

**RURAL MUNICIPALITY OF VANSCOY NO. 345**

*Minutes of the Regular Meeting of Council for the Rural Municipality of Vanscoy No. 345 held in the RM of Vanscoy Administration Building at Vanscoy, Saskatchewan, Thursday May 7<sup>th</sup>, 2015 commencing at 8:00am CST.*

Reeve: Floyd Chapple  
Councilors

Division 1: James Harvey

Division 4: Orest Michalowski

Division 2: George Kool

Division 5: Ron Stevens

Division 3: Leonard Junop

Division 6: Daryl Jorgenson

Administrator Jill Omiecinski

Reeve Floyd Chapple called the meeting to order at 8:00 am C.S.T.

**Agenda**

145/2015 Stevens: That the agenda be accepted as presented.

*Carried*

**Minutes**

146/2015 Michalowski: That the minutes of the Regular Meeting of Council held on April 9, 2015 be adopted as presented.

*Carried*

**Wheatland Regional Library Appointment**

147/2015 Harvey: That Marg Kool be appointed the RM of Vanscoy No. 345 representative to the Wheatland Regional Library Board.

*Carried*

**RM of Montrose Contract Policing Agreement**

148/2015 Kool: That correspondence be forwarded to The RM of Montrose stating that the RM of Vanscoy No. 345 Municipal Police Service does not have the jurisdiction to provide policing services to areas outside our municipal boundary, as per Section 22, Section 22.1 and Section 23 of *The Police Act, 1991*, as per the direction of Saskatchewan Police Executive Director Richard Peach, and that as a result of this notification policing services can no longer be contracted with the RM of Montrose.

*Carried*

**Statement of Financial Activities**

149/2015 Michalowski: That the Statement of Financial Activities for the month of April, 2015 be accepted as presented.

*Carried*

**Employee Disability Payment Policy**

150/2015 Michalowski: That council adopt policy that should an employee become unable to work and collect short term disability, the RM will continue to pay 100% of the employee's regular wage earnings if the employee is currently employed with the municipality; and that if an employee becomes unable to work while being laid off or at the time of the injury is not currently working for the RM, the employee will be paid the standard 80% Short Term Disability payment without being topped up to 100%.

*Carried*

**Accounts**

151/2015 Michalowski: That cheques #4992 to #5048 totaling \$158,278.50 and 2015 direct deposit payroll register amounts for April 16<sup>th</sup>, April 27<sup>th</sup> and April 30<sup>th</sup> pay periods totaling \$64,765.28 be approved for payment.

*Carried*

**Credit Card/Bank Reconciliation**

152/2015 Stevens: That council acknowledge the Bank Reconciliation and Administration Credit Card Statement for the month of April 2015 as presented.

*Carried*

**SK. Utilities**

153/2015 Michalowski: That we acknowledge the approval of the following SK Utilities projects subject to the approval of the RM Foreman:

- SaskTel File No. 980417.0010 – Cable Installation NW 24-36-07 W3

*Carried*

**Development/Building Permits**

154/2015 Michalowski: That council approve the following Development & Building Permits subject to the approval of the Building Inspector.

Dyck	LSD 1&8 SE PT 30-36-07 W3	Dwelling
Kroczyński	Parcel D Se PT 24-35-07 W3	Garage
Zarubiak	LSD 2 SE PT 31-36-09 W3	Dwelling
Fraser	NW PT 28-34-08 W3	Pole Shed
Levesque	Parcel J SW PT 33-36-09 W3	Addition to Dwelling
Levesque	Parcel J SW PT 33-36-09 W3	Storage Shed
Burnco	SW PT 25-36-07 W3	Mezzanine Retrofit
Burnco	SW PT 25-36-07 W3	Office Fire Escape

*Carried*

**Development/Building Permits**

155/2015 Harvey: That council approve the Development & Building Permit Applications submitted by Terry Torvick for a 160 square foot storage shed built in 1998, and a 192 square foot garden shed built in 1995 as both accessory buildings meet the current RM of Vanscoy No. 345 Zoning Bylaw Requirements.

*Carried*

**Agrium Products Development Permit**

156/2015 Stevens: That council approve the Development Application submitted by Agrium Products for an approach access into CN Right of Way Land for the installation of a rail track card reader located at LSD 13 NW PT 35-35-08 W3.

*Carried*

**Development/Building Permits**

157/2015 Stevens: That correspondence be forwarded to John & Margaret Dyck stating that the proposed application for a 2,176 square foot hobby shop is permitted within the municipal bylaws, however the application cannot be considered without either the consent of the existing land owner or verification of title transfer to Mr. & Mrs. Dyck.

*Carried*

**Tree Memory Forest Proposal**

158/2015 Michalowski: That council consider the proposal submitted by Mia Hollinger for a Treeterernity Memorial Forest located on Parcel A NW PT 05-35-07 W3, as a park/wildlife and ecological conservation area, therefore resulting in the proposed application being permitted in an "A" Agricultural District, therefore requiring no Discretionary Use Permit.

