

RURAL MUNICIPALITY OF VANSCOY NO. 345

Minutes of the Regular Meeting of Council for the Rural Municipality of Vanscoy No. 345 held in the RM of Vanscoy Council Chambers, #300 Main Street Vanscoy, Saskatchewan Thursday, May 9, 2024

Reeve: Leonard Junop
Councillors

Division 1: James Harvey
Division 2: Jeff Colborn
Division 3: Jeff Kielo

Division 4: Brandon Little
Division 5: Liana Larson
Division 6: Dean Gregory

Administrator Leanne Mack
Assistant Administrator Heather Fantie

Reeve Leonard Junop called the meeting to order at 9:00 am C.S.T.

Conflict of Interest Declaration

None

Approval of Agenda

01-05-2024 Little: That the agenda be accepted as presented.

Carried

Approval of Minutes – Regular Meeting

02-05-2024 Colborn: That the minutes of the Regular Meeting of Council held on Thursday, April 11, 2024 be approved as presented.

Carried

Approval of Minutes – Special Meeting

03-05-2024 Larson: That the minutes of the Special Meeting of Council held on Monday, April 22, 2024 be approved as presented.

Carried

Statement of Financial Activities

04-05-2024 Kielo: That the Statement of Financial Activities for the month of April 2024 be accepted as presented.

Carried

Amend Resolution

05-05-2024 Junop: That Council amend resolution no. 04-04-2024 by adding \$483.28 to the payroll total.

Carried

List of Accounts for Approval

06-05-2024 Larson: That the accounts submitted for payment totaling \$323,703.73 as per attached listing of voucher Nos.11277-11321 and electronic transfer Nos. 897-925;

AND FURTHER THAT the April 1-30, 2024 & March 18-April 14, 2024 payroll \$58,242.89 and Council indemnity \$8,430.83 March 1-31, 2024, transferred by direct deposit through Paymate, as attached here to and forming a part of these minutes, be approved for payment.

Carried

Monthly Bank Reconciliation

07-05-2024 Harvey: That the Bank Reconciliations for the month of March & April 2024 be approved as presented.

Carried

4m

*Jodi Henares – Planner joined the meeting at 9:10 am
to present the May Planning & Development Report*

Planning & Development Report

08-05-2024 Kielo: That the Planning & Development Report be accepted as presented.

Carried

Bylaw No. 21-2022 – Rural Addressing - 2nd Reading

09-05-2024 Colborn: That Bylaw No. 21-2022 be given second reading.

Carried

New Development Access Construction Policy

Tabled

Agricultural Residential District – Accessory Building Limit

10-05-2024 Gregory: The Rural Municipality of Vanscoy No. 345 will indefinitely cover the cost of rezoning applications and advertising fees for properties that were rezoned from A – Agricultural District to AR – Agricultural Residential District, during the mass rezoning in 2022.

Carried

Rezone/Subdivision Application - Parcel L SW 31-34-06 W3

11-05-2024 Harvey: That the application of the property owners to subdivide a 20-acre portion of Parcel E, Plan 82528219 SW-31-34-06-3, as shown as Parcel L on the Plan of Proposed Subdivision completed by Webb Surveys dated January 29th, 2024, and to rezone the new parcel from AR – Agricultural Residential District to CR1 – Low Density Country Residential District be APPROVED subject to:

- i. The applicant being responsible for all costs of the subdivision and rezoning;
- ii. The applicant being responsible for the provision of the development fee through a servicing agreement and Municipal Reserve in the form of cash-in-lieu;
- iii. The applicant being responsible for the payment required by the Roadway Latecomer Agreement; and
- iv. Bylaw 08-2024 receiving ministerial approval by the Ministry of Government Relations.

AND FURTHER THAT the Reeve and Administrator are authorized to sign the service agreement on behalf of the municipality.

Carried

Suspend Meeting

12-05-2024 Little: That Council suspend the Regular Council meeting for the purpose of opening the Public Hearings at 9:45 am.

