

RURAL MUNICIPALITY OF VANSCOY NO. 345

*Minutes of the First Regular Meeting of Council for the Rural Municipality of Vanscoy No. 345 held
in the RM of Vanscoy Council Chambers, #300 Main Street
Vanscoy, Saskatchewan
Wednesday, November 18 2020*

Reeve: Leonard Junop
Councillors

Division 1: James Harvey

Division 2: Don Rayburn

Division 3: Jeff Kielo

Division 4: Orest Michalowski

Division 5: Liana Larson

Division 6: Daryl Jorgenson

Administrator Jill Palichuk
Assistant Administrator Heather Fantie

*Newly Elected Reeve Junop, Acclaimed Re-Elected Division One Councillor Harvey, Acclaimed
Newly Elected Division Three Councillor Kielo, and Acclaimed Re-Elected Division Five Councillor
Larson subscribed to Form A - Oath or Affirmation – Member of Council as per
Section 94 of The Municipalities Act*

Reeve Leonard Junop called the meeting to order at 9:06am C.S.T.

2020 Municipal General Election – Acknowledgement of Results

322/2020 Larson: That Council acknowledge the results of the 2020 General Municipal Election as follows for the RM of Vanscoy No. 345:

Reeve:

Leonard Junop: 350 Votes Michelle Linklater: 108 Votes

Leonard Junop declared newly elected as Reeve

Division One Councillor: James Harvey Acclaimed Re-elected as Division One Councillor

Division Three Councillor: Jeff Kielo Acclaimed Newly elected as Division Three Councillor

Division Five Councillor: Liana Larson Acclaimed Re-elected as Division Five Councillor

Carried

Agenda

323/2020 Michalowski: That the agenda be accepted as presented.

Carried

Minutes

324/2020 Kielo: That the minutes of the Regular Meeting of Council held on Thursday, October 8th, 2020 be approved as presented.

Carried

Public Hearing Minutes

325/2020 Michalowski: That the minutes of the Public Hearings held on Friday, November 6th, 2020 be approved as presented.

Carried

Statement of Financial Activities

326/2020 Rayburn: That the Statement of Financial Activities for the month of October 2020 be accepted as presented.

Carried

Accounts

327/2020 Harvey: That the List of Accounts for Approval, as attached here to and forming a part of these minutes, be approved for payment.

Carried

*Chad Watson & Daniel Gray- Urban Systems joined the meeting
via teleconference 10:00 am – 10:53am
To present the November Planning & Development Report*

Bylaw No. 2020-11 Zoning Bylaw Amendment 2nd Reading

328/2020 Michalowski: That Bylaw No. 2020-11, being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, be given second reading.

Carried

Bylaw No. 2020-11 Zoning Bylaw Amendment 3rd Reading & Adoption

329/2020 Jorgenson: That Bylaw No. 2020-11, being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, as attached hereto and forming a part of these minutes, be read a third time and adopted.

Carried

Bylaw No. 2020-12 Zoning Bylaw Amendment 2nd Reading

330/2020 Rayburn: That Bylaw No. 2020-12, being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, be given second reading.

Carried

Bylaw No. 2020-12 Zoning Bylaw Amendment 3rd Reading & Adoption

331/2020 Kielo: That Bylaw No. 2020-12, being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, as attached hereto and forming a part of these minutes, be read a third time and adopted.

Carried

Bylaw No. 2020-13 Zoning Bylaw Amendment 2nd Reading

332/2020 Jorgenson: That Bylaw No. 2020-13, being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, be given second reading.

Carried

Bylaw No. 2020-13 Zoning Bylaw Amendment 3rd Reading & Adoption

333/2020 Larson: That Bylaw No. 2020-13, being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, as attached hereto and forming a part of these minutes, be read a third time and adopted.

Carried

Bylaw No. 2020-14 Zoning Bylaw Amendment 2nd Reading

334/2020 Jorgenson: That Bylaw No. 2020-14, being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, be given second reading.

