

## **RURAL MUNICIPALITY OF VANSCOY NO. 345**

*Minutes of the Regular Meeting of Council for the Rural Municipality of Vanscoy No. 345 held in  
the RM of Vanscoy Council Chambers, #300 Main Street  
Vanscoy, Saskatchewan  
Thursday, September 8, 2022*

Reeve: Leonard Junop  
Councillors

Division 1: James Harvey  
Division 2: Don Rayburn  
Division 3: Jeff Kielo

Division 4: Orest Michalowski  
Division 5: Liana Larson  
Division 6: Daryl Jorgenson

Administrator Leanne Mack  
Assistant Administrator Heather Fantie

Reeve Leonard Junop called the meeting to order at 8:58 am C.S.T.

### **Conflict of Interest Declaration**

None

### **Agenda**

01-09-2022 Harvey: That the agenda be accepted as presented.

*Carried*

### **Approval of Minutes**

02-09-2022 Jorgenson: That the minutes of the Regular Meeting of Council held on Thursday, August 11, 2022 be approved as presented.

*Carried*

### **Statement of Financial Activities**

03-09-2022 Larson: That the Statement of Financial Activities for the month of August 2022 be accepted as presented.

*Carried*

### **List of Accounts for Approval**

04-09-2022 Michalowski: That the accounts submitted for payment totaling \$558,043.90 as per attached listing of voucher Nos.10470-10512 and electronic transfer Nos. 243-275;  
AND FURTHER THAT the August 8-September 4, 2022 & August 1-31, 2022 payroll transferred by direct deposit through Paymate in the amount of \$61,990.86, as attached here to and forming a part of these minutes, be approved for payment.

*Carried*

### **Monthly Bank Reconciliations**

05-09-2022 Rayburn: That the Bank Reconciliations for the month of August 2022 be approved as presented.

*Carried*

### **Municipal Reserve – Transfer Title Name**

06-09-2022 Harvey: That Council instruct the Administrator to contact the Ministry of Agriculture to request the ministry to sign the transfer authorization form in order to apply to Information Services Corporation (ISC) to transfer title on Parcel R Plan G813 Ext 0, SW 17-34-06 W3 currently in Her Majesty the Queen (Saskatchewan) name to the Municipality as per the minister's order 1991 regarding municipal reserve.

*Carried*

### **Rural Addressing Bylaw**

07-09-2022 Jorgenson: That Council instruct the Administrator to prepare a Rural Addressing Bylaw for Council's consideration at the October 13, 2022 regular meeting.

*Carried*

### **Purchase of Capital Purchase – Fire Fighting Skid**

08-09-2022 Rayburn: That Council approve the purchase of the 2007 C.E.T Fire Pumps fire fighting skid up to \$8000 plus tax.

*Carried*

### **Reports of Administration**

09-09-2022 Larson: That the Reports of Administration and Council Committees and other Bodies, except for the Superintendent Report, be accepted as submitted or as verbally presented.

*Carried*

*Chad Watson & Georgia Smith – Urban Systems entered the meeting 10:02 am to present the August Planning & Development Report*

### **Planning & Development Report**

10-09-2022 Jorgenson: That the Planning & Development Report be accepted as presented.

*Carried*

### **Order to Remedy – Parcel C Plan No. 101665065 Ext 0 (NE 23-36-07 W3)**

11-09-2022 Michalowski: That the Council hereby declares the building, camper or travel trailer and home based business located on Parcel C Plan no. 101665065 Ext 0 (NE 23-36-07 W3) to be in contravention of the RM of Vanscoy No. 345 Zoning Bylaw No. 3-18, for the following reasons:

- Constructed or permitted the construction of, or have placed or permitted the placement of a dwelling or other building on the above mentioned land without first having received a development permit;
- Have commenced the use of a camper or travel trailer as a residential use which is not a permitted use of the Land pursuant to the Bylaw;
- Have commenced or suffered the commencement of a home based business and continue to carry on or suffer and permit the carrying on of a home based business without first having received a discretionary use permit authorizing such use.

That the Administrator acting in the capacity of the development officer, in consultation with the Municipal solicitor, is hereby authorized to issue an order to remedy to the owner(s) or occupant(s) of the said property requiring them to undertake the following work:

- To obtain a development permit authorizing the construction or placement of the dwelling or other building on the land, failing which you shall remove the dwelling or other building from the land;
- To cease use of the camper or travel trailer as a residential use;
- To obtain a discretionary use permit authorizing the operation of the home based business on the land, failing which you shall cease such operation.