Carried

Public Hearing for Proposed Bylaw No. 07-2024

*Reeve Junop formally opened the Public Hearing at 9:45 am C.S.T.
to receive any comments and submissions regarding Proposed Bylaw 07-2024, being a Bylaw to amend
Bylaw No. 3/18, known as The Zoning Bylaw.*

Attendees from the Public: There were no attendees from the public.

Jodi Henares presented the written report regarding the amendment to Bylaw 07-2024

Intent of Application: The proposed Bylaw No. 07-2024 will amend the Zoning Bylaw No. 3/18 to accommodate the following changes:

1. Section 13 – Maps, The Zoning District Map, is amended by rezoning Parcel A, NE-26-34-07-3 from A – Agricultural District to AR – Agricultural Residential District.

Public Comments: No written or verbal comments or telephone calls from the public were received.

Reeve Junop closed the Public Hearing of Bylaw No. 07-2024 at 9:45 am

Reconvene Meeting

13-05-2024 Larson: That the Regular Meeting of Council reconvene at 9:45 am.

Carried

Bylaw No. 07-2024 – Zoning Bylaw Amendment - 2nd Reading

14-05-2024 Little: That Bylaw No. 07-2024 be given second reading.

Carried

Bylaw No. 07-2024 –Zoning Bylaw Amendment - 3rd Reading & Adoption

15-05-2024 Harvey: That Bylaw No. 21-2022 being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, be read a third time, and adopted.

Carried

Bylaw 08-2024 – Zoning Bylaw Amendment – 1st Reading

16-05-2024 Harvey: That Bylaw No. 08-2024, being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, be introduced and read a first time.

Carried

Public Hearing - Bylaw No. 08-2024

17-05-2024 Kiolo: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on proposed Bylaw No. 08-2024, being a Bylaw to amend Bylaw No. 3/18 known as the Zoning Bylaw, on Thursday, June 13th, 2024 at 9:45 am CST.

Carried

Rezone Application LSD 5 SW 22-36-09 W3

18-05-2024 Gregory: That the application of the property owner to rezone LSD 5 SW-22-36-09-3 be approved, subject to:

- i. The RM being responsible for all costs associated with the rezoning;
- ii. The RM Council granting an exception to the size restrictions for the Agricultural District (as per Section 6.7(1)(b) in the Zoning Bylaw); and
- iii. Bylaw 09-2024 receiving ministerial approval by the Ministry of Government Relations.

Carried

Bylaw 09-2024 – Zoning Bylaw Amendment – 1st Reading

19-05-2024 Gregory: That Bylaw No. 09-2024, being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, be introduced and read a first time.

Carried

Public Hearing - Bylaw No. 09-2024

20-05-2024 Little: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on proposed Bylaw No. 09-2024, being a Bylaw to amend Bylaw No. 3/18 known as the Zoning Bylaw, on Thursday, June 13th, 2024 at 9:45 am CST.

Carried

Secondary Suites/Garage Suites

21-05-2024 Little: That Council instruct Jodi Henares to draft an amendment bylaw regarding secondary/garage suites for the council's consideration.

Carried

Bylaw 11-2024 – Zoning Bylaw Amendment - 1st Reading

22-05-2024 Little: That Bylaw No. 11-2024, being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, be introduced and read a first time.

Carried

Public Hearing - Bylaw No. 11-2024

23-05-2024 Junop: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on proposed Bylaw No. 11-2024, being a Bylaw to amend Bylaw No. 3/18 known as the Zoning Bylaw, on Thursday, June 13th, 2024 at 9:45 am CST.

Carried

Jodi Henares exited the meeting at 10:09 am

Fire Services Agreement – City of Saskatoon

24-05-2024 Colborn: That Council enter into an agreement with the City of Saskatoon through the Saskatoon Fire Department (SFD) to provide for fire prevention and emergency services for Rural Municipality of Vanscoy No. 345 to include the following core services structure fires, wildland fires, hazardous materials incidents and technical rescue incidents.

Carried

Fire Services Agreement

25-05-2024 Kielo: That Council instruct the Administrator to prepare a draft Fire Services Agreement between the Rural Municipality of Vanscoy No. 345 and the City of Saskatoon.

