

RURAL MUNICIPALITY OF VANSCOY NO. 345

*Minutes of the First Regular Meeting of Council for the Rural Municipality of Vanscoy No. 345 held
in the RM of Vanscoy Council Chambers, #300 Main Street
Vanscoy, Saskatchewan
Monday, November 21, 2022*

Reeve: Leonard Junop
Councillors

Division 1: James Harvey

Division 2: Jeff Colborn

Division 3: Jeff Kielo (ABSENT)

Division 4: Brandon Little

Division 5: Liana Larson

Division 6: Dean Gregory

Administrator Leanne Mack

*Newly Elected Division 2 Councillor Jeff Colborn, Newly Elected Division 4 Councillor Brandon Little,
and Acclaimed Division 6 Councillor Dean Gregory subscribed to Form A - Oath or Affirmation –
Member of Council in accordance with Section 94 of The Municipalities Act*

*Public Disclosure Annual Declarations were completed by Councillors of Division 1, 3, 5 & Reeve &
Public Disclosure Statement Forms were completed by newly elected/acclaimed Councillors of
Division 2, 4, 6 in accordance with section 142 of The Municipalities Act*

Reeve Leonard Junop called the meeting to order at 9:01 am C.S.T.

2022 Municipal General Election – Acknowledgement of Results

01-11-2022 Larson: That Council acknowledge the results of the 2022 General Municipal Election as follows for the RM of Vanscoy No. 345:

Division 2 Councillor: Jeff Colborn newly elected as Division 2 Councillor

Division 4 Councillor: Brandon Little newly elected as Division 4 Councillor

Division 6 Councillor: Dean Gregory acclaimed as Division 6 Councillor

Carried

Conflict of Interest Declaration

Councillor Harvey advised of a potential conflict of interest regarding section 10b(i) – 2nd & adoption reading proposed bylaw 15-2022 Close and Sell Municipal Road Allowance.

Agenda

02-11-2022 Harvey: That the agenda be accepted with the following addition:

- Orest Michalowski 11:00 am (Delegate)

Carried Unanimously

Approval of Minutes

03-11-2022 Little: That the minutes of the Regular Meeting of Council held on Thursday, October 13th, 2022 be approved as presented.

Carried

*Superintendent Loewen joined the meeting 9:15 am
to discuss general municipal maintenance operations*

Proposed Capital Purchase – New Tractor

04-11-2022 Little: That the RM of Vanscoy No. 345 invites quotes for one (1) new tractor minimum 200 engine horse power, front wheel assist, must be equipped with both front and rear PTO and front and rear 3 point hitch, premium cab, CVT transmission and beacons; AND FURTHER THAT the request for quotations be advertised on the Sasktenders website with the request for quotations closing at 4:00 pm on Tuesday, December 6, 2022 for Council's consideration at the December meeting.

Carried

Proposed Capital Purchase – 2023 One Tonne Truck

05-11-2022 Gregory: That the RM of Vanscoy No. 345 invites quotes for one (1) 2023 one tonne truck crew cab with a 8’ box, 4-wheel drive, side steps, single rear wheels, all vinyl/rubber interior, pricing on both gas and diesel engines, white in color; AND FURTHER THAT the request for quotations be advertised on the Sasktenders website with the request for quotations closing at 4:00 pm on Tuesday, December 6, 2022 for Council’s consideration at the December meeting.

Carried

Request for Quotes two 2023 Schulte Mower’s & two 2023 Schulte Flex Arm’s

06-11-2022 Gregory: That the RM of Vanscoy No. 345 requested quotes for two (2) 2023 Schulte 15’ mower’s and two (2) Schulte Flex Arms’ or equivalent and that the quote include option for trade-in of two (2) 2017 Schulte Flex arm’s and one (1) 2020 Schulte XH1500-S4 mower, closing date was October 26, 2022 at 4:00 pm, and the following quotes were submitted:

Company/Person:	Quotes:
Flaman Sales Ltd	\$146,648.52 including taxes
Triod Supply	\$150,600.00 excluding taxes

That Council award the request for quotes to Flaman Sales Ltd. for the submitted quote of \$146,648.52 including taxes.

