

**RURAL MUNICIPALITY OF VANSCOY NO. 345**

*Minutes of the Regular Meeting of Council for the Rural Municipality of Vanscoy No. 345 held in the RM of Vanscoy Council Chambers, #300 Main Street  
Vanscoy, Saskatchewan  
Thursday, February 11, 2021*

Reeve: Leonard Junop  
Councillors

Division 1: James Harvey

Division 2: Don Rayburn

Division 3: Jeff Kielo

Division 4: Orest Michalowski

Division 5: Liana Larson

Division 6: Daryl Jorgenson– Via Electronic Medium

Administrator Jill Palichuk

Assistant Administrator Heather Fantie

Reeve Leonard Junop called the meeting to order at 9:03am C.S.T.

**Agenda**

44/2021 Rayburn: That the agenda be accepted as presented.

*Carried*

**Minutes**

45/2021 Michalowski: That the minutes of the Regular Meeting of Council held on Monday, January 18, 2021 be approved as presented.

*Carried*

**Minutes**

46/2021 Harvey: That the minutes of the Special Meeting of Council held on Thursday, January 28, 2021 be approved as presented.

*Carried*

**Statement of Financial Activities**

47/2021 Kielo: That the Statement of Financial Activities for the month of January 2021 be accepted as presented.

*Carried*

**Accounts**

48/2021 Larson: That cheques #9400 to #9445, online utility payments, and January 25<sup>th</sup> and February 8<sup>th</sup> Direct Deposit Payroll Transactions totaling \$751,008.31 be approved for payment, and that the Listing of Accounts for Approval be annexed hereto and form a part of these minutes.

*Carried*

**Monthly Bank Reconciliation**

49/2021 Kielo: That the Bank Reconciliations for the month of January 2021 be approved as presented.

*Carried*

**Unlicensed Business – Municipal Request to Obtain Permit**

50/2021 Jorgenson: That Correspondence be forwarded to David Goyette, stating that the RM of Vanscoy No. 345 is of the opinion that a Commercial Auto Repair Business is being operated on NW 28-36-09 W3; that such a Commercial Business would require a Home-Based Business permit, and that the owner be encouraged to apply for a Business Permit in order to adhere to municipal requirements, and that this property be flagged for Assessment Inspection for a Commercial Business.

*Carried*

*Chad Watson & Daniel Gray - Urban Systems  
joined the meeting via teleconference 9:30 am  
To present the January Planning & Development Report*

*Daniel Gray exited the meeting 10:00am*

**App. to Rezone From A to AR – Parcel No. 153233265 in NW 29-34-06 W3 (Dergousoff)**

51/2021 Harvey: That the application of Craig and Sheryl Dergousoff to rezone from A - Agricultural to AR - Agricultural Residential Surface Parcel No. 153233265 in NW 29-34-06-W3 and to remove the tie code between Surface Parcel No. 153233265 and Surface Parcel Nos. 152676456 and 131653896 be APPROVED subject to:

- i. The applicant being responsible for all costs of the subdivision and rezoning including a cash-in-lieu payment to address the required Municipal Reserve;
- ii. Surface Parcel Nos. 152676456 and 131653896 being tied to LSD 10-29-34-06-W3; and
- iii. Bylaw 02-2021 receiving ministerial approval by the Ministry of Government Relations.

And

That the owner of LSD 10-29-34-06-W3 be informed that Parcel Nos. 152676456 and 131653896 are to be used for grazing only and that any expansion of the ILO operations onto these parcels will require a discretionary use application.

*Carried*

**Bylaw No. 02-2021 - Zoning Bylaw Amendment**

52/2021 Junop: That Bylaw No. 02-2021, being a bylaw to amend Bylaw No. 3/18, known as the Zoning Bylaw, be introduced and read a first time.

*Carried*

**Public Hearing - Bylaw No. 02-2021**

53/2021 Rayburn: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on a Bylaw to amend Bylaw No. 03/18 known as the Zoning Bylaw, on Thursday, March 12<sup>th</sup> at 10:30am CST.

