

## **RURAL MUNICIPALITY OF VANSCOY NO. 345**

*Minutes of the Regular Meeting of Council for the Rural Municipality of Vanscoy No. 345 held in the RM of Vanscoy Council Chambers, #300 Main Street  
Vanscoy, Saskatchewan  
Thursday May 13, 2021*

Reeve: Leonard Junop  
Councillors

Division 1: James Harvey  
Division 2: Don Rayburn  
Division 3: Jeff Kielo

Division 4: Orest Michalowski  
Division 5: Liana Larson  
Division 6: Daryl Jorgenson

Administrator Jill Palichuk  
Assistant Administrator Heather Fantie

Reeve Leonard Junop called the meeting to order at 9:00am C.S.T.

### **Agenda**

162/2021 Michalowski: That the agenda be accepted as presented.

*Carried*

### **Minutes**

163/2021 Larson: That the minutes of the Regular Meeting of Council held on Friday, April 9, 2021 be approved as presented.

*Carried*

### **Statement of Financial Activities**

164/2021 Michalowski: That the Statement of Financial Activities for the month of April 2021 be accepted as presented.

*Carried*

### **Accounts**

165/2021 Kielo: That cheques #9632 to #9702, online utility payments, and Direct Deposit Payroll Transactions for April 12, 2021, April 19, 2021, April 27, 2021, May 3, 2021, and May 11, 2021 totaling \$398,333.49 be approved for payment, and that the Listing of Accounts for Approval be annexed hereto and form a part of these minutes.

*Carried*

### **Monthly Bank Reconciliation**

166/2021 Harvey: That the Bank Reconciliations for the month of April 2021 be approved as presented.

*Carried*

*Chad Watson, Danny Gray, Jamal Abbasi - Urban Systems  
joined the meeting via teleconference 10:00 am  
To present the May Planning & Development Report*

*Danny Gray exited the meeting 10:19am*

### **Discretionary Use Application–Personal Care Home – Kushner (SW 36-36-08 W3 Ext. 74)**

167/2021 Larson: That notice be provided that The RM of Vanscoy No. 345 Council intends to consider the application of Terry & Cindy Kushner to operate a personal care home from their existing residence on SW 36-36-08-W3 Ext 74 during the June 10, 2021 Regular Meeting of Council, and that a copy of a notice of the application be mailed to each assessed owner of property within 75 metres of the subject property as per Municipal Bylaw.

*Carried*

### **Planning & Development Report**

168/2021 Jorgenson: That the Planning & Development Report be accepted as presented.

*Carried*

### **Suspend Meeting**

169/2021 Kielo: That we suspend the regular council meeting for the purpose of opening the Public and Discretionary Use Hearings.

*Carried*

---

Reeve Junop formally opened the Public Hearing at 10:30am C.S.T.  
to receive any comments and submissions regarding Proposed Bylaw 06-2021, being a Bylaw to amend Bylaw No. 03/18, known as The Zoning Bylaw.

**Attendees from the Public:** There were no attendees from the public

**Intent of Application:** The proposed Bylaw is to amend the Zoning District Map, by rezoning from A – Agricultural District to AR – Agricultural Residential District, proposed 4.05 hectare (10acre) Parcel A, located in the N ½ LSD 3&4 SW 24-36-09 W3

*Administrator Jill Palichuk presented the written report regarding this application to rezone, as submitted by Development Officer Chad Watson*

**Public Comments:** No written or verbal comments or telephone calls from the public were received.

Reeve Junop closed the Public Hearing of Bylaw No. 06-2021 at 10:35am

---

Reeve Junop formally opened the Public Hearing at 10:35am C.S.T.  
*to receive any comments and submissions regarding Proposed Bylaw 07-2021, being a Bylaw to amend Bylaw No. 03/18, known as The Zoning Bylaw.*

**Attendees from the Public:** There were no attendees from the public

**Intent of Application:** The proposed Bylaw is to amend Section 12 AR – Agricultural Residential District of the R.M. of Vanscoy Zoning Bylaw in order to add Section 12.7 Exceptions To Development Standards to allow Council to permit a greater or lesser site size than what is outlined in Table 12-1 in certain circumstances;

And to rezone Parcel B, Plan 101540775 Ext 20 in SE 02-35-08-W3 from A - Agricultural to AR - Agricultural Residential in order to accommodate the subdivision of a proposed yard site

*Administrator Jill Palichuk presented the written report regarding the proposed Bylaw to amend Section 12 AR – Agricultural District and rezone Parcel B, Plan 101540775 Ext 20 in SE 02-35-08-W3 as submitted by Development Officer Chad Watson*

