

RURAL MUNICIPALITY OF VANSCOY NO. 345

*Minutes of the Regular Meeting of Council for the Rural Municipality of Vanscoy No. 345 held in
the RM of Vanscoy Council Chambers, #300 Main Street
Vanscoy, Saskatchewan
Monday, January 18 2021*

Reeve: Leonard Junop
Councillors

Division 1: James Harvey – Via Electronic Medium

Division 4: Orest Michalowski

Division 2: Don Rayburn

Division 5: Liana Larson

Division 3: Jeff Kielo

Division 6: Daryl Jorgenson– Via Electronic Medium

Administrator Jill Palichuk

Assistant Administrator Heather Fantie

Reeve Leonard Junop called the meeting to order at 9:05am C.S.T.

Agenda

01/2021 Rayburn: That the agenda be accepted as presented.

Carried

Minutes

02/2021 Kielo: That the minutes of the Regular Meeting of Council held on Friday, December 18, 2020 be approved as presented.

Carried

Statement of Financial Activities

03/2021 Michalowski: That the Statement of Financial Activities for the month of December 2020 be accepted as presented.

Carried

Accounts

04/2021 Larson: That cheques #9332 to #9399, online payments, and December 29th and January 11th Direct Deposit Payroll Transactions for a grand total of \$676,653.07 be approved for payment, and that the Listing of Accounts for Approval be annexed hereto and form a part of these minutes.

Carried

Monthly Bank Reconciliation

05/2021 Kielo: That the Bank Reconciliations for the month of December 2020 be approved as presented.

Carried

Capital Expenditure Gravel Stockpile

06/2021 Harvey: That the RM of Vanscoy No. 345 purchase an additional 5,000 yards of crushed road gravel to be hauled and stockpiled in 2021 from H. Klopp at a cost of \$12.00/Yard, therefore providing an estimated total Spring 2021 Stockpiled Inventory of 30,000 yards of crushed road gravel.

Carried

Reports

07/2021: Rayburn: That all other reports be accepted as submitted or as verbally presented.

Carried

*Chad Watson - Urban Systems
joined the meeting via teleconference 10:05 am
To present the January Planning & Development Report*

Suspend Meeting

08/2021 Kielo: That we suspend the regular council meeting for the purpose of opening the Discretionary Use Hearings.

Carried

Reeve Junop formally opened the Discretionary Use Hearing at 10:30am
to receive any comments and submissions relating to the Discretionary Use Application submitted
by Scott & Jane Williams, regarding an application to operate a riding stable on LSD 11 & 16,

NW 22-36-08-W3

Attendees from the Public: There were no attendees from the public

Intent of Application: The applicants propose to operate a riding stable on LSD 11 & 16, NW 22-36-08-W3. Services provided at the facility will include riding lessons, horse boarding, horse therapies, and equine events. The hours of operation would be daily from 7:00 am to 10:00 pm.

Administrator Jill Palichuk presented the written report regarding this application for a Home Based Business., as submitted by Development Officer Chad Watson

Public Comments: As per the Zoning Bylaw, ten notices of applications were mailed out to all landowners within 75 metres of the site, one written response was received back expressing concerns that the proposed use will increase traffic on Range Road 3082 between Chapple Road and Highway 14. The respondent stated that the road is busy all day in the summer due to CN and CP trucks and a paintball operation south of Chapple Road on 3082 and that it is solid washboard all summer. The responded feels that the additional traffic will make it difficult to move big machines on the roadway and has a concern with the additional dust created by the increased traffic. One area ratepayer expressed dust control concerns to the Division Councillor. No other submissions, verbal comments, or telephone calls from the public were received.

Reeve Junop closed this Discretionary Use Hearing at 10:35am

Reeve Junop formally opened the Discretionary Use Hearing at 10:35am to receive any comments and submissions relating to the Discretionary Use Application submitted by Marion McConnell, regarding an application for a Home-Based Business – Esthetics Services located on Parcel E, Plan 101926986 Ext 0, SW 20-36-07-W3.

Attendees from the Public: There were no attendees from the public

Intent of Application: The applicant proposes to operate a manicure/pedicure business within the residence. The proposed hours of operation would be from 10:00 am to 4:00 pm, Tuesday to Thursday with limited number of appointments outside of these hours as needed. The applicant expects approximately four clients per day.

Administrator Jill Palichuk presented the written report regarding this application for a Home Based Business., as submitted by Development Officer Chad Watson

Public Comments: As per the Zoning Bylaw, seven notices of applications were mailed out to all landowners within 75 metres of the site, no written responses. verbal comments, or telephone calls from the public were received.

Reeve Junop closed this Discretionary Use Hearing at 10:40am

Reconvene Meeting

09/2021 Jorgenson: That the Regular Meeting of Council now Reconvene.