*Carried*

*Chad Watson exited the meeting 10:42am*

**Suspend Meeting**

54/2021 Larson: That we suspend the regular council meeting for the purpose of opening the Discretionary Use Hearings.

*Carried*

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Reeve Junop formally opened the Public Hearing at 10:40am C.S.T.  
*to receive any comments and submissions regarding Proposed Bylaw 2020-19, being a Bylaw to amend Bylaw No. 03/18, known as The Zoning Bylaw.*

**Attendees from the Public:** There were no attendees from the public

**Intent of Application:** The proposed Bylaw is to amend the Zoning District Map, by rezoning from A – Agricultural District to AR – Agricultural Residential District, proposed Parcel A located in the NE 36-36-07-W3.

*Administrator Jill Palichuk presented the written report regarding this application to rezone, as submitted by Development Officer Chad Watson*

**Public Comments:** No written or verbal comments or telephone calls from the public were received.

Reeve Junop closed the Public Hearing of Bylaw No. 2020-19 at 10:45am

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Reeve Junop formally opened the Public Hearing at 10:45am C.S.T.  
*to receive any comments and submissions regarding Proposed Bylaw 2020-20, being a Bylaw to amend Bylaw No. 03/18, known as The Zoning Bylaw.*

**Attendees from the Public:** There were no attendees from the public

**Intent of Application:** The proposed Bylaw is to amend the Zoning District Map, by rezoning from A – Agricultural District to AR – Agricultural Residential District, that portion of NW 26-36-08-W3 as shown as Parcel B in the Plan of Proposed Subdivision

*Administrator Jill Palichuk presented the written report regarding this application to rezone, as submitted by Development Officer Chad Watson*

**Public Comments:** No written or verbal comments or telephone calls from the public were received.

Reeve Junop closed the Public Hearing of Bylaw No. 2020-20 at 10:50am

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**Reconvene Meeting**

55/2021 Michalowski: That the Regular Meeting of Council now Reconvene.

*Carried*

**Planning & Development Report**

56/2021 Harvey: That the Planning & Development Report be accepted as presented.

*Carried*

**Bylaw No. 2020-19 Zoning Bylaw Amendment 2<sup>nd</sup> Reading**

57/2021 Michalowski: That Bylaw No. 2020-19, being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, be given second reading.

*Carried*

**Bylaw No. 2020-19 Zoning Bylaw Amendment 3<sup>rd</sup> Reading & Adoption**

58/2021 Rayburn: That Bylaw No. 2020-19, being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, as attached hereto and forming a part of these minutes, be read a third time and adopted.

*Carried*

**Bylaw No. 2020-20 Zoning Bylaw Amendment 2<sup>nd</sup> Reading**

59/2021 Larson: That Bylaw No. 2020-20, being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, be given second reading.

*Carried*

**Bylaw No. 2020-20 Zoning Bylaw Amendment 3<sup>rd</sup> Reading & Adoption**

60/2021 Jorgenson: That Bylaw No. 2020-20, being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, as attached hereto and forming a part of these minutes, be read a third time and adopted.

*Carried*

**Urban Systems – Planning & Development Consulting Services Proposed Agreement**

61/2021 Kielo: That the proposed Master Agreement for Consulting Services presented by Urban Systems to enter into agreement with the RM of Vanscoy No. 345 for Urban Systems to complete Planning & Development application review and professional recommendation services to the RM for a period of three years be forwarded to the municipal solicitor for review and comment.

*Carried*

*Sgt McCracken – Vanscoy Police Force joined the meeting 11:25am –12:20pm  
to discuss municipal police enforcement matters*

*Recessed for lunch 12:20pm – 1:10pm*

*Lanny Mathies – TransGas joined the meeting 1:15pm – 2:00pm  
to Present the Proposed TransGas Pipeline Construction Biosecurity Management Plan*

*Foreman Loewen joined the meeting 2:05pm*

**Municipal Shop – Lighting Upgrade**

62/2021 Michalowski: That as a result of discussion during an OH&S Committee Meeting, the RM of Vanscoy No. 345 accept the quote submitted by J. Barry to upgrade the shop yard lighting at a cost of \$6,300.00 plus applicable taxes, and that the Municipal Foreman be authorized to proceed with this project.

