw No. 3/18 to accommodate the following changes:

1. Section 13 – Maps, The Zoning District Map, is amended by rezoning LSD 2, SE 18-36-09-W3 from A – Agricultural District to AR – Agricultural Residential District.

*Administrator Leanne Mack presented the written report regarding this application to rezone, as submitted by Development Officer Chad Watson*

**Public Comments:** No written or verbal comments or telephone calls from the public were received.

*Reeve Junop closed the Public Hearing of Bylaw 06-2023 at 10:36 am*

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**Reconvene Meeting**

17-04-2023 Larson: That the Regular Meeting of Council reconvene at 10:36 am.

*Carried*

**Office Furniture & Computer – Community Planner**

18-04-2023 Little: That Council approve the purchase of a new office desk and computer for the Community Planner.

*Carried*

**Bylaw No. 06-2023 – Zoning Bylaw Amendment - 2<sup>nd</sup> Reading**

19-04-2023 Kiello: That Bylaw No. 06-2023 being a Bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, by rezoning LSD 2, SE 18-36-09-W3 from A – Agricultural District to AR – Agricultural Residential District, be given second reading.

*Carried*

**Bylaw No. 06-2023 – Zoning Bylaw Amendment- 3<sup>rd</sup> Reading & Adoption**

20-04-2023 Colborn: That Bylaw No. 06-2023 being a Bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, by rezoning LSD 2, SE 18-36-09-W3 from A – Agricultural District to AR – Agricultural Residential District, be read a third time and adopted.

*Carried*

*Chad Watson exited the meeting at 10:43 am*

**Ratepayer Appreciation Day**

21-04-2023 Kiello: That Council host a ratepayer appreciation day on June 10, 2023 to be held at the Municipal shop with a time to be determined.

*Carried*

**Reports of Administration**

22-04-2023 Gregory: That the Reports of Administration and Council Committees and other Bodies agenda item #5.a-e & i-j, be accepted as submitted or as verbally presented.

*Carried*

*Sergeant Travis Holeha joined the meeting at 11:00 am*

*Terri-lyn Lenz joined the meeting at 11:01 am*

*To discuss the Delisle & District Fire Commission.*

*Terri-lyn Lenz prepared a statement to present to Council (the following is not verbatim but a summary of talking points)*

- *Sharing of information to the ratepayers about the fire commission*
- *Could not find any notice of public meetings or consultations with ratepayers about the decision*
  - *The ratepayers should be making the decision and should have their input heard*
- *Terri-lyn was told no change to her coverage or tax rates and that her personal insurance would not go up, briefly explained that actual insurance companies set rates and the criteria on how rates are calculated*
- *Talked about changing the location of a fire hall will change people's rates, not sure if insurance will increase as no information has been released*

- *Where is the feasibility study and business plan that would answer questions about costs*
- *Terri-lyn touched on the fire departments high rate of specialized training, continued education, upgrades for volunteers, fundraising in the community and dedicated volunteers*
  - *Terri-lyn went on to ask numerous questions of Council*

*Terri-lyn Lenz exited the meeting at 11:16 am*

*Sergeant Travis Holeha exited the meeting at 11:20 am*

### **Closed Session**

23-04-2023 Little: That this meeting be closed to the public as per *The Local Authority Freedom of Information and Protection of Privacy Act Part III* for discussion of Employee Matters at 11:21 am.

*Carried*

Names of parties present during closed session: Leonard Junop, James Harvey, and Jeff Kielo, Brandon Little, Liana Larson, Dean Gregory, Jeff Colborn, Heather Fantie & Leanne Mack.

### **Closed Session Ends**

24-04-2023 Junop: That Council move out of closed session and that the Public Meeting resume at 11:37 am.

*Carried*

### **Wheatland Regional Library Report**

25-04-2023 Harvey: That the Wheatland Regional Library Report be accepted as presented.

*Carried*

### **2023 Municipal Budget**

26-04-2023 Kielo: That Council approve the Administrator to reopen the 2023 Municipal Budget and amend the General Municipal Levy amount; AND FURTHER THAT the budget be adopted as amended.

*Carried*

### **Amend Resolution - Nutrien – Mineral Sale/Lease**

27-04-2023 Larson: That Council amend resolution 16-01-2023 by striking out “\$600” and replacing with “\$20,000”.

*Carried*

### **Recess**

28-04-2023 Little: That this meeting recess at 12:21 pm for 20 minutes.

*Carried*

### **Reconvene meeting**

Reeve Junop called the meeting to order at 12:53 pm

### **2023 Potash Tax Sharing Mill Rate**

29-04-2023 Larson: That Council acknowledge the direction of The Municipal Potash Tax Sharing Administration Board to apply a 2023 Mill Rate of 6.2899 to the Potash Mines within the RM of Vanscoy No. 345.

*Carried*

**Government of Saskatchewan 2023 Education Property Tax Mill Rates**

30-04-2023 Colborn: That Council acknowledge the Education Property Tax Mill Rates for the 2023 tax year as set by the Government of Saskatchewan as follows:

- Agricultural Property: 1.42 mills
- Residential Property: 4.54 mills
- Commercial/Industrial: 6.86 mills
- Resource (oil, gas, mines, pipelines): 9.88 mills

*Carried*

**2023 RM of Vanscoy No. 345 Scholarship Bursaries**

31-04-2023 Harvey: That the RM of Vanscoy No. 345 continue their Bursary program, and offer two \$500.00 Scholarship Bursary to the Delisle Composite School and to the Lord Asquith School, open to applicants that are residents of the RM of Vanscoy No. 345.

