

**Minutes of the Regular Meeting of the Council  
of the Rural Municipality of Vanscoy No. 345  
Held in the Council Chambers, Administration Building at Vanscoy, Saskatchewan  
on Thursday, July 9, 2015 Commencing at 9:00 a.m. CST.**

- Present** Reeve Floyd Chappell; Councillors James Harvey (Division 1); George Kool (Division 2); Leonard Junop (Division 3); Ron Stevens (Division 5); Jorgenson (Division 6) and Administrator Tammy Knuttila.
- Regrets: Councillor Orest Michalowski (Division 4).
- Call to Order** 238. Reeve Floyd Chapple called the meeting to order at 10:20 am C.S.T.
- Agenda** 239. Kool: That the agenda be approved with the following additions:  
4.h) Authorize Payment for Flax Bales  
5.d) Receive 2014 Audited Financial Statement  
6.a) Landfill – Locks on Recycle Bins  
CARRIED.
- Delegation/ Statechuk** 240. Carol Statechuk addressed Council in support of her request to further subdivide the E1/2 of E1/2-SE-22-34-8-W3 into two 20 acre parcels.
- Minutes** 241. Harvey: That the minutes of the Regular Meeting of Council held on June 11, 2015 be adopted after adding the following Resolution.  
*Road Maintenance Agreement  
224a/2015 Stevens: That council acknowledge the Municipal Road Maintenance Agreement issued to Top Rock Hauling Jim Thompson) on June 2, 2015 for the purpose of hauling aggregate on the route designated and approved by the RM Foreman within the RM of Vanscoy No. 345. Carried.*  
CARRIED.
- Discretionary Use Applications** 242. Jorgenson: That the following discretionary use applications be considered at the August 11, 2015 Council meeting and that Public Notice be forwarded to land owners within a one mile radius of the proposed businesses:  
  - Craig Poggemiller for a Home Based Business (Plumbing & Heating Company Storage Space & Workshop) located on Parcel A SE PT 13-35-08 W3; and
  - Carlyn Alain for a Home Based Business (Electrical Contracting Company) located on Parcel C SW PT 24-34-07 W3.CARRIED.
- Foreman's Report** 243. Foreman David Gravelle met with Council to provide an update on the operations of the Public Works Department.
- Delegation/Vertex** 244. Mark McKee, representing Vertex Management, met with Council to provide an update on behalf of Agrium regarding the Agrium expansion project.

(The Council meeting recessed for lunch from 12:10 p.m. to 1:50 p.m.)

- Bylaw No. 6-2015** 245. Kool: That the Public Notice be served that Council wishes to consider a bylaw to authorize the closure of the roads required for the purpose of the expansion of the Agrium Potash Mine located on the West ½ of Section 16-35-08 W3 during the August 11th Regular Meeting of Council.  
CARRIED.
- Flax Bales** 246. Kool: That payment be authorized for 361 bales @ \$10.50 each to L. & J. Abraham.  
CARRIED.
- Pike Lake Water** 247. Harvey: That the Municipality provide an in-kind contribution to the project to install infrastructure surrounding the Pike Lake Provincial Park. This in-kind contribution will consist of manpower and equipment to install the culvert and wells.  
CARRIED.  
  
(Councillor Harvey left the meeting at this point in the agenda at 2:10 p.m.)
- Statement of Financial Activities** 248. Junop: That the Statement of Financial Activities for the month of June, 2015 be received.  
CARRIED.
- Accounts for Payment** 249. Kool: That cheques #5105 to #5163 totalling \$266,090.35 and 2015 direct deposit payroll register amounts for June 14<sup>th</sup>, June 23<sup>rd</sup> and June 29<sup>th</sup> pay periods totalling \$44,761.14 be approved for payment.  
CARRIED.
- Bank Reconciliation/  
Credit Card Statements** 250. Jorgenson: That Council acknowledge the Bank Reconciliation, Foreman Credit Card Statement and Administration Credit Card Statement for the month of June 2015 as presented.  
CARRIED.
- 2014 Audited Financial Statement** 251. Junop: That the 2014 Audited Financial Statement be acknowledged as required under the provisions of The Municipalities Act.  
CARRIED.
- Appoint Administrator** 252. Kool: That Tammy Knuttila be appointed Administrator, Emergency Measures Co-ordinator, Development Officer and Secretary of the Police Commission effective June 18, 2015. Further, that the following employment terms be confirmed:  
  - Salary of \$90,000.00 per annum to be increased to \$95,500.00 per annum as of December 18, 2015;
  - Six weeks annual vacation;
  - Enrolment in the SARM Employee Benefits Plan after three months of employment; and
  - Six months probationary period.  
CARRIED.
- Buckingham Request** 253. Jorgenson: That the request of J. Buckingham to defer payment of outstanding road construction costs be DENIED.  
CARRIED.
- Delisle Fire Assoc.** 254. Stevens: That the RM purchase a 4X4 John Deere HPX Gator unit for a total price of \$11,676.80 including taxes. Further, that the Delisle Fire Association be invoiced for the unit.  
CARRIED.