*Carried*

**Municipal Shop – Pressure Washer Replacement**

63/2021 Rayburn: That the Municipal Foreman be authorized to purchase a Aaladin 13-325SC Pressure Washer with Hose & Reel from Clark's Supply & Service at a cost of \$8,825.00 plus applicable taxes.

*Carried*

*Foreman Loewen exited the meeting 3:00pm*

**RM of Vanscoy No. 345 Municipal Police Force Size**

64/2021 Kielo: That the RM of Vanscoy No. 345 Municipal Police Commission be directed to proceed with the hiring of a second Full-Time Municipal Police Officer with the intention of expanding the Municipal Police Force to two full time officers following the pending retirement of Sgt. McCracken within the next 18 months.

*Reeve Junop requested a recorded vote*

**Councillor Harvey** – In Favour

**Councillor Rayburn** – In Favour

**Councillor Kileo** – In Favour

**Councillor Michalowski** – In Favour

**Councillor Larson** - Opposed

**Councillor Jorgenson** – In Favour

**Reeve Junop** – In Favour

*Carried*

**Bylaw No. 03-2021 – Weight Restrictions on Municipal Roads - First Reading**

65/2021 Rayburn: That Bylaw No. 03-2021, being “a bylaw to regulate permitted weight of vehicles and vehicles with their loads on particular roadways within the RM”, be introduced and read a first time.

*Carried*

**Bylaw No. 03-2021 – Weight Restrictions on Municipal Roads - Second Reading**

66/2021 Jorgenson: That Bylaw No. 03-2021, being “a bylaw to regulate permitted weight of vehicles and vehicles with their loads on particular roadways within the RM” be read a second time.

*Carried*

**Three Readings**

67/2021 Michalowski: That Bylaw No. 03-2021, being “a bylaw to regulate permitted weight of vehicles and vehicles with their loads on particular roadways within the RM”, be given three readings at this meeting.

*Carried Unanimously*

**Bylaw No. 03-2021 – Weight Restrictions on Municipal Roads – Third Reading & Adoption**

68/2021 Harvey: That Bylaw No. 03-2021, being “a bylaw to regulate permitted weight of vehicles and vehicles with their loads on particular roadways within the RM”, be read a third time and adopted at this meeting.

*Carried Unanimously*

**Bylaw No. 04-2021 – The Noise Bylaw - First Reading**

69/2021 Kielo: That Bylaw No. 04-2021, being “a bylaw to regulate noise within the RM”, be introduced and read a first time.

*Carried*

**Bylaw No. 04-2021 – The Noise Bylaw - Second Reading**

70/2021 Harvey: That Bylaw No. 04-2021, being “a bylaw to regulate noise within the RM”, be read a second time.

*Carried*

**Three Readings**

71/2021 Larson: That Bylaw No. 04-2021, being “a bylaw to regulate noise within the RM”, be given three readings at this meeting.

*Carried Unanimously*

**Bylaw No. 04-2021 – The Noise Bylaw – Third Reading & Adoption**

72/2021 Rayburn: That Bylaw No. 04-2021, being “a bylaw to regulate noise within the RM”, be read a third time and adopted at this meeting.

*Carried*

**Ratepayer Complaint – Cancellation of Bus Services to Saskatoon Schools**

73/2021 Michalowski: That although Council is sympathetic to the frustrations and concerns of municipal ratepayers affected by notice from Prairie Spirit School Division that Bus Service will no longer be provided to Saskatoon Schools for those that live in the Prairie Spirit School Division, correspondence be forwarded to ratepayer Katie Suek stating that unfortunately the RM has no jurisdiction and influence regarding the decisions of the School Division regarding bus services provided.

