

RURAL MUNICIPALITY OF VANSCOY NO. 345

Minutes of the Regular Meeting of Council for the Rural Municipality of Vanscoy No. 345 held in the RM of Vanscoy Council Chambers, #300 Main Street Vanscoy, Saskatchewan Thursday, July 11, 2024

Reeve: Leonard Junop
Councillors

Division 1: James Harvey
Division 2: Jeff Colborn ABSENT
Division 3: Jeff Kielo

Division 4: Brandon Little
Division 5: Liana Larson
Division 6: Dean Gregory

Administrator Leanne Mack

Reeve Leonard Junop called the meeting to order at 9:01 am C.S.T.

Superintendent Loewen and Greg Atchinson joined the meeting at 9:01 am For Reeve Junop to present Mr. Atchinson with a plaque for his years of service with the RM.

Scott Loewen and Greg Atchinson exited the meeting at 9:06 am

Conflict of Interest Declaration

None

Agenda

01-07-2024 Little: That the agenda be accepted as presented.

Carried

Approval of Minutes

02-07-2024 Kielo: That the minutes of the Regular Meeting of Council held on Thursday, June 13, 2024 be approved as presented.

Carried

Statement of Financial Activities

03-07-2024 Larson: That the Statement of Financial Activities for the month of June 2024 be accepted as presented.

Carried

List of Accounts for Approval

04-07-2024 Harvey: That the accounts submitted for payment totaling \$176,208.46 as per attached listing of voucher Nos.11360-11396 and electronic transfer Nos. 956-982;

AND FURTHER THAT the June 1-30, 2024 & May 13,-June 23 2024 payroll \$80,796.77 and Council indemnity \$3,795.25 May 1-31, 2024, transferred by direct deposit through Paymate, as attached here to and forming a part of these minutes, be approved for payment.

Carried

Monthly Bank Reconciliations

05-07-2024 Junop: That the Bank Reconciliations for the month of June 2024 be approved as presented.

Carried

Jodi Henares joined the meeting at 9:19 am To present the July Planning & Development Report

New Development Access Construction Policy

06-07-2024 Kielo: That Council approve the New Development Access Construction Policy 3-2024, as presented.

Carried

Planning & Development Report

07-07-2024 Larson: That the Planning & Development Report be accepted as presented.

Carried

Community Planning Branch authorized 2nd & 3rd reading of bylaw 08-2024 to be rescinded and Bylaw 18-2024 be repealed with Bylaw 08-2024 and complete 2nd & 3rd reading of Bylaw 08-2024 with the requested amendment for their approval.

Bylaw 18-2024 – Zoning Bylaw Amendment - 1ST Reading Repealed Bylaw No. 08-2024

08-07-2024 Harvey: That Bylaw No.18-2024, being a bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, be introduced and read a first time.

Carried

Bylaw No. 18-2024 – Zoning Bylaw Amendment - 2nd Reading Repealed Bylaw No. 08-2024

09-07-2024 Kielo: That Bylaw No. 18-2024 be given second reading.

Carried

Three Readings at One Meeting Repealed Bylaw No. 08-2024

10-07-2024 Little: That Bylaw No. 18-2024, be given three readings at this meeting

Carried Unanimously

Bylaw No. 18-2024 – Zoning Bylaw Amendment- 3rd Reading & Adoption Repealed Bylaw No. 08-2024

11-07-2024 Gregory: That Bylaw No. 18-2024 being a Bylaw amend the RM of Vanscoy Zoning Bylaw No. 3/18, be read a third time and adopted.

Carried

Suspend Meeting

12-07-2024 Junop: That Council suspend the regular council meeting for the purpose of opening the Public Hearings at 9:45 am.

Carried

Public Hearing for Proposed Bylaw 13-2024

Reeve Junop formally opened the Public Hearing at 9:45 am to receive any comments and submissions regarding proposed Bylaw 13-2024, being a Bylaw to amend Bylaw No. 3/18, known as The Zoning Bylaw

Attendees from the Public: There were no attendees from the public

Jodi Henares presented the written report regarding the proposed Bylaw.

Intent of Application: Proposed Bylaw No. 13-2024 will amend the Zoning Bylaw No. 3/18 to accommodate the following changes

4m


1. Section 13 – Maps, The Zoning District Map, is amended by rezoning Parcels A of NW-08-34-07-3 & SE-17-34-07-3 from A – Agricultural District to AR – Agricultural Residential District.

Public Comments: No written or verbal comments or telephone calls from the public were received.