Carried

Request to Construct Road Access

07-11-2022 Colborn: That Council authorize the request to construct road access to the landowner on the SE 16-34-06 W3 by engaging Jason Kinzie to bulldoze the road allowance and a Municipal employee to grade the road allowance once complete, land locates are the responsibility of Jason Kinzie.

Carried

Chad Watson joined the meeting via conference call at 10:03 am to discuss the planning & development report

Superintendent Loewen exited the meeting at 10:07 am

Latecomer Agreement

08-11-2022 Harvey: That Council APPROVES the Latecomer Agreement between the Rural Municipality of Vanscoy No. 345 and Julie & Trevor Deitsch subject to the following amendments:

- i. Section 8 – effective date 10 years
- ii. Section 8 – date of approval of the subdivision
- iii. Addition of Schedule B

AND FURTHER THAT the Reeve and Administrator be authorized to sign the agreement on the Municipalities behalf once the amendments have been completed.

Carried

Development Permit Application

09-11-2022 Gregory: That Council APPROVES the application of Access Communications Co-operative Ltd. To construct a telecommunication tower on LSD 4 SW 35-36-09 W3 Ext 17 be approved subject to receiving an approval by Innovation, Science and Economic Development Canada.

Carried

Home based business – Massage Clinic

10-11-2022 Little: That the application of Maria Murray to operate a home based business consisting of a home based business consisting of a massage clinic on Lot 7 Block 1 Plan no. 101970536 Ext 0 SW 01-36-07 W3 be amended subject to:

- i. The applicant being responsible for all of the costs of the discretionary use application;
- ii. Hours of operation are to be Monday to Sunday 9:00 am to 9:00 pm; and

- iii. The permit may be revoked at any time if, in the opinion of Council, the above conditions are no longer met.

Carried

Planning & Development Report

11-11-2022 Harvey: That the Planning & Development Report be accepted as presented.

Carried

Chad Watson exited the meeting at 10:43 am

*Orest Michalowski joined the meeting at 10:53 am
To report on the Fire Commission*

Correspondence - Fire Commission

12-11-2022 Harvey: That correspondence be forwarded to Delisle & District Fire Commission stating that Council has decided at this time not to support the renewal of the Fire Chiefs contract and entering into a new agreement with the Town of Delisle and Village of Vanscoy pending further discussion with the Fire Commission.

Carried

Statement of Financial Activities

13-11-2022 Larson: That the Statement of Financial Activities for the month of October 2022 be accepted as presented.

Carried

Orest Michalowski exited the meeting at 12:04 pm

Recess

14-11-2022 Junop: That this meeting recess at 12:04 pm for 20 minutes.

Carried

Reconvene meeting

Reeve Junop called the meeting to order at 12:24 pm

List of Accounts for Approval

15-11-2022 Colborn: That the accounts submitted for payment totaling \$437,761.39 as per attached listing of voucher Nos.10557-10602 and electronic transfer Nos. 247-254 & 317-354 AND FURTHER THAT the October 3-November 13, 2022 & October 15-November 15, 2022 payroll transferred by direct deposit through Paymate in the amount of \$98,845.29, as attached here to and forming a part of these minutes, be approved for payment.

Carried

Monthly Bank Reconciliations

16-11-2022 Little: That the Bank Reconciliations for the month of October 2022 be approved as presented.