*Carried*

**Subdivision Application Servicing Agreement**

159/2015 Jorgenson: That the Draft Servicing Agreement created by the municipal solicitor for a Subdivision Application located at LSD 15 NE PT 28-36-09 W3 be forwarded to 101263892 Saskatchewan Ltd for consideration.

*Carried Unanimously*

**Subdivision Application Servicing Agreement**

160/2015 Harvey: That Council accept the proposed Planning & Development Committee Recommendations regarding changes to the Reimer Draft Servicing Agreement, and that the agreement be updated accordingly with a revised version forwarded to Mr. Reimer for further consideration.

*Carried Unanimously*

**Subdivision Application Servicing Agreement**

161/2015 Michalowski: That as the Ministry of Highways will be installing a Service Road for access to the proposed subdivision application Parcel A SW PT 01-36-07 W3 as part of the Highway #7 Twinning Expansion Project, and whereas all required Municipal Reserve and New Subdivision Parcel Fees have been paid, that notice be sent to the developer and the Ministry of Government Relations, Community Planning Branch that no Servicing Agreement is required for this subdivision application.

*Carried Unanimously*

**Application for Industrial Subdivision**

162/2015 Stevens: That council acknowledge the Application for a proposed Subdivision located at NW 14-36-07 W3 has been revised from a Commercial Subdivision Application to an Industrial Subdivision Application, and that this application be forwarded to Crosby Hanna & Associates for review in order to provide a Professional Recommendation regarding the proposed phasing strategy of this application, and that the applicant be notified that any costs associated with the planning consultation will be the responsibility of the developer.

*Carried*

*Municipal Officer McCracken joined the meeting 10:20am – 10:50am*

**Suspend Meeting**

163/2015 Jorgenson: That we suspend the regular council meeting for the purpose of opening the public hearing.

*Carried*

*Reeve Chapple formally opened the Public hearing at 10:50am to receive any comments and submissions relating to Bylaw No. 4-2015, A Bylaw to Amend Bylaw No. 3-2009 known as The Zoning Bylaw.*

**Attendees:** *No attendees joined the hearing*

*0 comments telephone calls, written submissions or in officer inquiries were received to the RM office  
There were no other attendees during the Public Hearing.*

*Reeve Chapple closed the Public Hearing at 10:55am*

**Reconvene Meeting**

164/2015 Junop: That we now reconvene the Regular Meeting of Council.

*Carried*

**Bylaw No. 4 – 2015**

165/2015 Jorgenson: That Bylaw No. 4-2015 being a Bylaw to Amend Bylaw No. 3-2009 known as The Zoning Bylaw be given first reading

*Carried*

**Bylaw No. 4 – 2015**

166/2015 Junop: That Bylaw No. 4-2015 being a Bylaw to Amend Bylaw No. 3-2009 known as The Zoning Bylaw be given second reading

*Carried*

**Three Readings**

167/2015 Kool: That Bylaw No. 4-2015 being a Bylaw to Amend Bylaw No. 3-2009 known as The Zoning Bylaw be given three readings at this meeting

*Carried Unanimously*

**Bylaw No. 4 – 2015**

168/2015 Kool: That Bylaw No. 4-2015 being a Bylaw to Amend Bylaw No. 3-2009 known as The Zoning Bylaw be read a third time and adopted at this meeting.

*Carried Unanimously*

**Friesen Approach Access Request**

169/2015 Michalowski: That council approve the request submitted by Cavan and Amber Friesen for an approach access to be constructed within the previously existing buffer strip located on Lot 3 Blk/Par 1 SW PT 01-36-07 W3, subject to the condition that the approach construction and cost be the responsibility of The Ministry of Highways & Transportation; and that a gate must be installed to match the existing fence across this approach once constructed, and be it resolved that this access only be permitted as a result of the Highway #7 Twinning Expansion Project.

*Carried*

**Official Community Plan & Zoning Bylaw Updates**

170/2015 Jorgenson: That the proposed changes to both the RM of Vanscoy Zoning Bylaw and Official Community Plan as reviewed by council be forwarded to Crosby Hanna & Associates for professional review, as well as to have an estimate provided for the cost of a complete update and revisions of these documents.

*Carried*

**Order to Remedy**

171/2015 Harvey: That as the improvement currently under construction on Lot B Blk/Par 1 SE PT 06-34-06 W3 has not reached the defined lock-up stage required by the May 1<sup>st</sup> deadline extension granted in Resolution #54/2015, that council authorize the Administrator, Municipal Solicitor, Building Inspector, and Municipal Police Officer to prepare and file the required documentation in order for further action to be taken against the landowner for the remedy/cleanup of this improvement.