Reeve Junop closed this Public Hearing at 9:46 am

Public Hearing for Proposed Bylaw 14-2024

Reeve Junop formally opened the Public Hearing at 9:46 am to receive any comments and submissions regarding Proposed Bylaw 14-2024, being a Bylaw to amend Bylaw No. 3/18, known as The Zoning Bylaw.

Attendees from the Public: There were no attendees from the public.

Jodi Henares presented the written report regarding the proposed Bylaw.

Intent of Application: Proposed Bylaw No. 14-2024 will amend the Zoning Bylaw No. 3/18 to accommodate the following changes:

1. Section 13 – Maps, The Zoning District Map, is amended by rezoning Parcels A & B of NW-36-36-08-3 from A – Agricultural District to AR – Agricultural Residential District.

Public Comments: No written or verbal comments or telephone calls from the public were received.

Reeve Junop closed this Public Hearing at 9:47 am

Public Hearing for Proposed Bylaw 15-2024

Reeve Junop formally opened the Public Hearing at 9:47 am to receive any comments and submissions regarding Proposed Bylaw 15-2024, being a Bylaw to amend Bylaw No. 3/18, known as The Zoning Bylaw.

Attendees from the Public: There were no attendees from the public.

Jodi Henares presented the written report regarding the proposed Bylaw.

Intent of Application: Proposed Bylaw No. 15-2024 will amend the Zoning Bylaw No. 3/18 to accommodate the following changes:

1. Section 13 – Maps, The Zoning District Map, is amended by rezoning Parcel A, SE-20-35-09-3 from A – Agricultural District to AR – Agricultural Residential District.

Public Comments: No written or verbal comments or telephone calls from the public were received.

Reeve Junop closed this Public Hearing at 9:47 am



Public Hearing Discretionary Use – Garden Suite LSD 2 & 7-14-35-07 W3

Reeve Junop formally opened the Discretionary Use Hearing at 9:47am C.S.T. to receive any comments and submissions relating to the Discretionary Use Application to develop a garden suite on LSD 2&7 14-35-07 W3

Jodi Henares presented the written report regarding this application to develop a garden suite.

Attendees from the Public: There were no attendees from the public.

Intent of Application: The applicants have applied to develop a garden suite on the subject property. The resident of the proposed development will be an elderly family member who has been issued doctor's certification as per the Garden Suite Requirements in the Zoning Bylaw.

Comments: 10 mail-out notifications were sent to all landowners within 500 metres of the subject property. One (1) written form was received stating no concerns. No other written or verbal comments or telephone calls from the public were received at the municipal office.

Reeve Junop closed the Discretionary Use Hearing at 9:49 am

Public Hearing Discretionary Use – Intensive Livestock Operation Expansion NE 32-34-07 W3

Reeve Junop formally opened the Discretionary Use Hearing at 9:49 am C.S.T. to receive any comments and submissions relating to the Discretionary Use Application to expand the current intensive livestock operation on NE 32-34-07 W3.

Jodi Henares presented the written report regarding this application to develop a garden suite.

Attendees from the Public: There were no attendees from the public.

Intent of Application: The subject property currently contains an Intensive Livestock Operation that has been in operation since 2005. The current operation was approved for 100-300 animal units but is looking to expand to 301-1,000 animal units.

It is important to note that Table 6-1 of the Official Community Plan contains setback requirements for Intensive Livestock Operations, wherein, operations with 301-1,000 animal units must be a minimum 800 metres from Agricultural Residential sites and 2,400 metres from Country Residential sites. There are currently four Country Residential sites and one Agricultural Residential site within the prescribed setbacks. As per Section 6 of the Official Community Plan, setback distances may be reduced by Council where there is an agreement between affected parties (landowners and ILO).

Additionally, the manure spreading sites on SW-21-34-07-3, E-20-34-07-3, W-04-35-07-3, and E-05-35-07-3 must be restricted to areas within the property that are a minimum 100 metres from any dwellings on the adjacent properties in order for the expansion of the operation to comply with Table 6-1 of the Official Community Plan.

Comments: 21 mail-out notifications were sent to all landowners within 1.6 kilometres of the subject property. One (1) written form was received stating no concerns. No other written or verbal comments

um
SJ

or telephone calls from the public were received at the municipal office.

Reeve Junop closed the Discretionary Use Hearing at 9:51 am

Reconvene Meeting

13-07-2024 Larson: That the Regular Meeting of Council reconvene at 9:51 am.

Carried

Bylaw No. 13-2024 – Zoning Bylaw Amendment - 2nd Reading

14-07-2024 Larson: That Bylaw No. 13-2024 being a Bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, be given second reading.

