

RURAL MUNICIPALITY OF VANSCOY NO. 345

Regular Meeting of Council

Thursday, July 9, 2020

Held in the RM Council Chambers at Vanscoy, Saskatchewan

Present:

Deputy Reeve	Leonard Junop
Division 1 Councillor	James Harvey
Division 2 Councillor	Don Rayburn
Division 4 Councillor	Orest Michalowski
Division 5 Councillor	Liana Larson
Division 6 Councillor	Daryl Jorgenson
Acting Administrator	Heather Fantie
Administrative Services Contractor	Michele Cruise-Pratchler

Call to Order Deputy Reeve Junop called the regular meeting to order at 9:35am.

Declaration of Conflicts No conflicts of interest were declared.

Danny Gray, Clayton Drewlo, and Chad Watson from Urban Systems joined the meeting at 9:38am to discuss planning and development matters.

Deputy Reeve Junop left the room at 9:52am.

Deputy Reeve Junop returned to the room at 9:54am.

Planning and Development Report **163/2020 Larson:**
"That the application of Pieter Kielstra to operate an outdoor storage facility on NE 32-24-22-W2 be denied as an outdoor storage facility is not a permitted or discretionary use in the A – Agriculture District."

CARRIED.

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164/2020 Larson:

“That the application of Daniel Williams and Nicole Wrubleski to operate a home based business consisting of an auto repair shop on LSD 16, NE 28-36-08-W3 be sent to the Ministry of Highways and Infrastructure (the Ministry) for comments due to the proximity to Highway 14 and that once comments have been received from the Ministry a date shall be set for the consideration of the application and a copy of a notice of the application will be mailed to each assessed owner of property within 75 metres of the subject property.”

CARRIED.

165/2020 Rayburn:

“That the Planning and Development Report by accepted as presented.”

CARRIED.

166/2020 Michalowski:

“That Council authorize Urban Systems to provide with drafting an amendment to Section 11.2 of Bylaw No. 3/18, being the Zoning Bylaw, relating to auto wrecking uses in the I – Industrial Zone.”

CARRIED.

Chad Watson excused himself from the table at 10:40am.

Danny Gray joined the table at 10:41am to discuss planning processes and gather feedback relating the development application review services that are being provided to the RM.

Clayton Drewlo joined the table at 10:56am to discuss service agreements and areas of the current service agreement that may be improved.

Councillor Rayburn left the room at 11:13am.

Councillor Rayburn returned to the room at 11:15am.

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167/2020 Michalowski:

"That Council approve the provision of the current service agreement used relating to subdivision applications to Rodd Thorkelson of Brownlee LLP for review and comment relating to areas of improvement in the service agreement."

CARRIED.

Clayton Drewlo excused himself from the table at 11:15am.

Councillor Michalowski left the room at 11:17am.

Councillor Michalowski returned to the room at 11:20am.

168/2020 Michalowski:

"That Council engage Derek King of Brownlee LLP to review best practice clubroot policy and protocol as it pertains to the RM of Vanscoy No. 345 to a maximum budget of \$ 5,000.00."

CARRIED.

Danny Gray excused himself from the table at 12:00pm.

Clayton Drewlo joined the table at 12:01pm to discuss the creation of a Transportation Master Plan for the RM of Vanscoy No. 345.

Danny Gray, Clayton Drewlo, and Chad Watson excused themselves from the meeting at 12:36pm.

Recess for Lunch

169/2020 Michalowski:

"That this meeting recess for lunch."

CARRIED.

Time: 12:39pm

Deputy Reeve Junop reconvened the meeting at 1:40pm.

Councillor Larson did not return to the meeting after lunch.

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Merrilee Rasmussen joined the meeting by teleconference at 1:42pm. Ms. Rasmussen made a presentation relating to the legal requirements pertaining to the Vanscoy Police Board. Ms. Rasmussen excused herself from the meeting at 2:12pm.

Minutes

170/2020 Jorgenson:

"That the minutes of the regular meeting of Council held on July 3, 2020 be approved as presented."

CARRIED.

Manager of Finance position

171/2020 Harvey:

"That approval be provided to the Acting Administrator to commence the search for an individual to fill the position of Manager of Finance."

CARRIED.

Manager of Public Works position

172/2020 Rayburn:

"That approval be provided to the Acting Administrator to commence the search for an individual to fill the position of Manager of Public Works."

CARRIED.

Development Fee Bylaw

173/2020 Jorgenson:

"That approval be given for Urban Systems to draft a Development Fee Bylaw for the RM."

CARRIED.

Financial Reports

174/2020 Harvey:

"That the bank reconciliation for the month of June, 2020 be accepted as presented."

CARRIED.

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175/2020 Rayburn:

"That the Statement of Financial Activities for the month of June, 2020 be accepted as presented."

CARRIED.

176/2020 Michalowski:

"That the List of Accounts for Approval, as attached hereto and forming a part of these minutes, be approved for payment."

CARRIED.

177/2020 Harvey:

"That the invoice from Grant Thornton dated June 26, 2020 in the amount of \$ 1,099.45 be approved for payment."

CARRIED.

178/2020 Rayburn:

"That the invoice from Robertson Stromberg dated June 1, 2020 in the amount of \$ 932.40 be approved for payment."

CARRIED.

**Transportation
Services Report**

Foreman Scott Loewen joined the meeting at 3:40pm to present his verbal report.

179/2020 Michalowski:

"That the Foreman's verbal report be accepted as presented."

CARRIED.

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Gravel Tender

180/2020 Rayburn:

"That the gravel tender for the supply of 15,000 cubic yards of gravel for the years 2021, 2022, and 2023 be awarded to Henry Klop at the rate of \$ 12.00 per cubic yard for gravel plus \$ 0.32 per cubic yard per mile for hauling plus applicable taxes in addition to a road haul agreement with the RM of Montrose No. 315."

CARRIED.

Seal Coating Tender

181/2020 Michalowski:

"That the seal coating tender for the supply and application of 118,400 square metres of sand seal surface treatment in 2020 be awarded to West-Can Seal Coating Inc. at the rate of \$ 2.30 per square metre for a total price of \$ 307,320.00 plus applicable taxes."

CARRIED.

Mr. Loewen excused himself from the meeting at 4:16pm.

**Police Commission
Report**

182/2020 Harvey:

"That the Vanscoy Police Board verbal report be accepted as presented."

CARRIED.

Closed Session

183/2020 Jorgenson:

"That this meeting move to closed session."

CARRIED.

Time: 4:20pm

Heather Fantie and Michele Cruise-Pratchler left the room at 4:21pm.

Deputy Reeve Junop called the meeting back to order at 4:35pm.

Heather Fantie and Michele Cruise-Pratchler returned to the room at 4:35pm.

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Council **184/2020 Jorgenson:**
Remuneration "That the Deputy Reeve be paid Council remuneration for both the position
Payment Clarification of Reeve and Councillor until the election in November 2020 as he is actively
filling both of those positions."

CARRIED.

Adjourn: **185/2020 Michalowski:**
"That this meeting of Council be adjourned."

CARRIED.
Time: 4:54pm

Deputy Reeve

Acting Administrator