*Carried*

*Municipal Officer McCracken joined the meeting 11:25am – 11:35am*

*Mark McKee & Steve Horvat joined the meeting 11:35am – 12:05pm*

**Agrium Bypass Road**

172/2015 Stevens: That based on the changes made to the previously approved Agrium Bypass Road Construction Agreement, Version 10 as requested by The Ministry of Highways and Infrastructure, that council repeal resolution #123/2015 authorizing the signing and executing of the Version 10 Agreement, and be it resolved that council authorize the Reeve and Administrator to sign and execute the Road Closure Agreement (Execution Version S0531387XA0A6C) in order to move forward with the tendering process of the required new road construction, subject to any provisions to the agreement going forward causing no distinct deviation to Execution Version S0531387XA0A6C authorized document.

*Carried*

**Agrium Bypass Road Tender Results**

173/2015 Kool: That based on the tender review completed by Golder Associates following the May 1<sup>st</sup> 2015 RM Bypass Road Public Tender Opening, that the RM accept the recommendation by Golder Associates and reject the tender submitted by Top Grade Construction as it was deemed to be non-complaint with required tender specifications.

*Carried*

**Agrium Bypass Road Tender Award**

174/2015 Kool: That based on the results of the Golder Associates review process, council award the RM of Vanscoy No. 345 RM Bypass Road Project to JDL Underground Ltd. for the tendered amount of \$1,681,176.00 (including GST), and that the Reeve and Administrator be authorized to sign and execute the Bypass Road Project Contract with JDL Underground Ltd. once the municipality has received the required performance bond and proof of liability insurance from JDL Underground Ltd.

*Carried Unanimously*

*Municipal Officer McCracken joined the meeting 12:00pm – 12:05pm*

*Councilor Jorgenson expressed regrets and left the meeting 12:05pm*

*Councilor Harvey expressed regrets and left the meeting 12:05pm*

*Adjourn for lunch 12:05pm – 1:05pm*

*Foreman Robert joined the meeting - 1:05pm*

*Councilor Harvey joined the meeting – 1:15pm*

*Foreman Robert left the meeting - 1:45pm*

*Darren & Carmen Senger joined the meeting - 1:45pm – 1:50pm*

**Discretionary Use Application**

175/2015 Michalowski: That council table any discussion and decision regarding the Discretionary Use Application submitted by Darren Senger for a Home Based Business (Construction Material Storage & Batch Plant) located on SW PT 35-36-07 W3, until the June Regular Meeting of Council as requested by Mr. Senger; as Mr. Senger is currently compiling information for council's consideration to address the public concerns brought forward during the April 9<sup>th</sup> Public Hearing and some of the information Mr. Senger would like to present has not yet been finalized.

*Carried*

**Reports**

176/2015 Harvey: That all reports be accepted as presented.

*Carried*

**Ministry of Highways**

177/2015 Michalowski – That the municipality file a claim with the Ministry of Highways and Infrastructure for land expropriation compensation as a result of the Highway #7 Twinning Expansion Project calculated for Lot 2 Blk/Par 2 SW PT 01-36-07 W3, as a Tax Lien is currently registered against this property.

*Carried*

**Town of Asquith Fire Protection Agreement**

178/2015 Stevens: That council approve the proposed Fire Protection Agreement between the RM of Vanscoy No. 345 and the Town of Asquith, and that the Reeve and Administrator be authorized to execute the agreement on behalf of the RM of Vanscoy No. 345; whereas this agreement came into effect as of May 1, 2015 and replaces the previous agreement dated May 14, 2002.

*Carried*



**Divide & Conquer Paintball**

190/2015 Stevens: That council approve the request by Divide & Conquer Paintball to place Primary Processed OTR Tires within the paintball playing field, subject to the RM receiving a copy of the Certificate of Liability Insurance originally required as condition of approval of the paintball business, and subject to the tires being removed should the business dissolve.

*Carried*

**Town of Delisle Gravel Donation Request**

191/2015 Kool: That \$9,000.00 be allocated out of Recreational Reserves for the purpose of donating to the Town of Delisle Community Ball Diamond Project, with \$4,500.00 being donated once a year over a two year period, and that in lieu of cash, the RM donate 500 yards of gravel to the New Ball Diamond Project, with 250 yards donated in 2015 and 250 yards donated in 2016.

*Carried*

**STARS**

192/2015 Stevens: That the RM of Vanscoy No. 345 once make an \$8,000.00 voluntary contribution to the STARS Helicopter Air ambulance Program administered through SARM.

*Carried*

**SPCA Donation Request**

193/2015 Michalowski: That a donation in the amount of \$100.00 be forwarded to the Saskatchewan SPCA in support of animal welfare in Saskatchewan.

*Carried*

**Date of Next Meeting**

194/2015 Junop: That the June Regular Council meeting be held on Thursday June 11, 2015 at The RM of Vanscoy Administration Building commencing at 8:00am CST.

*Carried*

**Correspondence**

195/2015 Stevens: That all other correspondence be accepted as presented and filed as received.

*Carried*

**Adjournment**

196/2015 Stevens: That this meeting adjourn at 4:30pm.

*Carried*

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Reeve

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Administrator