Carried

Herman Michael entered the meeting at 10:20 am

Herman Michael exited the meeting at 10:27 am

Chad Watson – Casa Boldt Consulting Corporation entered the meeting at 10:27 am to discuss planning consultant services

Jodi Henares entered the meeting at 10:27 am

Chad Watson exited the meeting at 10:40 am

Urban Systems

26-05-2024 Harvey: That we terminate the Master Agreement for Consulting Services between the Rural Municipality of Vanscoy No. 345 & Urban Systems effective immediately in accordance with section 15 of the Agreement for Consulting Services. The Council and Administration staff appreciate the services provided by Urban Systems during our partnership.

Carried

Casa Boldt Consulting Corporation

27-05-2024 Little: That the Rural Municipality of Vanscoy No. 345 enter into an agreement with Casa Boldt Consulting Services to provide consulting services in accordance with the Master Agreement as presented; AND FURTHER THAT the Reeve and Administrator are authorized to sign the agreement on behalf of the municipality.

Carried



Jodi Henares exited the meeting at 10:46 am

*Melissa Bewer – Jensen Stromberg entered the meeting at 11:02 am
To present the audited financial statements for 2023*

Melissa Bewer exited the meeting at 11:21 am

Audited Financial Statements 2023

28-05-2024 Junop: That the 2023 Audited Financial Statements as prepared by Jensen Stromberg Chartered Professional Accountants be accepted and approved as presented.

Carried

Financial Statements 2023 – Distribution to Ratepayers

29-05-2024 Little: That with regard to publication of the Annual Financial Statement as required by section 185(3) *The Municipalities Act* we instruct the Administrator to publish the 2023 Financial Statement on the RM website and have a financial statement abstract mailed to all ratepayers with the annual tax notice.

Carried

Reports of Administration

30-05-2024 Harvey: That the Reports of Administration and Council Committees and other Bodies be accepted as submitted or as verbally presented.

Carried

Recess

31-05-2024 Junop: That this meeting recess at 12:00 pm for 20 minutes.

Carried

Reconvene meeting

Reeve Junop called the meeting to order at 12:34 pm

Councilor Kielo did not return to the meeting after reconvening

RoaData April Activity Reports

32-05-2024 Larson: That the Overweight Permit Reports from April submitted by RoaData be accepted as presented.

Carried

Municipal Hail Insurance – List of Applications for Withdrawal

33-05-2024 Junop: That Council approve the List of Applications for Withdrawal of Land from Municipal Hail for the below properties as per section 19 & 20 of *The Municipal Hail Insurance Act, 1978*:

- NE/SE 13-34-09 W3
- NW 31-35-07 W3
- SW 10-34-09 W3
- SE 05-36-09 W3
- SW 22-34-08 W3
- NE 36-35-08 W3
- SE/SW 01-36-08 W3
- SW 36-35-08 W3
- NE/NW 03-34-09 W3
- NE/NW/SE/SW 11-34-09 W3
- SW 31-34-09 W3
- NW/SW 20-34-07 W3
- NW 28-34-07 W3
- NE/NW/SW 29-34-07 W3
- SE 32-34-07 W3
- SE/SW 33-34-07 W3

Carried

4m

*Superintendent Loewen joined the meeting at 12:50 pm
To discuss general municipal maintenance operations*

Jodi Henares entered the meeting at 12:58 pm to discuss the municipal facilities setback amendment to the zoning bylaw

Municipal Facilities – Setback Amendment Bylaw 10-2024 – Zoning Bylaw Amendment – 1st Reading

34-05-2024 Gregory: That Bylaw No. 10-2024, being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, be introduced and read a first time.

Carried

Public Hearing - Bylaw No. 10-2024

35-05-2024 Harvey: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on proposed Bylaw No. 10-2024, being a Bylaw to amend Bylaw No. 3/18 known as the Zoning Bylaw, on Thursday, June 13th, 2024 at 9:45 am CST.

Carried

Jodi Henares exited the meeting at 1:09 pm

2024-2025 Gravel Tender

Tabled

Millings Quotes

36-05-2024 Little: That council approve the quote submitted by ASL for \$2.15 per square meter to mill "old highway 7".