Said work to be completed on or before the 30<sup>th</sup> day of November, 2022.

*Carried*

### **Possible Zoning Bylaw Amendment – Storage of Vehicles**

12-09-2022 Kiolo: That Council authorize the development officer to prepare an amendment to the Zoning Bylaw section 4.12.1 regarding the storage of junked vehicles on a property and to address the use of recreational vehicles. Currently section 4.12 addresses vehicle storage by limiting the number of unlicensed vehicles to no more than two (2) outside of an enclosed building in residential and hamlet districts. Therefore the recommendation is to amend section 4.12.1 with the following *"The parking or outdoor storage of an unlicensed vehicle or any vehicle that is in a rusted, wrecked, partly wrecked, dismantled, partly dismantled, inoperative or abandoned condition shall be addressed in accordance with the provisions of the Municipality's Nuisance Abatement Bylaw"*. With this amendment changes to the number of vehicles permitted in a given district would only require an amendment to the Nuisance Abatement Bylaw; AND FURTHER THAT we instruct the Administrator to prepare a draft Nuisance Abatement Bylaw and policy for Council's consideration at the October 13, 2022 regular meeting.

*Carried*

### **Possible Zoning Bylaw Amendment – Animal Units**

13-09-2022 Kiolo: That Council authorize the development officer to prepare an amendment to the Zoning Bylaw in the Agricultural Residential District – AR policy to address animal units allowed. Currently the AR district does not address the keeping of animals as most AR lots were previously zoned Agricultural – A and would not have had any limits on the number of animal units.

*Carried*

**Discretionary Use Application – Garden Suite LSD 16 NE 07-34-07 W3**

14-09-2022 Harvey: That Council consider the application of Damir Mulalic to move a secondary residence to be used as a garden suite onto LSD 16 NE 07-34-07 W3 be considered at the October 13, 2022 meeting and that a copy of a notice of the application be mailed to each assessed owner of property within 75 metres of the subject property.

*Carried*

**Discretionary Use Application – Home based business Parcel D (NE 07-34-06 W3)**

15-09-2022 Harvey: That the application of Blake Reddekopp to operate a home based business consisting of a plumbing, heating and electrical company on Parcel D Plan no. 75S14460 Ext 0, NE 07-34-06 W3 be considered at the October 13, 2022 Council meeting and that a copy of a notice of the application be mailed to each assessed owner of the property within 75 metres of the subject property.

*Carried*

**Discretionary Use Application Required –Riding Stables– NE 23-36-07 W3** *Rescind Res. 30-10-2022*

16-09-2022 Michalowski: That Council instruct the Administrator to forward correspondence to the property owner located on NE 23-36-07 W3, requesting a Discretionary Use Permit be submitted to the Municipal office to ensure that all Zoning Bylaw requirements on this property are compliant.

*Carried*

*Chad Watson & Georgia Smith exited the meeting at  
10:39 am*

**Division Policy Review**

17-09-2022 Harvey: That the Division Boundary Policy 12-2022, that details the procedures in which Council will review the division boundaries within the RM, be approved by Council as presented in accordance with section 49.1 of *The Municipalities Act*.

*Carried*

**Dust Control Invoice Approval**

18-09-2022 Kiolo: That Council approve for payment invoice #D22-0138 submitted by McGill's Industrial Services Inc, Saskatoon SK, in the amount of \$1,878.30 for the supply & application of chloride to the property located at NE 24-35-07 W3. The property owner had previously applied the chloride at his own expense but did not notify the Superintendent of the application and the operator graded that section of road.

*Carried*

**Saskatchewan Association of Rural Municipalities (SARM) – Resolution Submission**

19-09-2022 Junop: That RM of Vanscoy No. 345 Council forward the following resolution to SARM for consideration at the November 2022 Midterm Convention:

Whereas the federal government is implementing a 30% reduction in fertilizer emissions by 2030 for Canadian agribusiness.

Whereas nitrogen fertilizer is an essential component for the farmers of Saskatchewan to produce agri-food products.

BE IT RESOLVED THAT SARM lobby the federal government to reconsider implementing the 30% reduction in fertilizer emissions by 2030.

*Carried*

**Advanced Polls – 2022 Election**

20-09-2022 Kiolo: That an advance poll for the 2022 municipal election be held on Tuesday, October 25, 2022 from 1:00 pm – 7:00 pm at the Village of Vanscoy hall located at 103 1<sup>st</sup> Street West, Vanscoy SK.

