

## **RURAL MUNICIPALITY OF VANSCOY NO. 345**

*Minutes of the Regular Meeting of Council for the Rural Municipality of Vanscoy No. 345 held in  
the RM of Vanscoy Council Chambers, #300 Main Street  
Vanscoy, Saskatchewan  
Thursday October 8, 2020*

Acting Reeve: Leonard Junop  
Councillors

Division 1: James Harvey

Division 2: Don Rayburn

Division 3: Leonard Junop

Division 4: Orest Michalowski

Division 5: Liana Larson

Division 6: Daryl Jorgenson

Administrator Jill Palichuk  
Assistant Administrator Heather Fantie

Acting Reeve Leonard Junop called the meeting to order at 9:00am C.S.T.

### **Agenda**

281/2020 Rayburn: That the agenda be accepted as presented.

*Carried*

### **Minutes**

282/2020 Junop: That the minutes of the Special Meeting of Council held on Thursday, September 17<sup>th</sup>, 2020 be approved as presented.

*Carried*

### **Statement of Financial Activities**

283/2020 Michalowski: That the Statement of Financial Activities for the month of September 2020 be accepted as presented.

*Carried*

### **Accounts**

284/2020 Larson: That the List of Accounts for Approval, as attached here to and forming a part of these minutes, be approved for payment.

*Carried*

### **Municipal Gravel Donation**

285/2020 Harvey: That the RM of Vanscoy donate approximately three yards of gravel to the Pike Lake Community & School Association for levelling within the rink parking lot.

*Carried*

### **Nutrien Ag. Solutions Piezometer Well Overflow**

286/2020 Larson: That correspondence be forwarded to Nutrien Ag. Solutions Potash Mine, notifying the mine that one of their Piezometer Test Wells is overflowing and flooding a small area adjacent to Range Road 3081 on the quarter line East of the Sections 14 & 23-36-08 W3.

*Carried*

*Chad Watson - Urban Systems joined the meeting 10:17am*

*Daniel Gray joined the meeting 10:21am*

*To present the October Planning & Development Report*

### **Application for Residential Subdivision NE 30-34-07-W3 (Cholod)**

287/2020 Harvey: That the application of Andrew Cholod to rezone from A - Agricultural to AR - Agricultural Residential and to subdivide a 6.10-hectare (15.07 acre) parcel from NE 30-34-07-W3 shown as Proposed Parcel A on the Plan of Proposed Subdivision prepared by Meridian Surveys Ltd. dated July 21, 2020 be APPROVED subject to:

- i. The applicant being responsible for all costs of the subdivision and rezoning; and
- ii. Bylaw 2020-13 receiving ministerial approval by the Ministry of Government Relations.

*Carried*

**Application for Res. Subdivision Parcel A, Plan 101263856 Ext 0, NW 31-36-07-W3 (Husky)**

288/2020 Michalowski: That the application of Stephanie and Brett Husky to rezone from A - Agricultural to CR1 – Low Density Country Residential Parcel A, Plan 101263856 Ext 0 in NW 31-36-07-W3 and to rezone to CR2 – Medium Density Country Residential and subdivide a 2.02 hectare (5 acre) parcel shown as Proposed Parcel C on the Plan of Proposed Subdivision prepared by Meridian Surveys Ltd. dated June 11, 2020 be APPROVED subject to:

- i. The applicant being responsible for all costs of the subdivision and rezoning including the provision of the development fee and Municipal Reserve in the form of cash-in-lieu;
- ii. The applicant submitting an approach application to the R.M. of Corman Park and receiving approval from the R.M. of Corman Park Director of Public Works for the required approach to Twp Road 370; and
- iii. Bylaw 2020-14 receiving ministerial approval by the Ministry of Government Relations

*Carried*

**Residential Subdivision Service Road – SW 31-34-06 W3 (Deutsch)**

289/2020 Harvey: That as per resolution 243/2020, developers Trevor & Julie Deutsch be invoiced Service Road Engineering Fees totaling \$10,000.00 plus applicable taxes as quoted by Urban Systems, and that this invoice be forwarded to the Deutsch's for payment once the confirmed figure and invoice is received.

*Carried*

**Planning & Development Report**

290/2020 Rayburn: That the Planning & Development Report be accepted as presented.

*Carried*

**Public Hearing - Bylaw No. 2020-11**

291/2020 Larson: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on a Bylaw to amend Bylaw No. 03/18 known as the Zoning Bylaw, on Friday November 6<sup>th</sup> at 10:00am CST.

*Carried*

**Public Hearing - Bylaw No. 2020-12**

292/2020 Jorgenson: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on a Bylaw to amend Bylaw No. 03/18 known as the Zoning Bylaw, on Friday November 6<sup>th</sup> at 10:00am CST.