Carried

Bylaw No. 2020-14 Zoning Bylaw Amendment 3rd Reading & Adoption

335/2020 Harvey: That Bylaw No. 2020-14, being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, as attached hereto and forming a part of these minutes, be read a third time and adopted.

Carried

Application to Rezone to AR Parcel C Plan 10152782 Ext. 120 NW 36-35-07 W3 (Arnold/Syslo)

336/2020 Michalowski: That the application of John Arnold & Wioleta Syslo to rezone Parcel C, Plan 10152782 Ext 120 in NW 36-35-07-W3 from A - Agricultural to AR - Agricultural Residential in order to develop a residential yard site be approved subject to the applicant being responsible for all costs associated with the rezoning, and Bylaw 2020-16 receiving ministerial approval by the Ministry of Government Relations

Carried

Bylaw No. 2020-16 – Zoning Bylaw Amendment

337/2020 Michalowski: That Bylaw No. 2020-16, being a bylaw to amend Bylaw No. 3/18, known as the Zoning Bylaw, be introduced and read a first time.

Carried

Public Hearing - Bylaw No. 2020-16

338/2020 Rayburn: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on a Bylaw to amend Bylaw No. 03/18 known as the Zoning Bylaw, on Friday, December 18th at 10:30am CST.

Carried

Bylaw No. 2020-17 – Zoning Bylaw Amendment

339/2020 Rayburn: That Bylaw No. 2020-17, being a bylaw to amend Bylaw No. 3/18, known as the Zoning Bylaw, be introduced and read a first time.

Carried

Public Hearing - Bylaw No. 2020-17

340/2020 Larson: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on a Bylaw to amend Bylaw No. 03/18 known as the Zoning Bylaw, on Thursday, December 18th at 10:30am CST.

Carried

Bylaw No. 2020-18 – Planning Fee Bylaw

341/2020 Kielo: That Bylaw No. 2020-18, being a bylaw to provide for a schedule of fees to be charged for the application, review, advertising and issuance of a development permit, discretionary use, minor variance, or an amendment to the Rural Municipality of Vanscoy Official Community Plan and/or Zoning Bylaw, known as The Planning Fee Bylaw, be introduced and read a first time.

Carried

Public Hearing - Bylaw No. 2020-18

342/2020 Harvey: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on a Bylaw to provide for a schedule of fees to be charged for the application, review, advertising and issuance of a development permit, discretionary use, minor variance, or an amendment to the Rural Municipality of Vanscoy Official Community Plan and/or Zoning Bylaw, known as The Planning Fee Bylaw, on Friday, December 18th at 10:30am CST.

Carried

Planning & Development Report

343/2020 Michalowski: That the Planning & Development Report be accepted as presented.

Carried

Recess for lunch 12:00pm – 12:40pm

Police Chief Murray McCracken and Sergeant Jason Mochoruk joined the meeting 12:43am-12:55pm to discuss municipal policing matters

2021 Appointments & Committees of Council

344/2020 Jorgenson: That the following Council Committees and appointments be approved for the remainder of 2020 and the 2021 year:

Administrator: Jill Palichuk

Assessor: Jill Palichuk

Deputy Reeve: James Harvey

Fire Chief: Mike Given

Fire Rangers: Scott Loewen, Reeve Junop, and each Councilor for their Division

Delisle & District Fire Commission: Leonard Junop, Don Rayburn, James Harvey alternate Orest Michalowski

Pound Keepers: Saskatoon Livestock Sales N½ NE 26-36-07 W3.