*Carried*

**Municipal Revenue Sharing 2023-2024**

32-04-2023 Junop: That Council acknowledge the Municipal Revenue Sharing for the 2023-2024 year in the amount of \$509,236 AND FURTHER THAT Council acknowledge the RM's share is up \$61,346 from the 2022 revenue sharing amount.

*Carried*

**Fire Services Update**

33-04-2023 Kielo: That Council instruct the Administrator to mail out to every ratepayer in the RM of Vanscoy a copy of the Fire Services Update that was prepared at the Regular Council meeting dated April 13, 2023.

*Carried*

**2023 Municipal Mill Rate**

34-04-2023 Harvey: That Council set the Municipal Mill Rate at 4.5 for the year 2023.

*Carried Unanimously*

**Bylaw No. 04-2023 – Minimum Tax – 1<sup>st</sup> reading**

35-04-2023 Little: That Bylaw No. 04-2023, being a bylaw to provide for a minimum tax, be introduced and read a first time.

*Carried*

**Bylaw No. 04-2023 – Minimum Tax - 2<sup>nd</sup> Reading**

36-04-2023 Colborn: That Bylaw No. 04-2023 being a bylaw to provide for a minimum tax be given second reading.

*Carried*

**Three Readings at One Meeting**

37-04-2023 Harvey: That Bylaw No. 04-2023 being a bylaw to provide for a minimum tax, be given three readings at this meeting.

*Carried Unanimously*

**Bylaw No. 04-2023 – Minimum Tax- 3<sup>rd</sup> Reading & Adoption**

38-04-2023 Gregory: That Bylaw No. 04-2023 being a bylaw to provide for a minimum tax, be read a third time and adopted.

*Carried*

**Bylaw No. 07-2023 – Property Tax Incentives – 1<sup>st</sup> reading**

39-04-2023 Little: That Bylaw No. 07-2023, being a bylaw to establish property tax incentives and penalties, be introduced and read a first time.

*Carried*

**Bylaw No. 07-2023 – Property Tax Incentives - 2<sup>nd</sup> Reading**

40-04-2023 Harvey: That Bylaw No. 07-2023 being a bylaw to establish property tax incentives and penalties, be given second reading.

*Carried*

**Three Readings at One Meeting**

41-04-2023 Larson: That Bylaw No. 07-2023 being a bylaw to establish property tax incentives and penalties, be given three readings at this meeting.

*Carried Unanimously*

**Bylaw No. 07-2023 – Property Tax Incentives- 3<sup>rd</sup> Reading & Adoption**

42-04-2023 Kielo: That Bylaw No. 07-2023 being a bylaw to establish property tax incentives and penalties, be read a third time and adopted.

*Carried*

**Rescind Resolution**

43-04-2023 Little: That Council rescind resolution 23-03-2023.

*Carried*

**Canada Community Building Fund**

44-04-2023 Harvey: That Council authorize the Administrator to submit a new application under the Infrastructure Investment Plan to allocate funding to construct/rebuild approximately 4.5 miles of range road 3072 south of Twp rd 352 to 344 (SW 11-35-07 W3 & SW 26-35-07 W3) to a primary weight corridor.

*Carried*

**Tax Enforcement – Six Month Notices**

45-04-2023 Colborn: That the municipality be authorized under s22 (1) *The Tax Enforcement Act* on or after April 13, 2023 to commence proceedings to request title with respect to the following described lands:

ROLL NUMBER	LEGAL LAND DESCRIPTION	AMOUNT OWING	TITLE NUMBER
96 000	SW 07-34-07 W3 LSD 5 Ext 9 & LSD 6 Ext 10	\$3,998.70	142879102 & 142879214

*Carried*

**District #22 ADD Board – 2023 Annual Levy & Annual Meeting Minutes**

46-04-2023 Kielo: That Council approve the 2023 Annual Levy for the RM of Vanscoy No. 345 totaling \$5,003.99 submitted by the District #22 ADD Board.

*Carried*

**Correspondence Regarding Safety Concerns – Pike Lake Signage**

47-04-2023 Harvey: That Council instruct the Administrator to forward correspondence to the Ministry of Highways requesting signage on Highway 60 for Pike Lake Provincial Park. Currently there is a sign on Highway 60 which would be ideal for the addition of the Pike Lake Provincial Park signage and would alleviate the safety concerns of some of the residents living on St. Martin's road.

*Carried*

**Proposed Irrigation Development – S ½ 02-35-07 W3 & SE 34-34-07 W3**

48-04-2023 Harvey: That Council has no objection to the proposed irrigation development located on the S ½ 02-35-07 W3 & SE 34-34-07 W3 and will allow the applicant to place the pipeline in the RM road allowance, and that the applicant coordinate with Superintendent Loewen regarding the road construction.

*Carried*

**RoaData March Activity Reports**

49-04-2023 Gregory: That the Overweight Permit Reports from March submitted by RoaData be accepted as presented.

*Carried*

**Tax Abatement**

50-04-2023 Little: That Council approve the tax abatement on the following properties due to missed direct deposit that should have been posted in March:

The requested tax abatement SW 33-36-07 W3:

Roll 1916

**Municipal Tax Levy: \$28.89**

**School Tax Levy: \$18.99**

**Total: \$47.88**

*Carried*

**Communications**

51-04-2023 Larson: That all communications be accepted as presented and filed as received.

*Carried*

**Adjournment**

52-04-2023 Little: That this meeting adjourned at 1:42 pm.

*Carried*

Minutes adopted by resolution of Council on the 11<sup>th</sup> day of May, 2023.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Administrator