**Public Comments:** No written or verbal comments or telephone calls from the public were received.

Reeve Junop closed the Public Hearing of Bylaw No. 07-2021 at 10:40am

---

Reeve Junop formally opened the Discretionary Use Hearing at 10:40am  
*to receive any comments and submissions relating to the Discretionary Use Application submitted by Dennis & Cheryl Moen, to move a small cabin to be used as a garden suite onto Parcel A, Plan 74S07075 Ext 0, NE 32-34-06-W3*

**Attendees from the Public:** There were no attendees from the public

**Intent of Application:** The applicants have submitted an application to move a small cabin to be used as a garden suite onto Parcel A, Plan 74S07075 Ext 0, NE 32-34-06-W3. The application meets the Zoning Bylaw requirements for a garden suite.

*Administrator Jill Palichuk presented the written report regarding this application for a Garden Suite, as submitted by Development Officer Chad Watson*

**Public Comments:** As per the Zoning Bylaw, five notices of applications were mailed out to all landowners within 75 metres of the site, three written response was received, two responses expressed no concerns, and one owner expressed concerns regarding the condition, appearance, and construction of the building, no other verbal comments or telephone calls from the public were received.

Reeve Junop closed this Discretionary Use Hearing at 10:45am

---

### Reconvene Meeting

169/2021 Larson: That the Regular Meeting of Council now Reconvene.

*Carried*

*Chad Watson - Urban Systems exited the meeting 10:58am*

**Bylaw No. 06-2021 - Zoning Bylaw Amendment 2<sup>nd</sup> Reading**

170/2021 Jorgenson: That Bylaw No. 06-2021, being a bylaw to amend Bylaw No. 3/18, known as the Zoning Bylaw, be given second reading.

*Carried*

**Bylaw No. 06-2021 - Zoning Bylaw Amendment - 3<sup>rd</sup> Reading & Adoption**

171/2021 Kielo: That Bylaw No. 06-2021, being a bylaw to amend Bylaw No. 3/18, known as the Zoning Bylaw, be given 3<sup>rd</sup> Reading and adopted at this meeting.

*Carried*

**Bylaw No. 07-2021 - Zoning Bylaw Amendment - 2<sup>nd</sup> Reading**

172/2021 Junop: That Bylaw No. 07-2021, being a bylaw to amend Bylaw No. 3/18, known as the Zoning Bylaw, be given second reading.

*Carried*

**Bylaw No. 07-2021 - Zoning Bylaw Amendment - 3<sup>rd</sup> Reading & Adoption**

173/2021 Kielo: That Bylaw No. 07-2021, being a bylaw to amend Bylaw No. 3/18, known as the Zoning Bylaw, be given 3<sup>rd</sup> Reading and adopted at this meeting.

*Carried*

**Discretionary Use Application–Garden Suite–Moen (Parcel A, Plan 74S07075 Ext 0, NE 32-34-06-W3)**

174/2021 Harvey: That the application of Dennis & Cheryl Moen to move a small cabin to be used as a garden suite onto Parcel A, Plan 74S07075 Ext 0, NE 32-34-06-W3 be approved subject to the garden suite being moved off of the site once it is no longer occupied by a person physically dependent on the residents of the principal dwelling.

*Carried*

**Bylaw No. 10-2021 - Zoning Bylaw Amendment**

175/2021 Jorgenson: That Bylaw No. 10-2021, being a Bylaw to amend Section 12.2.1 of the R.M. of Vanscoy Zoning Bylaw, (Bylaw No. 3/18), Residential Uses, to add manufactured homes and mobile homes as permitted uses, and to add these uses to Table 12-1 having the same development standards as single detached dwellings, be introduced and read a first time.

*Carried*

**Public Hearing - Bylaw No. 10-2021**

176/2021 Rayburn: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on proposed Bylaw No. 10-2021, being a Bylaw to amend Bylaw No. 03/18 known as the Zoning Bylaw, on Thursday, June 10<sup>th</sup> at 10:30am CST.

*Carried*

**Bylaw No. 11-2021 - Zoning Bylaw Amendment**

177/2021 Kielo: That Bylaw No. 11-2021, being a Bylaw to amend the R.M. of Vanscoy Zoning Bylaw, (Bylaw No. 3/18), Parcel A, Plan 101616982 Ext 83, SE 36-36-08-W3 from A-Agricultural District to AR – Agricultural Residential District be introduced and read a first time.