Carried

2022-2023 Appointments & Committees of Council

17-11-2022 Harvey: That the following Council Committees and appointments be approved for the remainder of 2022 and the 2023 year:

Administrator & Assessor
Auditor
Municipal Solicitor

Leanne Mack
Jensen Stromberg
Kim Anderson & Candice D. Grant (Robertson Stromberg)

Deputy Reeve
Building Inspector

James Harvey (1 year term)
Municode (Clayton Meier, Ryan Thiessen, Travis Elkin, Shenah Cartier, Clint Vargo, Jordon Hoffort)

Fire Chief

District #22 A.D.D. Board member
Emergency Operations Coordinator
Delisle & District Fire Commission

Pound Keepers

Licensed Spray Applicator
Development Appeals Board

Wheatland Regional Library

Pest Control Officer

Weed Inspector

Vanscoy RM Police Board

Mutual Aid Emergency Measures Organization
(as per bylaw 4-89)

Recreation Boards

Dean Gregory

Vacant

Leonard Junop, Jeff Kielo, James Harvey

Alternate: Liana Larson

Saskatoon Livestock Sales N ½ NE 26-36-07 W3

Phil's Lawn Service (Kyler Scarlett)

Jack Morris (Secretary), David Luczka and Orest

Michalowski

Helen Harvey

Herman Michael

Herman Michael

Jeff Kielo, Leonard Junop, Liana Larson

Dave Aspinall & Terry Ardell

Liana Larson

Asquith Rec. Board: Todd Summach

Delisle Rec. Board: Jeff Kielo

Pike Lake Rec. Board: James Harvey

Vanscoy Rec. Board: Liana Larson

COMMITTEES OF COUNCIL APPOINTMENTS

Road Committee

Planning & Development Committee

Cemetery Committee

Personnel Committee

Union Negotiation Committee

Division Boundary Review Committee

Board of Revision Committee

Transfer Station Committee

Occupational Health & Safety Committee

Delisle Health Council Committee

Fire Rangers

Eagle Creek Regional Park Representative

Ag Committee

All Council & Reeve

All Council & Reeve

Leonard Junop & Liana Larson

James Harvey, Dean Gregory, Leonard Junop

Leonard Junop, James Harvey, Liana Larson

Brandon Little

All Council & Reeve

Leonard Junop, James Harvey, Jeff Kielo,
Brandon Little & Liana Larson (2 year term),

Secretary Heather Fantie

James Harvey & Brandon Little

James Harvey & Brandon Little

Leonard Junop & Brandon Little

Scott Loewen, Leonard Junop and each

Councilor for their Division

Della O'Hara

Jeff Kielo

Carried

Purchase of fire hose

18-11-2022 Little: That Council authorize the purchase of 10 links of fire hose at \$75 per link from the City of Martensville, that will be utilized with the 2007 C.E.T firefighting skid that was purchased in September, 2022.

Rescind resolution

19-11-2022 Harvey: That Council rescind resolution no. 18-10-2022.

Carried

Reports of Administration

20-11-2022 Larson: That the Reports of Administration and Council Committees and other Bodies, be accepted as submitted or as verbally presented.

Carried

Councilor Harvey declared a conflict of interest at 2:02 pm and exited Council Chambers.

Bylaw No. 15-2022 Road Closing & Selling 2nd Reading

21-11-2022 Larson: That Bylaw No. 15-2022, being a bylaw of the Rural Municipality of Vanscoy No. 345 to provide for the closing and selling of a municipal road or street, be given second reading.

Carried

Bylaw No. 15-2022 Road Closing & Selling 3rd Reading & Adoption

22-11-2022 Little: That Bylaw No. 15-2022, being a bylaw of the Rural Municipality of Vanscoy No. 345 to provide for the closing and selling of a municipal road or street, be read a third time and adopted.

Carried

Councilor Harvey joined the meeting at 2:11 pm

Bylaw No. 25-2022 Road Closing & Selling 1st Reading

23-11-2022 Harvey: That Bylaw No. 25-2022, being a bylaw to provide for the closing and selling of a municipal road or street, be introduced and read a first time.