Carried

Chad Watson exited the meeting at 10:50am

Application for Discretionary Use – Williams Riding Stable

10/2021 Larson: That the application of Scott and Jane Williams to operate a riding stable on LSD 11 & 14, NW 22-36-08-W3 be approved subject to:

- i. The applicant being responsible for all of the costs of the discretionary use application;
- ii. Hours of operation are to be 7:00 a.m. to 10:00 p.m. daily; and
- iii. The permit may be revoked at any time if, in the opinion of Council, the above conditions are no longer met;

and that the applicant be requested to inform all boarders, clients, and users of the riding stable to be mindful of and yield to agricultural farm equipment while travelling municipal roads.

Carried

Discretionary Use Application–McConnell, Parcel E Plan 101926986 Ext 0 SW 20-36-07 W3

11/2021 Larson: That the application of Marion McConnell to operate a home based business consisting of a manicure/pedicure business on Parcel E, Plan 101926986 Ext 0, SW 20-36-07-W3 be approved subject to:

- i. The applicant being responsible for all of the costs of the discretionary use application;
- ii. Hours of operation are to be 10:00 a.m. to 4:00 p.m. Tuesday to Thursday with a limited number of appointments outside of these hours; and
- iii. The permit may be revoked at any time if, in the opinion of Council, the above conditions are no longer met.

Carried

Planning & Development Report

12/2021 Jorgenson: That the Planning & Development Report be accepted as presented.

Carried

Urban Systems 2021 Fee Structure Contractual Agreement

13/2021 Jorgenson: That the RM of Vanscoy No. 345 request a proposal and fee structure outlining service capacities and projected associated costs should Urban Systems continue to provide the same level of Planning & Development Services for the RM of Vanscoy in the 2021 year, and furthermore Urban Systems be consulted regarding creating a three year agreement for Planning & Development Services to the RM of Vanscoy should a longer term agreement be desirable by both parties.

Carried

Scott – Request to Construct an Approach – LSD 8 SE 29-34-06 W3 Ext. 93

14/2021 Harvey: That following consultation with and receiving a response from The Water Security Agency (WSA,) landowner Brenda Scott's application to construct an approach for the purpose of property access on LSD 8 SE 29-34-06 W3 Ext. 93, as Ms. Scott has received a Water Security Agency Permit to install two culverts through the creek in this location be approved subject to written documentation forwarded to Ms. Scott clearly stating that the land owner shall be solely responsible for ensuring the culverts do not plug and impede required water flow, and that the RM of Vanscoy have no responsibility in monitoring or maintaining the water flow within these culverts, furthermore, that the approach construction must meet the construction specifications as identified by the RM of Vanscoy Municipal Foreman, and furthermore Council recommend Ms. Scott consider applying for a Building/Development Permit for proposed future construction on this parcel, as there are current Intensive Livestock Operation Setback restrictions, and known flood areas that directly affect this land parcel, that could impede potential future development.

Carried

Municipal Revenue Sharing – Declaration on Eligibility

15/2021 Rayburn: That Council confirms the RM of Vanscoy No. 345 meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required;

And that the Administrator be authorized to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations on behalf of the RM.

Carried

Bylaw No. 01-2021 – Repealing Bylaw - First Reading

16/2021 Michalowski: That Bylaw No. 01-2021, being "A bylaw to repeal a bylaw", be introduced and read a first time.

Carried

Bylaw No. 01-2021 – Repealing Bylaw - Second Reading

17/2021 Harvey: That Bylaw No. 01-2021, being "A bylaw to repeal a bylaw", be read a second time.

Carried

Three Readings

18/2021 Kielo: That Bylaw No. 01-2021, being "A bylaw to repeal a bylaw", be given three readings at this meeting.

Carried Unanimously

Bylaw No. 01-2021 – Repealing Bylaw – Third Reading & Adoption

19/2021 Larson: That Bylaw No. 01-2021, being "A bylaw to repeal a bylaw", be read a third time and adopted at this meeting.

Carried Unanimously

Capital Purchase – 2021 John Deere 772G Motor Grader

20/2021 Kielo: That the RM of Vanscoy trade the 2015 CAT 140M AWD Grader Serial Number: CAT0140MPD9G01564, for a value of \$178,500.00 on a 2021 John Deere 772G Motor Grader with Snow Wing, Pushblock, and Ripper installed at price of \$423,000.00 less trade-in, for a total purchase price of \$265,650.00 plus applicable taxes for a total purchase price of \$266,415.00.