Carried

Road Maintenance Agreement – Aecon

37-05-2024 Gregory: That Council authorize entering into a road maintenance agreement with Aecon Transportation West for the purpose of hauling approximately 1,000 tonnes of hot asphalt mix, in accordance with the conditions identified within the Road Maintenance Agreement.

Carried

2024 Seal Coat Tender

38-05-2024 Little: The RM of Vanscoy is requesting quotes for roughly seven (7) miles of seal coat at various locations throughout the RM. The aggregate for the project is supplied by the RM. The request for quotes will be coordinated by the Superintendent, and this request for quotes be advertised on the Sasktenders website.

Carried

Groundwater Monitoring and Sampling

39-05-2024 Gregory: That Council approve the proposal from Pinter & Associates Ltd to conduct groundwater monitoring and sampling at NE 24-36-07 W3 for a total cost of \$13,005.00, in compliance with the Ministry of Environment regulations.

Carried

Superintendent Loewen exited the meeting at 2:07 pm

Heather Fantie exited the meeting at 2:00 pm

2024 Municipal Mill Rate

40-05-2024 Little: That the Municipal Mill Rate remain unchanged from 2023 at 4.5 for the year 2024; AND FURTHER THAT the Mill Rate Factor Bylaw 12-2021 remain unchanged at:

<u>Classification</u>	<u>Factor</u>
a) Agricultural	1
b) Residential	1.6
c) Commercial & Industrial	1.96

AND FURTHER THAT the Minimum Tax Bylaw 04-2023 remain unchanged at:

<i>Property Class</i>	<i>Type of Property (Land Only)</i>
Commercial	\$200.00
Agriculture	\$200.00
Residential	\$100.00

Carried

Clearing the Path (CTP) Corridor Declaration

41-05-2024 Harvey: That Council authorize the Reeve and Administrator to sign the statutory declaration as part of the Clearing the Path Corridor funding program in the 2024-25 program year, on behalf of the Rural Municipality of Vanscoy No. 345. The CTP Program is part of the Rural Integrated Roads for Growth (RIRG) Program. RIRG is a Ministry of Highways municipal funding program that supports economic development in the province.

Carried

Building Officials Appointment 2024

42-05-2024 Larson: That Council appoint the following as the building officials for the Rural Municipality of Vanscoy No. 345:

- Clayton Meier – BOL332
 - Ryan Thiessen – BOL555
 - Travis Elkin – BOL580
 - Shenah Cartier - BOL622
 - Clint Vargo – BOL798
 - Kelsey Rebryna – BOL 818
- of MuniCode Services Ltd.

Under the authority of section 16 of *The Construction Codes Act*.

Carried

Violence Prevention Policy

43-05-2024 Colborn: That Council approve the Violence Prevention Policy 1-2024 as presented.

Carried

Donation Request – St. Martin In the Field Church

44-05-2024 Little: That Council instruct the administrator to send correspondence to St. Martin In the Field Church; As the Council navigates through the numerous donation requests that the RM of Vanscoy receives throughout the year, the Council regrets that the RM is unable to accommodate any requests at this time.

Carried

Scott Loewen entered the meeting at 2:11 pm

Heather Fantie entered the meeting at 2:14 pm

Scott Loewen exited the meeting at 2:20 pm

Correspondence - Farm & Food Care Saskatchewan

45-05-2024 Larson: That Council the correspondence received from Farm & Food Care Saskatchewan dated April 25, 2024 be accepted as information and filed.

Carried

Communications

46-05-2024 Gregory: That all communications be accepted as presented and filed as received.

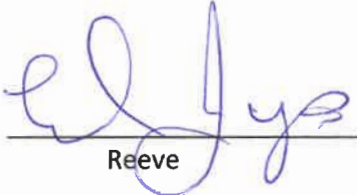
Carried

Adjournment

47-05-2024 Larson: That this meeting adjourned at 2:25 pm.

Carried

Minutes adopted by resolution of Council on the 13th day of June, 2024.



Reeve



Administrator