*Carried*

**Bylaw No. 2020-13 – Zoning Bylaw Amendment**

293/2020 Harvey: That Bylaw No. 2020-13, being "A bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw of the Rural Municipality of Vanscoy No. 345", be introduced and read a first time."

*Carried*

**Public Hearing - Bylaw No. 2020-13**

294/2020 Larson: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on a Bylaw to amend Bylaw No. 03/18 known as the Zoning Bylaw, on Friday November 6<sup>th</sup> at 10:00am CST.

*Carried*

**Bylaw No. 2020-14 – Zoning Bylaw Amendment**

295/2020 Jorgenson: That Bylaw No. 2020-14, being "A bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw of the Rural Municipality of Vanscoy No. 345", be introduced and read a first time."

*Carried*

**Public Hearing - Bylaw No. 2020-14**

296/2020 Larson: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on a Bylaw to amend Bylaw No. 03/18 known as the Zoning Bylaw, on Friday November 6<sup>th</sup> at 10:00am CST.

*Carried*

*Daniel Gray & Chad Watson exited the meeting 11:38am*

*Sergeant Jason Mochoruk joined the meeting 11:55am-12:08pm  
to discuss Municipal Bylaw Enforcement*

*Recess for lunch 12:09pm – 1:15pm*

**RM of Vanscoy Municipal Police Commission Budget**

297/2020 Harvey: That Council accept the Vanscoy Police Commission 2021 Operations Budget in the amount of \$331,660.00 as presented by Acting Reeve Junop on behalf of the Vanscoy Police Commission.

*Carried*

**Municipal Police Commission Report**

298/2020 Rayburn: That Council accept the verbal Municipal Police Commission Report as presented by Acting Reeve Junop.

*Carried*

*Foreman Loewen joined the meeting 1:30pm  
to discuss general municipal maintenance operations*

**Seasonal Employment Layoff Notice (Tabin)**

299/2020 Jorgenson: That Council authorize the winter layoff of seasonal employee Jordan Tabin with the last day of employment being November 30, 2020 unless otherwise extended or called back by the RM Foreman.

*Carried*

**Seasonal Employment Layoff Notice (Wachniak)**

300/2020 Jorgenson: That Council authorize the winter layoff of seasonal employee Bo Wachniak with the last day of employment being November 30, 2020 unless otherwise extended or called back by the RM Foreman.

*Carried*

**F. Chapple Reeve Retirement**

301/2020 Jorgenson: That the municipal office be instructed to plan a retirement dinner for Retired Reeve Floyd Chapple in appreciation of his almost 16 years of dedicated service to the RM of Vanscoy Municipal Council, that an appreciation gift totaling \$500.00 be authorized for purchase, and that all public gathering Covid restrictions be strictly adhered to for the celebration.

*Carried*

*Foreman Loewen exited the meeting 2:45pm*

**Reports**

302/2020 Harvey: That all other reports be accepted as submitted or as verbally presented.

*Carried*

**Municipal Interim Audit Review**

303/2020 Michalowski: That municipal appointed audit firm Jensen Stromberg be hired to complete an interim audit review of the accounts as of August 31, 2020 as a result Administrator Jill Palichuk's start of employment contract dated October 1, 2020.

*Carried*

**2019 Tax Roll Abatement/Adjustment**

304/2020 Rayburn: That as a result of information provided by Administrative Services Contractor Michelle Cruise-Pratchler, and the municipal audit firm Jensen Stromberg finding no to date fraudulent activity within the 2019 municipal accounts, Council authorize a \$19,939.46 adjustment/abatement to the 2019 municipal tax roll as part of the 2019 municipal audit most likely caused by recording and posting errors.

*Carried*

**2020 Interim Audit**

305/2020 Harvey: That as a result of office personnel changes and transitions, Council authorize the RM Administrator and Municipal Auditor to begin working on a 2020 Interim Audit in preparation for the 2020 Year End Audit once the 2019 Audit is completed and Financial Statements are prepared.

*Carried*

**Bylaw No. 2020-15 – 1<sup>st</sup> Reading**

306/2020 Harvey: That Bylaw No. 2020-15, being a Bylaw to regulate speed of certain motor vehicles, known as The Motor Vehicle Speed Bylaw be introduced and given first reading.

*Carried*

**Bylaw No. 2020-15 – 2<sup>nd</sup> Reading**

307/2020 Rayburn: That Bylaw No. 2020-15, being a Bylaw to regulate speed of certain motor vehicles, known as The Motor Vehicle Speed Bylaw be given second reading.

