

RURAL MUNICIPALITY OF VANSCOY NO. 345

Special Meeting of Council

Friday, July 3, 2020

Held in the RM Council Chambers at Vanscoy, Saskatchewan

Present: Deputy Reeve Leonard Junop
Division 2 Councillor Don Rayburn
Division 4 Councillor Orest Michalowski
Division 5 Councillor Liana Larson (by electronic means)
Division 6 Councillor Daryl Jorgenson
Acting Administrator Heather Fantie
Administrative Services Contractor Michele Cruise-Pratchler

Missing: Division 1 Councillor James Harvey

Call to Order Deputy Reeve Junop called the regular meeting to order at 9:38am.

Declaration of Conflicts No conflicts of interest were declared.

Minutes **148/2020 Michalowski:**
"That the minutes of the special meeting of Council held on July 3, 2020 be approved as presented."

CARRIED.

Councillor Rayburn left the room at 9:58am.

Councillor Rayburn returned to the room at 10:03am.

Policy #ORG-001 Organization Structure **149/2020 Rayburn:**
"That Policy #ORG-001, regarding Organization Structure, as attached hereto and forming a part of these minutes, be approved by Council as presented."

CARRIED.

Policy #ORG-002 Administrator Job Description **150/2020 Michalowski:**
"That Policy #ORG-002, regarding Administrator Job Description, as attached hereto and forming a part of these minutes, be approved by Council as presented."

CARRIED.

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Policy #ORG-003 **151/2020 Larson:**
Assistant "That Policy #ORG-003, regarding Assistant Administrator Job Description, as
Administrator attached hereto and forming a part of these minutes, be approved by
Job Description Council as presented."

CARRIED.

Policy #ORG-004 **152/2020 Jorgenson:**
Office Clerk "That Policy #ORG-004, regarding Office Clerk Job Description, as
Job Description attached hereto and forming a part of these minutes, be approved by
 Council as presented."

CARRIED.

Policy #ORG-005 **153/2020 Rayburn:**
Manager of Finance "That Policy #ORG-005, regarding Manager of Finance Job Description, as
Job Description attached hereto and forming a part of these minutes, be approved by
 Council as presented."

CARRIED.

Policy #ORG-007 **154/2020 Michalowski:**
Manager of Public "That Policy #ORG-007, regarding Manager of Public Works Job Description,
Works Job as attached hereto and forming a part of these minutes, be approved by
Description Council as presented."

CARRIED.

Policy #ORG-008 **155/2020 Jorgenson:**
Manager of "That Policy #ORG-008, regarding Manager of Transportation Services Job
Transportation Description, as attached hereto and forming a part of these minutes, be
Services Job approved by Council as presented."
Description

CARRIED.

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**Policy #HR-002
Employee Travel
and Meal Rates**

156/2020 Larson:

"That Policy #HR-002, regarding Employee Travel and Meal Rates, as attached hereto and forming a part of these minutes, be approved by Council as presented."

CARRIED.

**Pike Lake Flood
Plain Flight Plan**

157/2020 Rayburn:

"That Council approve work to be completed by Urban Systems relating to a flight plan over the Pike Lake flood plain to a maximum fee of \$ 8,000.00."

CARRIED.

**Pike Lake Flooding
Legal Opinion**

158/2020 Michalowski:

"That Council approve Brownlee LLP to commence investigation into the legal options that exist relating to the Saskatchewan Water Security Agency activities causing flooding on properties in the Pike Lake region to a maximum budget of \$ 5,500.00."

CARRIED.

Rescind Resolution

159/2020 Michalowski:

"That Resolution 43/20 approved on February 13, 2020, be rescinded."

CARRIED.

**Bylaw No. 2020-06 -
Zoning Bylaw**

160/2020 Michalowski:

"That Bylaw No. 2020-06, being "A bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw of the Rural Municipality of Vanscoy No. 345", be introduced and given first reading."

CARRIED.

Finance Report

161/2020 Larson:

"That the account balances reported presented by administration be accepted as presented."

CARRIED.

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Adjourn:

162/2020 Jorgenson:

"That this meeting of Council be adjourned."

CARRIED.

Time: 10:56am

Deputy Reeve

Acting Administrator