*Carried*

**Public Hearing - Bylaw No. 11-2021**

178/2021 Rayburn: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on proposed Bylaw No. 11-2021, being a Bylaw to amend Bylaw No. 03/18 known as the Zoning Bylaw, on Thursday, June 10<sup>th</sup> at 10:30am CST.

*Carried*

**Alberts Cancelled Subdivision Municipal Reserve & Development Fee Payment Reimbursement**

179/2021 Kielo: That as a result of Alice Alberts cancelling her application to subdivide Parcel A, Plan 101616982 Ext 83, SE 36-36-08-W3, the RM of Vanscoy reimburse Ms. Alberts \$12,380.00 for Cash in Lieu of Municipal Reserve and New Parcel Development Fees, and that the additional \$1,000.00 be held back to cover advertising costs associated with Rezoning the property to AR, and that any outstanding balance after advertising expenses be returned to Ms. Alberts at that time.

*Carried*

**Delisle & District Fire Commission 2020 Audited Financial Statements**

180/2021 Kielo: That the RM of Vanscoy accept the 2020 Delisle & District Fire Commission 2020 Audited Financial Statements

*Carried*

*Sgt McCracken – Vanscoy Police Force joined the meeting 11:20am – 12:07pm  
to discuss municipal police enforcement matters*

*Chris, Tara, and Don Friesen joined the meeting 1:30pm – 1:45pm  
To discuss the Notice of Violation, Order to Cease Activity, and Order to Remedy issued on Surface  
Parcel No. 164521290, Block/Parcel C Plan No. 101992282 Ext. 0*

**Order to Remedy-Surface Parcel No. 164521290, Block/Parcel C Plan No. 101992282 Ext. 0**  
181/2021 Harvey: That correspondence be forwarded to Chris & Tara Friesen in follow-up to their delegation at today's meeting regarding the Order to Remedy issued by the RM on Surface Parcel No. 164521290, Block/Parcel C Plan No. 101992282 Ext. 0, stating that Council is firm on the conditions of the Notice of Violation, Order to Cease Activity, and Order to Remedy, originally, issued on February 17, 2021 and requests that all requirements outlined within the Order to Remedy be complied with, and that due to the timing of this discussion, and the deadline for Order to Remedy compliance, the deadline to comply with the Order to Remedy be extended until June 11, 2021 to remove the required trailers, camping equipment, materials, and buildings, in order to provide the Friesen's more time to comply.

*Carried*

*Foreman Loewen joined the meeting 1:30pm*

#### **2021 Seal Coat Program Tender**

182/2021 Kielo: That the RM of Vanscoy No. 345 tender 7 Miles of Seal Coat at the location(s) identified by the Municipal Foreman, with specifications that the RM of Vanscoy provide the Seal Coat Gravel, and a project completion deadline of September 15, 2021; and that this tender be advertised on the SaskTenders website with tenders closing at 4:00pm on Tuesday June 8, 2021.

*Carried*

#### **C-Can Storage Unit Purchase**

183/2021 Michalowski: That the RM of Vanscoy No. 345 purchase a 40 foot C-Can Storage Unit to be placed on the Municipal Shop lot to store salt inventory for winter sanding/salting.

*Carried*

#### **Municipal Shop Potable Drinking Water**

184/2021 Michalowski: That the RM of Vanscoy rent a Reverse Osmosis System for the kitchen tap within the Municipal Shop from Culligan at a cost of \$38.00/month for a one year trial period.

*Carried*

*Foreman Loewen exited the meeting 3:00pm*

#### **2020 Year End Municipal Reserve Transfer**

185/2021 Junop: That Council authorize the transfer to a municipal reserve account the of Cash in Lieu of Municipal Reserve collected in 2020 totaling \$11,880.00 as of December 31, 2020, as this reserve was dispersed from a reserve account to the community recreation associations the following year in 2021.

*Carried*

#### **2020 Audited Annual Financial Statements**

186/2021 Harvey: That the Reeve and the Administrator be authorized to sign the Audited Financial Statements Representation Letter and Management Responsibility Letter on behalf of the RM of Vanscoy No. 345 in order to finalize the 2020 Audited Annual Financial Statements.

*Carried*

#### **Tax Title Property--Arrears Cancellation--Lot 13 Block/Parcel 6 NE PT 19-36-07 W3**

187/2021 Rayburn: That council acknowledge the RM has obtained title of Lot 13 Block/Parcel 6 PT NE 19-36-07 W3, through tax enforcement, and that Council authorize the transfer of outstanding arrears totaling \$4,255.08 to Tax Title Property owing to both the RM of Vanscoy No. 345 and Prairie Spirit School Division as identified, and that the School Division be notified of the following tax title property owing:

**Municipal Portion:** \$3,785.44

**School Portion:** \$469.64

*Carried*

*Councilor Kielo expressed regrets and exited the meeting 3:10pm*

### **District #22 ADD Board – 2021 Annual Levy & Annual Meeting Minutes**

188/2021 Rayburn: That Council acknowledge receipt of the District #22 ADD Board April 8, 2021 Meeting Minutes, and that the 2021 Annual Levy for the RM of Vanscoy No. 345 totaling \$4,840.98 be approved for payment.