*Carried*

**Election Remuneration**

21-09-2022 Michalowski: That Council set remuneration for election officials at \$25.00 per hour, two meals and \$0.55 per KM for election day (November 9, 2022) and \$25.00 per hour, one meal and \$0.55 per KM for the advanced polls (October 25, 2022) in accordance with section 52 of *The Local Government Elections Act, 2015*.

*Carried*

**Weed Management Plan**

22-09-2022 Larson: That the Weed Management Plan be approved as presented; AND FURTHER THAT Council rescind unknown resolution no. approving the Weed Management Plan dated June 28, 2017.

*Carried*

**Bylaw No. 20-2022 – Expenditure Authorization Bylaw-1<sup>st</sup> Reading**

23-09-2022 Jorgenson: That Bylaw No. 20-2022, being a bylaw to authorize certain expenditures, be introduced and read a first time.

*Carried*

**Sasktel Internet Pricing**

24-09-2022 Larson: That Council accept the quote submitted by Sasktel for internet services provided on a five (5) year contract as quoted at an estimated cost of \$69.95 per month.

*Carried*

**Tax Abatement – Crown Owned Property**

25-09-2022 Kiolo: That Council authorize the tax abatement of the following property Parcel JJ SE 27-35-07 W3, as this property is crown land owned by Her Majesty the Queen, and that the Prairie Spirit School Division be notified of the following abatement:

**Municipal Portion:** \$116.22

**Prairie School Portion:** \$37.99

**Total:** \$154.21

*Carried*

**Supplementary Assessments – Parcel B NE PT 23-36-07 W3**

26-09-2022 Michalowski: That Council accept the supplementary assessment report submitted by the Administrator, as attached hereto and forming a part of these minutes, of the following property Parcel B NE PT 23-36-07 W3 in the amount of 39,280, in accordance with section 219(1)(b) of *The Municipalities Act* and authorize the following levy adjustment:

**Municipal Tax Levy:** \$166.94

**School Tax Levy:** \$178.33

**Total:** \$345.27

*Carried*

**Supplementary Assessments – NE & NW 23-36-07 W3**

27-09-2022 Michalowski: That Council accept the supplementary assessment report submitted by the Administrator, as attached hereto and forming a part of these minutes, of the following properties NE & NW 23-36-07 W3 in the amount of 75,405, in accordance with section 219(1)(e) of *The Municipalities Act* and authorize the following levy adjustment:

**Municipal Tax Levy:** \$186.94

**School Tax Levy:** \$62.45

**Total:** \$249.39

*Carried*

**Response from Minister of Agriculture – Letter of Support**

28-09-2022 Junop: That Council acknowledge the response received from the Minister of Agriculture regarding the Letter of Support dated July 26, 2022 sent from the RM of Vanscoy regarding municipal drought conditions.

*Carried*

**Pike Lake Shop – Municipal Equipment**

29-09-2022 Michalowski: That Council authorize the Superintendent to obtain a quote for a 40' X 60' pole building with one (1) overhead door and one (1) man door.

*Carried*

**RoaData August Activity Report**

30-09-2022 Kiolo: That the Overweight Permit Reports from August submitted by RoaData be accepted as presented.

*Carried*

**Road Maintenance Agreement – Northern Blacktop**

31-09-2022 Kielo: That Council authorize the execution to enter into a Road Maintenance Agreement with Northern Blacktop (Tory Jorgenson) for the purpose of hauling approximately 25,000 tonne of sand and gravel, from November 15, 2022-March 15, 2023, and that approval of this bulk haul be subject to all provisions of the Road Maintenance Agreement.

*Carried*

**Stars Annual Donation**

32-09-2022 Rayburn: That the RM of Vanscoy contribute to the Voluntary STARS Donation Program administered by SARM and that the RM forward a contribution of \$10,000.00.

*Carried*

**Agricultural Producers Association of Saskatchewan (APAS)**

33-09-2022 Harvey: That Council instruct Administration to contact APAS regarding the benefits to the Municipality by obtaining a membership and how is the cost of the membership determined.

*Carried*

*Clayton Drewlo & Brock Cates – Urban Systems and Superintendent Loewen entered the meeting at 11:30 am to discuss the Rural Integrated Roads for Growth funding application (RIRG) Clayton discussed what the next steps would be in preparing for the project including a geotechnical report and a survey of the area to determine existing drainage, shoulders and slopes of the roadways.*

*Clayton Drewlo & Brock Cates exited the meeting at 11:48 am*

**Tridem Axle Gravel Pup Trailer for Sale Tender**

34-09-2022 Kielo: Tridem Axle Gravel Pup Trailer for Sale Tender 2022-06RM345, closing date was September 5, 2022 at 4:00 pm, and the following tender was submitted:

**Company/Person:**

**Bid amount:**

<b>Skynorth</b>	<b>\$5,100 plus tax</b>
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That Council decline the tender submitted by Skynorth as the bid amount does not cover the costs the Municipality spent to repair and safety the trailer;

AND FURTHER THAT we tender the Tridem Axle Gravel Pup Trailer with the tender to be coordinated by the Superintendent, and that this tender be advertised on the SaskTenders website with tenders closing at 4:00 pm on Friday, September 30, 2022.