*Carried*

### **Three Readings**

308/2020 Larson: That Bylaw No. 2020-15, being a Bylaw to regulate speed of certain motor vehicles, known as The Motor Vehicle Speed Bylaw, be given third reading at this meeting.

*Carried Unanimously*

### **Bylaw No. 2020-15 – Third Reading**

309/2020 Michalowski: That Bylaw No. 2020-15, being a Bylaw to regulate speed of certain motor vehicles, known as The Motor Vehicle Speed Bylaw, be read a third time and adopted at this meeting.

*Carried Unanimously*

### **Tax Cancellation – PT SE 28-35-07 W3 & PT SW 15-36-09 W3 (Trans Gas)**

310/2020 Rayburn: That council authorize the 2020 Tax Cancellation of PT SE 28-35-07 W3 Block/Parcel A Plan No. 102300286 totaling \$89.34, and PT SE 15-36-09 W3 as these parcels are owned by Crown Corporation Trans Gas, and should not be taxable nor qualify for GIL, and that the Prairie West School Division be notified of the following cancellations.

**PT SE 28-35-07 W3 Municipal Portion:** 2020 Levy: \$69.52 **School Portion:** 2020 Levy: \$19.82

**PT SW 15-36-09 W3 Municipal Portion:** 2020 Levy: \$91.17 **School Portion:** 2020 Levy: \$108.42

*Carried*

### **Tax Cancellation – PT NE 03-36-07 W3 (Her Majesty the Queen Right of Canada)**

311/2020 Michalowski: That council authorize the 2020 Tax Cancellation of PT NE 03-36-07 W3 totaling \$3416.73 as this parcel is now owned by Her Majesty the Queen by virtue of an Order of Forfeiture, and as a result no longer taxable, and that Administration apply for a payment in Lieu of taxes should the property not sell prior to the 2021 tax year, and that the Prairie West School Division be notified of the following cancellation.

**Municipal Portion:** 2020 Levy: \$1,956.14

**School Portion:** 2020 Levy: \$1,460.59

*Carried*

### **List of Lands in Arrears/Remove Lands**

312/2020 Rayburn: That the lands of which the amount of taxes in arrears does not exceed one half of the 2020 tax levy be removed from the List of Lands in Arrears.

*Carried*

### **List of Lands in Arrears**

313/2020 Jorgenson: That the list of land in arrears, as attached and forming part of these minutes, be accepted as presented, and that the listing of any unpaid arrears as of November 4, 2020 be advertised in the November 12, 2020 publication of The Clark's Crossing Gazette, and that unless arrears and advertising fees are paid in full within 60 days of advertising, that the Administrator proceed to register a tax lien, as legislated in *The Tax Enforcement Act*.

*Carried*

### **Administrator Credit Card**

314/2020 Jorgenson: That Administrator Jill Palichuk be authorized to obtain an RBC Credit Card for RM of Vanscoy No. 345 expenses with a credit limit of \$10,000.00.

*Carried*

### **iHunter Digital Mapping**

315/2020 Michalowski: That the RM of Vanscoy join iHunter digital mapping services, and that an updated map be uploaded following the 2021 spring Assessment Re-evaluation.

*Carried*

### **Obrigewitch Wage Discrepancy:**

316/2020 Harvey: That Council deny previous Administrator Tony Obrigewitch request for additional holiday pay, as Mr. Obrigewitch was paid out for time owed based on in house records of when he was away from the office, however; Council reimburse Mr. Obrigewitch the fees deducted for instances when Mr. Obrigewitch was contacting the municipal solicitor through the summer months regarding holiday pay inquiries, and furthermore, the RM solicitor be directed to notify Mr. Obrigewitch of the above decision in writing, and should Mr. Obrigewitch wish to have any further contact with the RM of Vanscoy Council and/or staff, he must do so through his own legal representation.

*Carried*

### **Cemetery Columbarium Fees**

317/2020 Rayburn: That columbarium squares located within the Cemetery be sold at a rate of \$800.00/unit, with four cremains fitting into each square.

*Carried*

**Administrator Office Renovations & Furnishings**

318/2020 Michalowski: That the Administrator be authorized to purchase two computer monitors, and install windows as required within the Administrator office, and that the Administrator be directed to obtain a quote for a larger office workspace desk for further Council consideration.

*Carried*

**Date of Next Meeting**

319/2020 Junop: That as per The Local Government Election Act, 2015 the November Regular Council Meeting be called by the Administrator as legislated, following the November 9<sup>th</sup> General Municipal Election.

*Carried*

**Correspondence**

320/2020 Jorgenson: That all correspondence be accepted as presented and filed as received.

*Carried*

**Adjournment**

321/2020 Rayburn: That this meeting adjourned at 3:37pm.

*Carried*

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Reeve

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Administrator