*Carried*

### **Delisle Splash Park – Distribution of Covid Funds**

189/2021 Larson: That upon written confirmation that the Delisle Splash Park Project is confirmed and will begin construction, the RM of Vanscoy No. 345 forward a \$5,000.00 donation from the Winter 2020 Covid Support Program to the Splash Park Project.

*Carried*

### **Town of Delisle – Request for Dedicated Lands Funds**

190/2021 Junop: That correspondence be forwarded to the Town of Delisle as notification that the RM of Vanscoy No. 345 does not maintain a dedicated lands account surplus for specific projects, as all dedicated land funds collected in a year are paid out and evenly distributed to the four Recreation Associations operating within the RM, the following year, and as a result there is no dedicated land funds surplus to contribute to the Delisle Splash Park project.

*Carried*

### **Sask. Municipal Hail Insurance – 2021 Withdrawals**

191/2021 Jorgenson: That Council acknowledge and approve Withdrawal Numbers 345-2373–345-2375 inclusive have been withdrawn from the 2021 Saskatchewan Municipal Hail Insurance Program.

*Carried*

### **TransGas Limited Rosetown-Vanscoy Expansion Project – Dust Control**

192/2021 Harvey: That correspondence be forwarded to TransGas Limited as notification that the RM of Vanscoy have no concerns with TransGas using Calcium Chloride or Magnesium Chloride as dust control suppressant as required for the TransGas Rosetown-Vanscoy Pipeline Construction Project, and that TransGas be in contact with Foreman Scott Loewen to coordinate road preparation prior to dust control being applied as required.

*Carried*

### **TransGas Limited Rosetown-Vanscoy Expansion Project – Dewatering**

193/2021: That correspondence be forwarded to TransGas Limited as notification that the RM of Vanscoy No. 345 requires that any proposed Dewatering (pumping of water accumulated in the Pipeline Trench) by TransGas as a result of heavy rainfall or other events must first be approved by Clubroot Officer Stu Rasmussen and Municipal Foreman Scott Loewen.

*Carried*

### **2021 RM Cemetery Mowing**

194/2021 Harvey: That the Doug Kielo family continue to be contracted to complete 2021 grass cutting at the Avondale, Fron Lutheran, and Wild Rose Cemeteries in 2021, at a cost of \$300.00 per cut per cemetery.

*Carried*

### **Government of Saskatchewan 2021 Education Property Tax Mill Rates**

195/2021 Jorgenson: That Council acknowledge the Confirmed Education Property Tax Mill Rates for the 2021 tax year as set by the Government of Saskatchewan as follows:

- Agricultural Property: 1.36 mills
- Residential Property: 4.46 mills
- Commercial/Industrial: 6.75 mills
- Resource (oil, gas, mines, pipelines): 9.79 mills

*Carried*

### **2021 RM of Vanscoy No. 345 Scholarship Bursaries**

196/2021 Michalowski: That Rochelle Wright be awarded the 2021 RM of Vanscoy No. 345 \$500.00 Scholarship Bursary awarded to a Grade 12 student at Delisle School, and that Council acknowledge how difficult it was to select one applicant, as all four applications received were very deserving.

*Carried*

### **AECON Highway #7 Paving Temporary Asphalt Plant**

197/2021 Michalowski: That Council approve the request from AECON to setup a temporary asphalt plant for Highway #7 Paving from Saskatoon west to Cory Potash Mine on NW 22-35-07 W3, and that due to proximity to Hwy #7 no Road Maintenance Agreement be required, however should municipal road damage occur, AECON be responsible to have the road repaired to its original condition prior to their operations.

*Carried*

**Date of Next Meeting**

198/2021 Junop: That the June Regular Council Meeting be held on Thursday, June10, 2021 at the RM of Vanscoy Municipal Office Council Chambers commencing at 9:00 am CST.

*Carried*

**Correspondence**

199/2021 Michalowski: That all correspondence be accepted as presented and filed as received.

*Carried*

**Adjournment**

200/2021 Michalowski: That this meeting adjourned at 3:55pm.

*Carried*

---

Reeve

---

Administrator