*Carried*

**Nutrien – Cory Potash Mine Request**

35-09-2022 Michalowski: That correspondence be forwarded to Nutrien (Cory Potash Mine) responding to the email submitted August 26, 2022, that Council approve the request to install a fence and gate along the north side of the site, as shown is red per the below image, subject to access be given to any person that may farm the land to the north of the gate.



*Carried*

**Ratepayer Correspondence – Dust Control & Speed Limit**

36-09-2022 Kielo: That correspondence be forwarded to Glenn Wright responding to his email submitted September 6, 2022, that Council will consider his request to reduce the speed limit to 60km per hour on Range Road 3083 between Highway #7 and Highway #766 at such a time that the Traffic Bylaw is reviewed;

AND FURTHER THAT the Council understands that the road conditions are extremely dry this year however the Municipality does not supply dust control service for ratepayers. If a ratepayer chooses to apply their own dust control it is recommended to contact the Superintendent so he is notified of where the dust control is being applied in order to inform the grader operators. It is also good to note that sites treated with dust control may become rough or may tend to develop potholes. If a road reaches a state where the condition of the driving surface poses a danger to the travelling public, the Municipality will grade the road which may render the dust control ineffective.

*Carried*

**Kinzie Road Improvement 2023**

37-09-2022 Harvey: That Council approve the road improvement project for Kinzie Road to commence in the spring of 2023. The project will include incorporating recycled asphalt millings into the driving surface on a ½ km east of highway 60 to snake trail for an estimated maximum cost of \$70,000.

*Carried*

**Water Security Agency – Pike Lake Water Supply upgrades project**

38-09-2022 Harvey: That the request submitted by Water Security Agency based on the preliminary plan for the Pike Lake Water Supply upgrades project where the pipeline will cross RM road allowance between the quarter sections of SE 03-34-06 W3 & NE 34-33-06 W3, be approved subject to:

1. All road construction is required to be coordinated and approved by the Superintendent.

*Carried*

**Salt & Sand Spreader Tender**

39-09-2022 Jorgenson: That the RM of Vanscoy No. 345 tender for sale Henderson Model No. FSH1456SS (serial #FSH-31244) 9 cubic yard capacity hydraulic drive Salt & sand spreader with the tender to be coordinated by the Superintendent, and that this tender be advertised on the SaskTenders website with tenders closing at 4:00 pm on Friday, September 30, 2022.

*Carried*

*Superintendent Loewen exited the meeting at 12:20 pm*

**Recess**

40-09-2022 Junop: That this meeting recess at 12:20 pm for 15 minutes.

*Carried*

**Reconvene meeting**

Reeve Junop called the meeting to order at 12:37 pm

*Councilor Kielo did not return to the meeting after reconvene*

**Communications**

41-09-2022 Larson: That all communications be accepted as presented and filed as received.

*Carried*

**Reports of Administration**

42-09-2022 Jorgenson: That the Report of the Superintendent be accepted as submitted or as verbally presented.

*Carried*

*Police Chief Mochoruk & Travis Holeha entered the meeting at 12:38 pm  
To discuss the position of a potential Bylaw Enforcement Officer*

**Closed Session**

43-09-2022 Junop: That this meeting be closed to the public as per *The Local Authority Freedom of Information and Protection of Privacy Act* Part III for discussion of Employee Matters at 12:38 pm.

*Carried*

Names of parties present during closed session: Leonard Junop, James Harvey, Don Rayburn, Orest Michalowski, Liana Larson, Daryl Jorgenson, Leanne Mack, Heather Fantie, Travis Holeha & Jason Mochoruk.

**Closed Session Ends**

44-09-2022 Michalowski: That Council move out of closed session and that the Public Meeting resume at 12:54 pm.

*Carried*

**Adjournment**

45-09-2022 Michalowski: That this meeting adjourned at 12:55 pm.

*Carried*

Minutes adopted by resolution of Council on the 13<sup>th</sup> day of October, 2022.

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Reeve

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Administrator