



COMMUNITY INITIATIVE

Purpose

The purpose of this policy is to establish a framework for supporting community-driven initiatives that promote social, cultural, environmental, or economic development within the Rural Municipality (RM). The policy aims to encourage resident participation, foster collaboration, and ensure that initiatives align with the RM's vision and priorities.

Scope

This policy applies to all community initiatives proposed by individuals, organizations, or groups within the RM's jurisdiction that require RM support and/or funding.

Definitions

1. **Community Initiative:** Any project, program, or activity undertaken by residents or organizations intended to benefit the community.
2. **Applicant:** An individual, group, or organization proposing a community initiative.
3. **RM Support:** Includes financial assistance or in-kind contributions provided by the RM.

Policy Guidelines

1. Eligibility Criteria

Community initiatives must:

- Align with the RM's strategic goals and values.
- Demonstrate potential to benefit residents.
- Be feasible, with a clear plan and objectives.
- Include a detailed budget and funding sources.

2. Application Process

- Applicants must submit a **Community Initiative Proposal Form** to the RM office, including:
 - Description of the initiative.
 - Objectives and outcomes.
 - Timeline and milestones.
 - Budget and funding sources.
- Applications will be reviewed quarterly by the RM council or a designated committee.

3. Evaluation and Approval

Applications will be evaluated based on:

- Community impact and inclusiveness.
- Alignment with RM priorities.
- Financial and logistical feasibility.
- Sustainability and long-term benefits.

4. Funding and Support

- The RM may choose to fund the full amount or any other amount at its discretion, up to a maximum amount set during the annual budget planning process.
- Priority will be given to initiatives with additional funding sources or partnerships.

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306-668-2060

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5. Partnerships with Neighboring Municipalities and Associations

To maximize resources and impact, the RM encourages collaboration with neighboring municipalities and community associations, including Harris, Delisle, Vanscoy, Montrose, Asquith, and Pike Lake.

- Joint initiatives or regional projects involving multiple communities will be given priority for RM support.
- Partnerships may include shared funding, facilities, or in-kind contributions to achieve mutual objectives.
- Applicants are encouraged to outline how their initiative involves collaboration with these communities or associations in their proposal.
- The RM will facilitate communication and coordination with neighboring municipalities when applicable.

6. Responsibilities

- **Applicant:** Responsible for planning, executing, and reporting on the initiative.
- **RM:** Provides support as approved, monitors progress, and ensures compliance with this policy.

7. Reporting and Accountability

- Applicants must submit a **Final Report** within 30 days of initiative completion, outlining outcomes, financial statements, and lessons learned.
- Failure to submit reports may affect future funding or support requests.

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Community Initiative Proposal Form

Instructions:

Please complete all sections of this form and submit it to the RM Office by email (admin@rmvanscoy.ca), mail, or in person. Attach additional documents if necessary. Incomplete forms may delay the review process.

1. Applicant Information

- **Individual/Organization Name:** _____
- **Contact Person:** _____
- **Address:** _____
- **Phone Number:** _____
- **Email Address:** _____

2. Initiative Information

- **Initiative Name:** _____
- **Type of Initiative:** (Check all that apply)
 Social Cultural Environmental Economic Other: _____
- **Location:** _____
- **Proposed Start Date:** _____
- **Proposed End Date:** _____

3. Initiative Description

- **Objective(s):** What is the purpose of this initiative?

- **Detailed Description:** Provide a summary of the initiative, including activities and expected outcomes.

4. Community Impact

- **Who will benefit from this initiative?**

- **How will it benefit the community?**

5. Partnerships

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- **Does this initiative involve other municipalities or associations?**

Yes No

If yes, list the partners (e.g., Harris, Delisle, Vanscoy, Montrose, Asquith, Pike Lake):

-
- **Describe the role of each partner in the initiative:**
-
-

6. Financial Information

- **Total Budget:** \$ _____

- **Funding Sources:**

Source	Amount	Confirmed (Y/N)
RM Funding Request	\$ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other Grants/Funding	\$ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Donations/Fundraising	\$ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other (specify): _____	\$ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No

- **Total Funding Secured (to date):** \$ _____
-

7. Resources Requested from RM

(Check all that apply and provide details.)

- Financial Support: \$ _____
 - Other: _____
-

8. Timeline

- **Key Milestones:**

Milestone Description	Expected Completion Date
_____	_____
_____	_____
_____	_____

9. Declaration

I/We declare that the information provided in this proposal is accurate and complete. I/We agree to comply with all RM policies and requirements, including submitting a Final Report within 30 days of initiative completion.

Applicant Signature: _____ **Date:** _____

For Office Use Only

- **Date Received:** _____

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- **Application Number:** _____
- **Reviewed By:** _____
- **Decision:** Approved Not Approved Pending