Delisle Health Council: Don Rayburn & Orest Michalowski

Pest Control Officer: Herman Michael

Weed Inspector: Herman Michael

Recreation Boards: Asquith Rec. Board – Daryl Jorgenson

Delisle Rec. Board – Don Rayburn

Pike Lake Rec. Board – James Harvey

Vanscoy Rec. Board – Chris Chapple

District #22 ADD Board: Orest Michalowski

Building Inspector: Municode

Police Commission: Jeff Kielo, Leonard Junop, Liana Larson, Dave Aspinall, & Terry Ardell

Development Appeal Board: Jack Morris and David Luczka

Assessment Appeals Board: The RM of Montrose Council

Wheatland Regional Library: Helen Harvey

Road Committee: All of Council

Planning & Development Committee: All of Council

Ag Committee: Jeff Kielo

Employee Wage Negotiation Committee: Leonard Junop, James Harvey, Orest Michalowski,

Eagle Creek Regional Park Representative: Daryl Jorgenson or Sylvia Stack

Occupational Health & Safety Committee: James Harvey & Orest Michalowski

Human Resources Committee: James Harvey & Don Rayburn

Emergency Measures Committee: Daryl Jorgenson, Liana Larson, Alternate Don Rayburn

Emergency Operations Coordinator: Glenn Thomson

Municipal Solicitor: Kim Anderson

Auditor: Jensen Stromberg

Carried

Municipal Signing Authority

345/2020 Larson: That Reeve Leonard Junop and Administrator Jill Palichuk, or if the Reeve is unavailable, then Deputy Reeve James Harvey; and if the Administrator is unavailable, Assistant Administrator Heather Fantie, shall dually sign all cheques on behalf of the Municipality, and that for all other negotiable instruments that the Reeve and the Administrator, or if the Reeve and/or Administrator is unavailable, the Deputy Reeve and Assistant Administrator shall be authorized signing authority on behalf of the RM of Vanscoy No. 345.

Carried

Ministry of Highways Highway #14 Passing Lane Project Endorsement

346/2020 Kielo: That Council endorse the Ministry of Highways Proposed Passing Lane Installation Project for Highway #14 from Saskatoon West towards Asquith in principle, as Council feels the need for these passing lanes is extremely important to the safety of those travelling on this road network, subject to the condition that any adversely affected landowners within the RM of Vanscoy boundary be consulted, and that a consensus to allow for a reasonable solution to any concerns or conflicts be agreed upon by both the Ministry of Highways and any directly affected landowner.

Carried

Pike Lake Landfill Fee Cancellation – J. Rowatt

347/2020 Harvey: That Council authorize the cancellation of \$100.00 Landfill Fee charged to John Rowatt at the Pike Lake Waste Transfer Station, and that landfill attendants be reminded not to let ratepayers utilize the transfer station and charge on account without providing identification.

Carried

Village of Vanscoy Range Road 3075 Upgrade

348/2020 Harvey: That correspondence be forwarded to the Village of Vanscoy as formal notification that the Municipal Foreman has signed off on the upgrades and road construction of Range Road 3075 as part of the Verdient Servicing Agreement, and that the RM has no concerns with the construction of this road segment and has taken over maintenance of the road segment.

Carried

SARM Property Self-Insurance Program Renewal

349/2020 Jorgenson: That the SARM Property Self-Insurance Program schedules for the RM of Vanscoy No. 345 be renewed for the 2021 year, following review by the RM Foreman and Administrator.

Carried

*Foreman Loewen joined the meeting 1:21pm
to discuss general municipal maintenance operations*

Municipal Public Works – Mandatory Mask Order

350/2020 Michalowski: That with the support of the International Union of Operating Engineers, Hoisting, & Portable & Stationary, Local 870 the RM of Vanscoy Public Works Shop and Buildings be deemed Public Buildings, and as a result, the Public Works Employees be required to wear masks while working within these buildings, and operating vehicles or equipment with more than one operator, until such time that the mandatory mask order for public buildings issued by the Provincial Government be lifted, and that masks not be required when operating equipment individually.

Carried

Foreman Loewen exited the meeting 2:15pm

Reports

351/2020 Jorgenson: That all other reports be accepted as submitted or as verbally presented.

Carried

RM Liability Self-Insurance and Excess Liability Insurance Plan Renewal

352/2020 Rayburn: That the SARM Liability Self-Insurance Plan be renewed for 2021, and that the RM of Vanscoy once again purchase an additional Three Million Excess Liability Insurance coverage, therefore resulting in 6 million dollars of Liability Insurance coverage for the RM again in 2021.