- Moving Permit  
Yanko/Heinrichs** 255. Stevens: That the application of Paul Yanko and Pamela Heinrichs to move a storage building on SE-30-34-7-W3 be APPROVED. CARRIED.
- Moving Permit/  
McFarlane** 256. Stevens: That the application of Les McFarlane to move a mobile home and sea can storage container on NW-15-34-8-W3 be APPROVED. CARRIED.
- Building Permit/Park** 257. Stevens: That the application of Lance and Veronica Park to construct a garage and a residence addition on LSD 11&12, NW-14-34-7-W3 be DENIED. CARRIED.
- Building Permit/  
Sandyridge Esso** 258. Stevens: That the application of Sandyridge Esso to make interior renovations to the commercial building on SW-36-36-8-W3 be APPROVED; subject to conditions required by MuniCode Services. CARRIED.
- Building Permit/  
Saskatoon Muzzle  
Loading Club** 259. Stevens: That the application of Saskatoon Muzzle Loading Club to make interior renovations to the clubhouse building on NE-31-36-7-W3 be APPROVED; subject to conditions required by MuniCode Services. CARRIED.
- Building Permit  
Applications** 260. Stevens: That the following building permit applications be approved:  
C. & C. Johnson Lot 2, SE-35-36-8-W3  
M. Giesbrecht Lot 3, Blk 101, SE-17-34-6-W3  
Amanda Carlson Pcl. B, NW-31-34-6-W3  
& Marc Carignan  
M. & T. Anderson LSD 9, 23-36-9-W3  
CARRIED.
- Building Permit  
Extension/Mah Hldgs.** 261. Kool: That the request of Mah Holdings for an extension of the building permit issued to construct a commercial building on NW-24-36-7-W3 be APPROVED. CARRIED.
- Subdivision/ McTavish  
Gilchrist** 262. Stevens: That the application of Robert McTavish and Lorraine Gilchrist to tie the portion of NE-36-36-9-W3 south of the railway with the SE-36-36-9-W3 be APPROVED. CARRIED.
- Discretionary Use  
Kielstra/Ye** 263. Stevens: That the discretionary use application of Pieter Kielstra and Mei Ye to establish a mobile home on NE-21-36-9-W3 as a second accessory residence for the dairy operation be DEFERRED to the August Council meeting in order to permit Council members to view the site. CARRIED.
- Haul Road Agreement/  
Big Sky** 264. Junop: That the haul road agreement for Big Sky be APPROVED. CARRIED.
- SaskEnergy Approval** 265. Harvey: That we acknowledge the approval of the following SK Utilities projects subject to the approval of the RM Foreman:  
SaskEnergy – Gas Line Installation NE-35-36-7-W3  
CARRIED.

- Receive Reports**                    266. Junop: That the Reports received be acknowledged.                    CARRIED.
- Receive Correspondence**                    267. Stevens: That the following correspondence be received:  
a) WCMGC – Minutes and meeting reminder.  
b) Lorraine Beaudette and Shawn Gardner – re: Request for Review of Building Permit  
CARRIED.
- Foreman Vacancy**                    268. Kool: That the Curtis Robert be designated Acting Foreman until the position is filled.                    CARRIED.
- August Council Meeting**                    269. Junop: That the August Regular Council meeting be held on Tuesday, August 11, 2015 at the RM of Vanscoy Administration Building commencing at 9:00am CST.                    CARRIED.
- Adjourn**                    270. Stevens: That this meeting now adjourn at 5:20 p.m.                    CARRIED.

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Reeve

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Administrator