Carried

Bylaw No.13-2024 – Zoning Bylaw Amendment- 3rd Reading & Adoption

15-07-2024 Harvey: That Bylaw No. 13-2024 being a Bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, be read a third time and adopted at this meeting.

Carried

Bylaw No. 14-2024 – Zoning Bylaw Amendment - 2nd Reading

16-07-2024 Little: That Bylaw No. 14-2024 being a Bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, be given second reading.

Carried

Bylaw No.14-2024 – Zoning Bylaw Amendment- 3rd Reading & Adoption

17-07-2024 Gregory: That Bylaw No. 14-2024 being a Bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, be read a third time and adopted at this meeting.

Carried

Bylaw No. 15-2024 – Zoning Bylaw Amendment - 2nd Reading

18-07-2024 Harvey: That Bylaw No. 15-2024 being a Bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, be given second reading.

Carried

Bylaw No.15-2024 – Zoning Bylaw Amendment- 3rd Reading & Adoption

19-07-2024 Greogry: That Bylaw No. 15-2024 being a Bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, be read a third time and adopted at this meeting.

Carried

Discretionary Use Application – Garden Suite LSD 2 & 7 14-35-07 W3

20-07-2024 Harvey: That the application of property owners to develop a garden suite on LSD 2 & 7 – 14-35-07-3, be APPROVED, subject to the following conditions:

- i. The applicant shall be responsible for all costs associated with the discretionary use application;
- ii. The use shall be valid for a maximum of four years from the date of approval, at which time the use shall be discontinued, or a new application is applied for including any fees for the continued use of the Garden Suite;
- iii. The Garden Suite being moved off the site once it is no longer occupied by a person physically dependent on the residents of the principal dwelling; and
- iv. The applicant entering into a development agreement with the Municipality to ensure the Garden Suite complies with all relevant requirements of the Zoning Bylaw. The Reeve and Administrator are authorized to execute the agreement on the municipality's behalf and the agreement shall be registered by way of an interest upon the Certificate of Title to the land at the full expense of the landowner; and
- v. The permit may be revoked at any time if, in the opinion of Council, the above conditions are no longer met.

um


Carried

Intensive Livestock Operation Expansion – NE 32-34-07 W3

21-07-2024 Harvey: That the application of property owner to expand the Intensive Livestock Operation on NE-32-34-07-3 Ext 77 from 100-300 A.U. to 301-1,000 A.U., be APPROVED subject to the following conditions:

- i. The applicant being responsible for all costs associated with the discretionary use application process;
- ii. That the applicant enters into an agreement with the landowners of the four Country Residential parcels and the one Agricultural Residential parcel that are within the prescribed setbacks as per Section 6 of the OCP;
- iii. The required setback agreement being registered on both the title of the ILO and the title of the property with the residences within the required setback at the expense of the applicant.
- iv. That the landowner does not spread manure within 100 metres of any adjacent residential properties;
- v. The permit may be revoked at any time if, in the opinion of Council, the above conditions are no longer met; and
- vi. That dust control may be required at any time if, in the opinion of Council, it is deemed necessary.

Carried

Bylaw No. 11-2024 – Zoning Bylaw Amendment- 3rd Reading & Adoption

22-07-2024 Little: That Bylaw No. 11-2024 being a Bylaw amend the RM of Vanscoy Zoning Bylaw No. 3/18 to regulate secondary/garage suites, be read a third time and adopted.

Carried

Jodi Henares exited the meeting at 10:05 am

Delisle and District Fire Commission- Arbitration

23-07-2024 Little: That the RM of Vanscoy No. 345 council recommend to the Delisle and District Fire Commission that arbitration be put on hold at this time pending the development of a 5-year strategic plan.

Carried

Custom Mowing – Enforcement

24-07-2024 Harvey: That the council has established the custom mowing rate for enforcement purposes at \$180 per hour, which covers both the mower and the operator. AND FURTHER THAT, it has been decided that all custom mowing services moving forward will be contracted out.

Carried

*Herman Michael entered the meeting at 11:28 am
To present the pest/weed control report*

Reports of Administration

25-07-2024 Little: That the Reports of Administration and Council Committees and other Bodies be accepted as presented.

Carried

Administrative Report

4m


26-07-2024 Little: That the Administrative Report be accepted as verbally presented.

Carried

Recess

27-07-2024 Junop: That this meeting recess at 12:01 pm for 30 minutes.

Carried

Reconvene meeting

Reeve Junop called the meeting to order at 12:40 pm

Herman Michael did not return to the meeting after the reconvening.

Retirement – Pest/Weed Control Officer

28-07-2024 Larson: That Council accept with, deep regret, the resignation of Herman Michael effective December 31, 2024 and extend our sincere thanks and gratitude for his years of dedicated service to the Municipality.