Carried

Cyber Liability Insurance Coverage

353/2020 Michalowski: That the RM of Vanscoy No. 345 apply for newly offered Cyber Liability Insurance as offered through SARM for \$2,000,000.00 Coverage at an estimated annual premium between \$1,100.00 and \$1,900.00

Carried

Municipal Office Clerk

354/2020 Harvey: That Council acknowledge Municipal Office Clerk Aleysha Pratchler has completed the three month probationary period of her employment, and that as a result Ms. Pratchler's probation be removed, and effective immediately Ms. Pratchler receive the Year 1 Level 4 Salary as per the RM of Vanscoy Office Clerk Job Description, and that Ms. Pratchler remain at this salary level for the 2021 year with her next possible wage increase reviewed in December 2021.

Carried

Tax Cancellation – Missed Section 293 Improvement Exemptions

355/2020 Harvey: That Council authorize the Tax Cancellation of the following improvement, as owners Travis & Jillian Sparrow have taxable farmland within the RM of Vanscoy in a company name and in an adjacent RM, and the Improvement Exemption as per Section 293 of *The Municipalities Act* was missed as a result in 2020, and that the Prairie Spirit School Division be notified of the following cancellation.

Parcel A SE -28-34-07 W3 - **Municipal Portion:** \$3,397.79 - **School Portion:** \$2,653.36

Carried

Tax Cancellation – March 2020 Interest

356/2020 Michalowski: That Council authorize the interest cancellation on the following property, as the land owner was denied paying in March 2020 due to Covid 19 and the office being closed to the public, and as a result should not have been charged interest for the month of March 2020, and that the Prairie Spirit School Division be notified of the following cancellation.

Parcel C: SW PT 24-34-07 W3 - **Municipal Portion:** \$17.68 - **School Portion:** \$13.05

Carried

Tax Cancellation – Crown Owned Property

357/2020 Jorgenson: That Council authorize the Tax Cancellation of the following property, as this property is crown land owned by Her Majesty the Queen, and the landowner in the municipal database does not own property within the RM of Vanscoy No. 345, and that the Prairies Spirit School Division be notified of the following cancellation.

SE PT 27-35-07 W3 - **Municipal Portion:** \$412.61 - **School Portion:** \$122.71

Carried

Tax Cancellation – Crown Owned Property

358/2020 Jorgenson: That Council authorize the Tax Cancellation of the following property, as this property is shown on two separate Tax Cards within the municipal database and as a result, taxes have been levied twice, and that the Prairie Spirit School Division be notified of the following cancellation.

NE PT 23-36-09 W3 - **Municipal Portion:** \$44.24 - **School Portion:** \$12.61

Carried

List of Lands in Arrears

359/2020 Rayburn: That Council acknowledge the updated list of land in arrears as of November 5, 2020 and as advertised in the November 12, 2020 publication of The Clark's Crossing Gazette, as attached and forming part of these minutes, and that unless arrears and advertising fees are paid in full within 60 days of advertising, that the administrator proceed to register a tax lien as legislated in The Tax Enforcement Act.

Carried

Road Maintenance Agreement Request – Jorgenson

360/2020 Kiolo: That Council authorize the execution to enter into a road maintenance agreement with Tory Jorgenson for the purpose of hauling approximately 20,000 yards of aggregate, northbound 5.5 miles from East ½ Section 27-35-09 W3 and SE 34-35-09 W3 to Highway #14, and coming back empty via Hwy #7, and north, and that this haul be subject to winter temperature and conditions as identified within the Road Haul Agreement.

Carried

Date of Next Meeting

361/2020 Junop: That the December Regular Council Meeting be held on Friday, December 18, 2020 at the RM of Vanscoy Municipal Office Council Chambers commencing at 9:00 am CST.

Carried

Correspondence

362/2020 Michalowski: That all correspondence be accepted as presented and filed as received.

Carried

Adjournment

363/2020 Michalowski: That this meeting adjourned at 3:47pm.

Carried

Reeve

Administrator