Carried

Division Two Neighborhood Watch Request for Signage

21/2021 Michalowski: That in response to correspondence received from the Division Two Neighborhood Watch Group, the Municipal Foreman be instructed to have a stop Sign erected at the intersection of RR 3082 South of TWP Road 350, where the road has been graded into an extension, and raise the checkerboard warning sign at the West end of Christianson Road, TWP Road 350, and that correspondence be forwarded to the Division Two Neighborhood Watch Group, as notification that additional signage requests have been reviewed, and that the RM is considering Range Road TWP Road Signage within Hwy Right of Way where municipal roads intersect with Provincial Highways on all major networks within the municipality, and that is process will be requested from the Ministry of Highways as all signage within Highway Right of Way must be requested to the Ministry of Highways, approved and erected by the ministry.

Carried

2021 Water Key Rates

22/2021 Rayburn: That the following fees remain for Water Keys in 2021

Consumption Rate In Gallons:	2021 Fee
0 – 20,000	\$70.00
21,000 – 40,000	\$140.00
41,000 – 60,000	\$210.00
61,000 – 80,000	\$280.00
81,000 – 100,000	\$350.00
101,000 – 120,000	\$420.00
121,000 – 140,000	\$490.00
141,000 – 160,000	\$560.00
161,000 – 180,000	\$630.00
181,000 – 200,000	\$700.00

Carried

Councillor Jorgenson lost Wi-Fi connection and left the meeting 12:10pm

Municipal Assessment Appeal

23/2021 Kielo: That Council acknowledge that the 2020 Assessment Appeal for Parcel C NW PT 36-36-09 W3 has been withdrawn by the applicant to the Saskatchewan Municipal Board, and as a result no further appeal process will take place.

Carried

Saskatchewan Lotteries

24/2021 Larson: That the RM of Vanscoy No. 345 population be split equally in 2022 between the four Community Recreation Associations (Pike Lake, Vanscoy, Delisle, & Asquith) with each RM receiving a population of 710 for the Sask. Lotteries Community Grant Allocations, and that the applications be signed for authorization by the Reeve.

Carried

Councillor Jorgenson rejoined the meeting 12:25pm

Municipal Bylaw Enforcement

25/2021 Larson: That the Vanscoy Police Service be mandated to enforce all Municipal Bylaws with support from the municipal administrator, municipal legal counsel, on any and all matters, and Municode regarding Building Bylaw Infractions

Carried

2021 Workers Compensation Rates

26/2021 Michalowski: That the 2021 Workers Compensation Rate for Council be set at the maximum rate of \$91,100/Combined Council, and that Council acknowledge the estimated 2021 wages for employees has been submitted to WCB in the amount of \$1,090,418.00.

Carried

2021 Plant Health Officers – Clubroot Survey Appointment

27/2021 Junop: That as requested by The Ministry of Agriculture and SARM the RM of Vanscoy appoint the following six Plant Health Officers as Pest Control Officers for the purpose of completing the 2021 Clubroot Survey:

- Katey Makohoniuk
- Betty Johnson
- Chelsea Neuberger
- Joanne Kwasnicki
- Lynne Roszell
- Colleen Fennig

Carried

Covid 19 Municipal Support Program

28/2021 Michalowski: That the RM of Vanscoy Covid Support Program be advertised to receive applications once again from March 1st to March 31st 2021, with applicants being reviewed, and funds awarded during the April Regular Meeting of Council.

Carried

Regional Economic Development Committee

29/2021 Kielo: That Reeve Junop be appointed to represent the RM of Vanscoy No. 345 in further discussions regarding a Regional Economic Development position proposed to be shared between Saskatoon surrounding RM's.

Carried

West Central Municipal Government Committee – 2021 Membership

30/2021 Jorgenson: That correspondence be forwarded to the West Central Municipal Government Committee as notification that the RM of Vanscoy no longer wishes to participate in this committee and as a result will not be renewing their membership forthcoming.

Carried

Federation of Canadian Municipalities 2021 Membership

31/2021 Rayburn: That Council continue their membership with the Federation of Canadian Municipalities in 2021, and that the 2021 membership fee totaling \$808.55 be paid.

Carried

Date of Next Meeting

32/2021 Junop: That the February Regular Council Meeting be held on Thursday, February 11, 2021 at the RM of Vanscoy Municipal Office Council Chambers commencing at 9:00 am CST.

Carried

D Penny Correspondence

33/2021 Michalowski: That correspondence be forwarded to Mr. D Penny in response to Mr. Penny's inquiry regarding land use/zoning of a neighboring property stating that the questioned property is zoned Agriculture Residential, and current land use on the parcel is permitted under the RM of Vanscoy No. 345 Zoning Bylaw and Official Community Plan.

Carried

Correspondence

34/2021 Kielo: That all correspondence be accepted as presented and filed as received.

Carried

*Tyler Olafson – Jensen Stromberg joined the meeting 1:00pm – 1:43pm
to present the 2019 Audited Financial Statements*

Adjournment

35/2021 Michalowski: That this meeting adjourned at 2:00pm.

Carried