Carried

Bylaw 16-2024 – Authorize Expenditures - 1ST Reading

29-07-2024 Kiolo: That Bylaw No.16-2024, being a bylaw to authorize certain expenditures, be introduced and read a first time.

Carried

Bylaw No. 16-2024 – Authorize Expenditures - 2nd Reading

30-07-2024 Little: That Bylaw No. 16-2024 be given second reading.

Carried

Three Readings at One Meeting

31-07-2024 Harvey: That Bylaw No. 16-2024 being a bylaw to authorize certain expenditures, be given three readings at this meeting

Carried Unanimously

Bylaw No. 16-2024 – Authorize Expenditures- 3rd Reading & Adoption

32-07-2024 Gregory: That Bylaw No. 16-2024 being a Bylaw authorize certain expenditures, be read a third time and adopted.

Carried

*Superintendent Loewen entered the meeting 12:48 pm
To present the municipal maintenance operations*

Municipal Reserve Allocation Policy

Tabled

Councilor Kiolo exited the meeting at 1:05 pm

Councilor Kiolo entered the meeting at 1:11 pm

2024 Request for Quotes - Gravel

33-07-2024 Little: That Council award the Gravel Request for Quotes 24-4 to Mobil Grain for the submitted bid of \$31.00/yard delivered & stockpiled to Delisle via rail. Subject to satisfying the superintendents testing requirements.

Carried

Proposed Irrigation Project – SW 21-34-06 W3

um

34-07-2024 Junop: That Council has no objections to the proposed irrigation development located on SW 21-34-06 W3.

Carried

Councilor Kielo exited the meeting at 1:35 pm

Scott Loewen exited the meeting at 1:35 pm

Superintendent Report

35-07-2024 Harvey: That the Superintendent Report be accepted as presented.

Carried

RoaData – July Reports

36-07-2024 Little: That the Overweight Permit Reports from July submitted by RoaData be accepted as presented.

Carried

Tax Enforcement Fees

37-07-2024 Little: That the Tax Enforcement Fee's be approved by Council as attached hereto and forming a part of these minutes.

Carried

Six Month Notices – Tax Enforcement

38-07-2024 Larson: That the Municipality be authorized under Section 22(1) *The Tax Enforcement Act* on or after July 11, 2024 to commence proceedings to request title with respect to the following described lands:

ROLL	LEGAL LAND DESCRIPTION	AMOUNT OWING	TITLE NUMBER
0207 000	NE 01-35-07 W3 Blk/Par 9 LSD 9 & 10 Ext 0	\$11,521.31	144250545
1660 000	NE 32-34-06 W3 Blk/Par DD LSD 9 & 10	\$5,279.17	142772508
1499 000	SE 18-34-07 W3 LSD 1 & 2 Ext 6	\$3,618.23	142344558 142344547
2203 000	SE 15-36-08 W3 LSD 1 Ext 9 & LSD 8 Ext 10	\$1,366.86	152703165 152703176
0181 100	SE 30-34-07 W3 Blk/Par B Ext 0	\$4,399.57	154873334
2111 100	SW 35-36-09 W3 Blk/Par D Ext 0	\$542.84	141647025
1991 000	SW 02-35-08 W3 Par C Ext 0	\$7,452.42	155174160
0856 200	NW 21-36-08 W3 Pac C LSD 11 & 14 Ext 1	\$9,378.01	112978367

Carried

Correspondence

39-07-2024 Harvey: That council instruct the Administrator to send correspondence to a property owner, outlining a solution, regarding a complaint received dated June 17, 2024.

Carried

Request for Liquor Permit

4m


40-07-2024 Harvey: That Council approves the request submitted by Jesmine Burhof & Donovan Hemm for their guests to carry liquor outside of the Pike Lake Hall for the wedding to be held on August 10, 2024, subject to the following conditions:

- i. There must be a designated fenced area that is adequately sized to accommodate all guests;
- ii. Guests are not allowed to wander around the neighborhood; and
- iii. The RM will not be held liable for any incidents or issues arising from the approved event within the fenced area.

Carried

Communications

41-07-2024 Larson: That all communications be accepted as presented and filed as received.

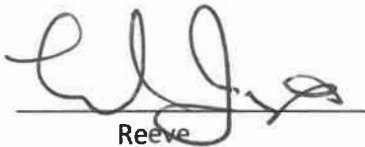
Carried

Adjournment

42-07-2024 Lason: That this meeting adjourned at 1:50 pm.

Carried

Minutes adopted by resolution of Council on the 8th day of August, 2024.


Reeve


Administrator