*Carried*

### **Notice of Unauthorized Camping/Campground**

74/2021 Larson: That correspondence be forwarded to land owner Terry Kushner stating that the RM has been made aware of camper/trailer parked on SW 36-36-08 W3 Ext. 74, and that Municipal Records show there is no permit to operate a campground on this property, and that as a result the land owner be requested to have the existing camping trailer unit removed by April 15, 2021 and/or apply for a permit to operate a camp ground in order to comply with municipal Bylaws should they wish to operate a campground on this property in the future.

*Carried*

### **Order to Remedy**

75/2021 Harvey: That Council authorize the Administrator in the capacity of Development Officer, with the assistance of the RM Solicitor, and the Municipal Police Force to draft, issue, and serve an Order To Cease Activity, and an Order To Remedy regarding unauthorized development and use of property located on Block/Parcel C Plan No. 101992282 Extension 0, (PT NW 18-34-06 W3) resulting in contravention of the RM of Vanscoy No. 345 Zoning Bylaw, Bylaw No. 3-18.

*Carried*

### **Assistant Administrator Salary**

76/2021 Rayburn: That the scope of pay for Assistant Administrator Heather Fantie be changed from an Hourly Rate to an Annual Salary, and that effective immediately Ms. Fantie receive an Annual Salary of \$61,464.00 for the 2021 Year, and that this salary be based on working an eight Hour day as opposed to a 7 Hour day as Ms. Fantie works through the lunch Hour, and that the Administrator be directed to Draft an employment agreement between Ms. Fantie and the RM of Vanscoy for consideration by both parties.

*Carried*

### **Assistant Administrator Sick Time Pay Out**

77/2021 Larson: That Assistant Administrator Heather Fantie be paid out for unused Accumulated Sick Time Hours over and above 94 Hours accumulated to date at half the rate of her regular pay when earned, and that going forward as a salary employee Ms. Fantie no longer accumulate Sick Time Hours, as provisions for sick time will be addressed and mutually agreed upon within Ms. Fantie's employment agreement.

*Carried*

### **2020 Municipal Reserve Distribution**

78/2021 Jorgenson: That the 2020 Cash in Lieu of Municipal Reserve accumulated by the RM of Vanscoy totaling \$11,880.00 be distributed equally between the four Recreation Associations within our community as follows, and \$1,000.00 be forwarded to the Eagle Creek Park :

Asquith Recreation Board: \$2,720.00

Pike Lake Recreation Board: \$2,720.00

Delisle Recreation Board: \$2,720.00

Vanscoy Recreation Board: \$2,720.00

*Carried*

### **SREDA 2021 Annual Membership**

79/2021 Kielo: That the RM of Vanscoy No. 345 not continue membership with the Saskatoon Regional Economic Development Authority in 2021, and as a result the 2021 Membership Invoice not be paid, and that SREDA be notified of Councils decision not to continue participating in the program.

*Carried*

### **Rural Integrated Roads for Growth (RIRG) Funding Application**

80/2021 Michalowski: That the RM of Vanscoy No. 345 apply to the RIRG Grant Program for potential funding to construct/rebuild approximately 6.5 Miles of Range Road 3072 from Hwy #7 North to Hwy #14, to a primary weight corridor within the RM designated for heavy loads requiring access between the two Hwys., creating a Primary Weight Route on the East Side of the RM.

*Carried*

### **Date of Next Meeting**

81/2021 Junop: That the March Regular Council Meeting be held on Friday, March 12, 2021 at the RM of Vanscoy Municipal Office Council Chambers commencing at 9:00 am CST.

*Carried*

### **SARM 2021 Annual Virtual Convention Voting Delegates**

82/2021 Larson: That Reeve Junop and Councilor Michalowski be authorized as designated voting delegates for the 2021 SARM Annual Virtual Convention March 9<sup>th</sup> & 10<sup>th</sup> on behalf of the RM of Vanscoy No. 345, and that all other members of Council be authorized to attend the convention as visiting delegates with indemnity to be reimbursed at RM approved rates.

*Carried*

**Correspondence**

83/2021 Michalowski: That all correspondence be accepted as presented and filed as received.

*Carried*

**Adjournment**

84/2021 Michalowski: That this meeting adjourned at 4:37pm.

*Carried*

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Reeve

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Administrator