Carried

Bylaw No. 25-2022 Road Closing & Selling 2nd Reading

24-11-2022 Colborn: That Bylaw No. 25-2022, being a bylaw of the Rural Municipality of Vanscoy No. 345 to provide for closing and selling of a municipal road or street, be given second reading.

Carried

Three Readings at One Meeting

25-11-2022 Larson: That Bylaw No. 25-2022 being a bylaw to provide for closing and selling of a municipal road or street, be given three readings at this meeting

Carried Unanimously

Bylaw No. 25-2022 Road Closing & Selling 3rd Reading & Adoption

26-11-2022 Gregory: That Bylaw No. 25-2022, being a bylaw of the Rural Municipality of Vanscoy No. 345 to provide for closing and selling of a municipal road or street, be read a third time and adopted.

Carried

Public Notice was provided before Council initially considered the report on a proposed bylaw to close a municipal road in accordance with section 13 The Municipalities Act and Public Notice Bylaw No. 01-2022

Bylaw No. 23-2022 Road Closing & Selling 2nd Reading

27-11-2022 Gregory: That Bylaw No. 23-2022, being a bylaw of the Rural Municipality of Vanscoy No. 345 to provide for closing of a municipal road or street, be given second reading.

Carried

Bylaw No. 23-2022 Road Closing & Selling 3rd Reading & Adoption

28-11-2022 Larson: That Bylaw No. 23-2022, being a bylaw of the Rural Municipality of Vanscoy No. 345 to provide for closing of a municipal road or street, be read a third time and adopted.

Carried

Electronic Device Policy

29-11-2022 Harvey: That the Electronic Device Policy 15-2022, be approved by Council as presented

Carried

Road Maintenance Agreement - Rice Lake Sand and Gravel

30-11-2022 Little: That the Council of the Rural Municipality of Vanscoy No. 345 grants an extension on the Road Maintenance Agreement to Rice Lake Sand and Gravel until December 31, 2022.

Carried

SARM Property Self-Insurance Program Renewal

31-11-2022 Junop: That the SARM Property Self-Insurance Program schedules for the RM of

Vanscoy No. 345 be renewed for the 2023 year.

Carried

RM Liability Self-Insurance and Excess Liability Insurance Plan Renewal

32-11-2022 Harvey: That the SARM Liability Self-Insurance Plan be renewed for 2023, and that the RM of Vanscoy once again purchase an additional Three Million Excess Liability Insurance coverage, therefore resulting in 6 million dollars of Liability Insurance coverage for the RM again in 2023.

Carried

RoaData October Activity Report

33-11-2022 Gregory: That the Overweight Permit Reports from October submitted by RoaData be accepted as presented.

Carried

VOID Cheque

34-11-2022 Colborn: That Council VOID cheque no. 10531 in the amount of \$30,970.74(incorrect amount).

Carried

2022 Municipal Office Holiday Hours

35-11-2022 Gregory: That the RM of Vanscoy Administration Office Holiday Hours for 2022 be authorized as follows:

- Regular Office Hours: December 23rd
- Closed: December 26 & 27
- Regular Office Hours: December 28-30
- Closed Monday January 2nd
- Regular Office Hours Resume Tuesday January 3rd, 2023

Carried

Union Correspondence

36-11-2022 Little: That Council acknowledge the correspondence received from the International Union of Operating Engineers, Hoisting, Portable and Stationary on November 7, 2022.

Carried

Letter of Support – Home Support Initiatives

37-11-2022 Harvey: That correspondence be forwarded to Saskatchewan Seniors Mechanism that the Rural Municipality of Vanscoy No. 345 Council is in support of the Home Support Initiatives

Carried

Communications

38-11-2022 Little: That all communications be accepted as presented and filed as received.

Carried

Adjournment

39-11-2022 Larson: That this meeting adjourned at 2:29 pm.

Carried

Minutes adopted by resolution of Council on the 8th day of December, 2022

Reeve

Administrator